



UNITED STATES MARINE CORPS

MARINE FORCES RESERVE
2000 OPELOUSAS AVENUE
NEW ORLEANS, LA 70146-5400

Canc: Apr 2012

ForBul 3040

G-1

JAN 4 2012

FORCE BULLETIN 3040

From: Commander, Marine Forces Reserve
To: Distribution List

Subj: SECOND QUARTER ASSIGNMENT FISCAL YEAR 2012 (FY12) OF
MARINE FORCES RESERVE (MARFORRES) CASUALTY ASSISTANCE
CALLS OFFICER (CACO) CRITICAL RESPONSE DETACHMENT (CRD)

Ref: (a) MCO 3040.4 (MARCORCASASTPRO)

Encl: (1) MARFORRES CACO Critical Response Detachment Duty
Roster

1. Purpose. The purpose of this bulletin is to publish CACO CRD duty assignments for second quarter FY12 (January-March 2012), and solicit nominations for third quarter FY12 (April-June 2012). Quotas for the month of January to March 2012 remain the same (please see the enclosure). Submit nominations to MARFORRES Adjutant no later than Monday, 19 March 2012 for the third quarter CRD.

2. Background. With our continued operational efforts in Afghanistan, Marines stationed at Headquarters, Marine Forces Reserve (HQ, MARFORRES) must be prepared to support post-notification casualty assistance requirements across the country, specifically, in the event of a Mass Casualty Incident (MCI) that may stretch our Inspector-Instructor (I-I) Staffs to a level that does not facilitate optimal local CACO support. The CACO CRD is the mechanism for such support.

3. Action

a. MARFORRES Major Subordinate Commands (MSC) and Staff Sections:

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(1) Will designate a point of contact (POC) within their respective MSC or Staff Section for matters pertaining to the CACO CRD.

(2) The designated POC is required to send their contact information to the MARFORRES G-1 Adjutant. (The primary point of contact for all matters pertaining to the CACO CRD is Major Melvin Ferdinand at (504) 697-7185 or melvin.ferdinand@usmc.mil)

b. Requirements for nomination to the CACO CRD:

(1) Marine Officers or Staff Noncommissioned Officers (SNCO's) in the grades of E6 - O4 who have completed the Headquarters Marine Corps (HQMC) approved CACO training.

(2) Able to request Temporary Additional Duty (TAD) orders in the Defense Travel System (DTS).

(3) Assigned members are eligible for TAD and leave during the duty month as long as an assigned alternate from the member's respective MSC or Staff Section is available.

(4) In possession of a valid Government Travel Charge Card (GTCC) issued in their name.

(5) Capable representative of the Commander, MARFORRES and the Commandant of the Marine Corps (CMC) in the execution of casualty assistance duties.

(6) Currently within directed Marine Corps height/weight and military appearance standards.

(7) While assigned to the CACO CRD, members will maintain serviceable, prepared and immediately deployable Dress Blue "B" and the appropriate seasonal Service "B" or "C" uniforms, and will have those uniforms in a location that facilitates immediate deployment to a designated location.

(8) In the event of a deceased casualty with next of kin (NOK) residing in the New Orleans area, the Commanding Officer of Headquarters Battalion, MARFORRES will use the enclosed CACO CRD roster to select a CACO to provide casualty and military funeral honors assistance locally.

c. Actions upon notification of an MCI:

(1) The MARFORRES G-1 Adjutant and Casualty Assistance Officer (CAO) will coordinate with the HQMC, Casualty Branch (MRPC) to determine CACO CRD requirements.

(2) If it is determined that the CACO CRD is required, the CAO will select a member of an appropriate grade from the duty roster, and inform the selected Marine(s) and appropriate MSC/Staff Section point of contact.

(3) There will be no changes made to the CACO CRD duty roster without prior coordination with and approval from the MARFORRES Adjutant or Casualty Assistance Officer.

(4) In the event that the CACO CRD is not utilized during the current month, MSCs and Staff Sections are authorized to leave CACO CRD nominations unchanged for the following month.

(5) The selected Marine(s) is expected to prepare a TAD orders request in DTS immediately using the emergency routing function, ensure their GTCC is activated and gather all required uniforms and supplies for departure. If after hours or on a weekend, the G-1 CAO will coordinate travel arrangements with the Travel Management Office (TMO) duty at (817) 542-3022.

(6) All logistical coordination for departure and follow on action will occur in coordination with the MARFORRES Casualty Assistance Officer.

(7) The CAO will liaison with the HQMC assigned I&I, and gather case related information for dissemination to the CACO CRD member(s) prior to departure.

(8) Upon reaching the assigned destination, CACO CRD members will meet with the I&I, or a designated I&I staff member, at the earliest opportunity for further coordinating instructions.

(9) Rental car authorizations will be dependent on the situation, and will be determined by the CAO.

(10) The CAO will serve as the primary point of contact until the CACO CRD member has reached the assigned destination.

4. Reserve Applicability. This Bulletin is not applicable to the Marine Corps Reserve.


R. F. CUSTER
By direction

DISTRIBUTION D: All MARFORRES ASSETS (To Include Headquarters Staff, MSC's, RSU's, and MCD's)

Directives issued by this Headquarters are published and distributed electronically. Electronic versions of the Force directives can be found at:

<http://www.marines.mil/unit/marforres/MFRHQ/G1/Adjutant/G-1%20Adjutant%20Directives/default.aspx>

CACO CRD Primary Members

MSC / Staff Section	Work Section	Rank	Last Name	First Name	Work Number	Alt Number	Section POC
4th MARDIV	Div G-3	Capt	Gilmore	Teddy	697-7338	780-580-4318	
4th MARDIV	Div G-6	GySgt	Wallace	Dimitry	697-7810	504-237-2997	Capt Sanders
4th MAW	4th Maw G-1	MGSgt	Banks	Alec E	697-7775	226-383-3487	
4th MAW	4th Maw G-1	Maj	Ball	Alan D	697-5320	813-433-8497	
4th MAW	4th Maw G-4	Maj	Stuyd	Joseph	697-7410	904-446-7445	
4th MAW	4th Maw G-4	GySgt	Villareal	David	697-7402	210-385-8022	Maj Dibbs
4th MLG	4th MLG G-1	MSgt	Martin	Paul	697-7130	504-810-3798	
4th MLG	4th MLG G-1	CWO	Busby	Andra	697-7135	252-865-0505	CWO2 Busby
MFR G-1	Manpower	CWO4	Landelche	Laura	697-7189	770-354-5657	Maj Ferdinand
MFR G-1	Manpower	GySgt	Carroll	Daniel	697-7190	614-273-0664	Maj Ferdinand
MFR G-2	CIVILMINT	Capt	Kunka	Christopher	697-7205	965-276-0701	LtCol Varich
MFR G-3/5	G-3/5	Maj	Lockett	Andrew	697-7379	703-474-1624	Maj Lockett
MFR G-4	G-4	Capt	Aymond	Jerry	697-8426	682-597-4788	
MFR G-4	G-4	Maj	Edwards	Lloyd	697-8843	252-626-0061	
MFR G-4	G-4	GySgt	Jose	Edwin	697-8843	807-241-3405	
MFR G-4	G-4	SSgt	McDonald	Stevan	697-8802	781-472-0720	MGySgt Richard
MFR G-6	TACOPS	Capt	Brunetblich	Nicola	697-7628	917-813-0790	
MFR G-6	TACOPS	MSgt	Andrews	Jeffrey	697-7837	910-381-3958	Ms McGuiness
Comptroller	Div Budget	Capt	Condon	Justin	697-8738	703-488-8247	LtCol Belyeu
MFR SJA	SJA	Capt	White	Dan	697-8315	703-338-8556	Col Kelly

CACO CRD Alternate Members

MSC / Staff Section	Work Section	Rank	Last Name	First Name	Work Number	Alt Number	Section POC
4th MARDIV	Div G-1	SSgt	James	Rene	697-7111	985-969-5353	Capt Sanders
4th MAW	Div G-1	SSgt	PierrePaul	Noole	697-7196	504-838-2003	
4th MAW	MAW ALD	Maj	Quadden III	Johnnie	697-7719	404-402-8824	
4th MAW	MAW ALD	MSgt	Hunt	Jake	697-7738	702-768-8680	
4th MAW	MAW	SSgt	Phatt	Christopher	697-7730	831-258-7244	Maj Dibbs
4th MLG	MLG G-1	MSgt	Holcomb	Gary	697-8690	337-302-1999	CWO2 Busby
MFR G-1	IPAC	CWO3	Napton	Letta	697-8918	989-818-8947	Maj Ferdinand
MFR G-1	IPAC	GySgt	Wilson	Micah	697-8900	615-484-1570	Maj Ferdinand
MFR G-2	Administration	GySgt	Addison	Charlee	697-7212	910-478-7963	LtCol Varich
MFR G-3/5	G-3/5	MSgt	Earl	Stuart	697-7361	780-212-8009	Maj Lockett
MFR G-4	G-4	GySgt	Brown	Charles	697-8842	904-874-3249	
MFR G-4	G-4	SSgt	Garless	Anthony	697-8714	301-219-7660	
MFR G-4	G-4	Capt	Wilson	Lalate	697-8425	780-429-3149	
MFR G-4	G-4	Capt	Wlunski	Brian	697-8654	407-262-0916	MGySgt Richard
MFR G-6	MITSC	Capt	Stollano	Anthony	697-8650	489-298-8762	
MFR G-6	MITSC	MSgt	Cox	Brenton	697-8908	703-298-8261	Ms McGuiness
Comptroller	Finance	WO	Mokquari	Justin	697-8201	818-208-3174	LtCol Belyeu
MFR SJA	SJA	GySgt	Perry	Steven	697-8383	504-256-7005	Col Kelly

CACO CRD nominees who have not completed CACO training are required to complete the NQMC approved CACO Online Training found through the following link: <https://kuwait.manpower.usmc.mil/mrcc/index.html>
Please note, you must click log in on the Casualty Web page prior to executing the above url or you will have a certificate error. Additionally, DO NOT use you e-mail certificate. Ensure that the certificate of completion is retained as proof of completion.