



DEPARTMENT OF THE NAVY
OFFICE OF THE SECRETARY
1000 NAVY PENTAGON
WASHINGTON, D.C. 20350-1000

MAR 16 2009

MEMORANDUM FOR CHIEF OF NAVAL PERSONNEL
DEPUTY COMMANDANT, MANPOWER AND RESERVE
AFFAIRS

SUBJECT: Directive Memorandum: Completion of Certificate of Release or Discharge from Active Duty (DD-214) at Demobilization Processing

This memorandum directs the implementation of necessary actions to provide complete and signed DD-214s at the earliest opportunity to Reserve Component service members upon impending release from active duty service. Provide implementation plans to this office by April 30, 2009.

The intent is to facilitate the enrollment of demobilizing Sailors and Marines in the VA benefits system and preclude delays in receiving benefits. Given the unique circumstances of demobilizing reservists, i.e., the typical distances of reservists from reserve centers and other military facilities, it is especially important for them to be able to register with various agencies while attending demobilization processing meetings, en masse, with agency representatives on-hand vice trying to coordinate these activities after separation and from a potentially remote location. You are hereby authorized to compute and sign DD-214s in advance of a member's separation date in order to facilitate this process.

My POC for this matter is LtCol Andrew Gunderson, (703) 693-4489, or andrew.gunderson@navy.mil.


Harvey C. Barnum, Jr.
Assistant Secretary of the Navy
(Manpower and Reserve Affairs)
Acting