



UNITED STATES MARINE CORPS
MARINE FORCES RESERVE
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ForBul 5420

G-1

2 Jun 2014

FORCE BULLETIN 5420

From: Commander

To: Distribution List

Subj: MEMBERSHIP REQUIREMENTS FOR FISCAL YEAR (FY) 2015
SELECTION BOARDS

Ref: (a) MCBul 5420 of 2 May 2015
(b) MARADMIN 238/05

Encl: (1) Marine Forces Reserve Fiscal Year 2015 Selection
Board Dates
(2) Fiscal Year 2015 4th Marine Division Selection Board
Requirements
(3) Fiscal Year 2015 4th Marine Aircraft Wing Selection
Board Requirements
(4) Fiscal Year 2015 4th Marine Logistics Group Selection
Boad Requirements
(5) Fiscal Year 2015 Force Headquarters Group Selection
Board Requirements
(6) Fiscal Year 2015 Enlisted Membership Selection Board
Requirements
(7) Board Membership Questionnaire with photo
(8) CMC Selection Boards Statement of Understanding

1. Situation. Per the guidance contained in reference (a), Marine Forces Reserve (MARFORRES) is tasked to provide nominees to serve as board members on those Fiscal Year (FY) 2015 selection boards identified in enclosure (1). These boards include Active and Reserve FY 2015 promotion, school selection, command screening, and retention boards.

2. Mission

a. As directed by Headquarters Marine Corps (HQMC), MARFORRES will fulfill FY 2015 selection board requirements with qualified personnel from throughout the Force and submit nominations to the Commandant of the Marine Corps (CMC) by the deadlines established in reference (a).

b. Enclosure (1) lists FY 2015 selection boards and anticipated convening dates. Enclosures (2) through (5) prescribe the selection board requirements for each Major Subordinate Command (MSC) of

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MARFORRES. Enclosure (6) provides the Senior Enlisted board requirements and is managed by the Force Sergeant Major.

3. Execution

a. Commander's Intent and Concept of Operations

(1) Commander's Intent

(a) The intent is to nominate only officers and Staff Noncommissioned Officers (SNCO) of the highest caliber to serve on these selection boards. This board experience will also serve to expand the professional qualifications of those chosen members. The future of our Corps requires that we select the best Marines for promotion, retention, school, or command.

(b) Once selected as a member or recorder for a selection board, this assignment will take precedence over other potential assignments unless otherwise approved by the Commander, Marine Forces Reserve (COMMARFORRES).

(2) Concept of Operations

(a) Quotas have been divided among 4th Marine Division (4th MarDiv), 4th Marine Aircraft Wing (4th MAW), 4th Marine Logistics Group (4th MLG), and the Force Headquarters Group (FHG) based on the board requirements and number of eligible personnel within each MSC. These quotas are depicted in enclosures (2) through (5).

(b) Nominations submitted by the respective MSCs must be received by MARFORRES G-1/Operations (G-1/Ops) by the date identified in the column listed "Nominations Due (CMFR)" outlined in enclosure (1). Upon consolidation of board nominees, MARFORRES G-1/Ops will present the Board Slate to COMMARFORRES. Upon approval, the names of the nominees will be forwarded to HQMC (MMAA-3). Once membership is approved by HQMC, the board members' names will be incorporated into the Board Precept. Statutory board precepts are required to be submitted by HQMC to the Secretary of the Navy for approval.

(c) Any changes of individual board members must be submitted by the nominee's MSC Chief of Staff to COMMARFORRES via G-1/Ops. However, note that changes are highly discouraged and the justification must clearly articulate the criticality of the change.

b. Tasks

(1) MARFORRES G-1/Ops

(a) Track MARFORRES board membership requirements and ensure timely submission to HQMC (MMAA-3).

(b) Ensure board membership is reviewed and approved by COMMARFORRES.

(c) Notify MSC and board member within 5 working days of acceptance by CMC.

(d) Ensure Marine Reserve Orders Writing System (MROWS) orders are initiated for Reserve members within five working days after receipt of acceptance notification from Headquarters Marine Corps.

(e) Provide applicable billeting and reporting instructions to respective board members.

(f) Provide coordinating instructions for Defense Travel System (DTS) orders to Active Component (AC) and Active Reserve (AR) board members within five working days of acceptance of board membership nominations by CMC.

(g) "Fund/Approve" orders in MROWS for reserve component board members.

(h) Confirm the completion of order writing, booking of travel arrangements, and issuance of orders for each board member five working days prior to the convening date of the respective board.

(2) Major Subordinate Commands

(a) Prior to submission of nominees, screen each nomination package to ensure that only Officers and SNCOs of the highest caliber are nominated. Factors to consider during screening are:

1. All board members, recorders and assistant recorders must possess basic computer skills.

2. Officers inbound to, or outbound from a command within 60 days of the beginning date or ending date of a respective board should not be considered eligible for nomination.

3. Officers and SNCOs who are "select grade" for promotion are not eligible for board membership at the selected/frocked grade.

4. Officers and SNCOs recommended as board members cannot serve on statutory boards of the same type during two consecutive years.

5. Officers and Enlisted members who have been passed for promotion in their current grade are not eligible as voting members or recorders, regardless of component.

6. Officers and Enlisted members who have been the subject of an adverse fitness report are not eligible as voting members or recorders, regardless of component.

7. Nominated Selected Marine Corps Reserve (SMCR), Individual Mobilization Augmentee (IMA), or Individual Ready Reserve (IRR) members cannot exceed 17 cumulative active years of service (6,209 career retirement points) while serving on the board. Nominations of SMCR, IMA, or IRR members that will exceed 6,209 career active duty points will not be accepted.

(b) Certify each nomination by signing and dating the front page of the board questionnaire. The MSC Chief of Staff must certify nominations for all Colonels and above. The MSC G-1 must certify nominations for all Lieutenant Colonel's and below.

(c) Submit selection board nominations to MARFORRES (G-1/Ops) by the date identified in the column listed "Nominations Due (CMFR)" outlined in enclosure (1). An application consisting of a Board Membership Questionnaire with photo (enclosure (7)) and a signed CMC Selection Boards Statement of Understanding (enclosure (8)) must be submitted for each nominee.

(d) Assist MARFORRES G-1/Ops in coordinating with subordinate units for the issuance of orders.

(3) Board Member

(a) Provide all application materials, to include Board Membership Questionnaire with photo (enclosure (7)), and a signed CMC Selection Boards Statement of Understanding (enclosure (8)). Applicants volunteering for Command Screening Boards must have been Command Screened and as a result will have to submit a Command Screened letter in addition to the above requirements.

(b) Upon notification of acceptance to the Board, coordinate order writing and travel arrangements with MARFORRES G-1/Ops.

(c) Notify your MSC and MARFORRES G-1/Ops of any situations that could prevent you from fulfilling your board assignment as soon as possible. The only authority that can relieve you from your board assignment is COMMARFORRES.

(d) Board members will print original orders from the MROWS module found in the Marine On-Line (MOL) system prior to executing travel. MROWS can be found under the Resources tab on the homepage of MOL.

c. Coordinating Instructions

(1) Once MARFORRES G-1/Ops receives approval from Headquarters Marine Corps of board nominees, respective MSCs will be notified within 5 working days of their list of approved nominees.

(2) Within 5 working days of notification from HQMC (MMOA-3), MARFORRES G-1/Ops will ensure that MROWS orders are initiated on each respective nominee.

(3) The confidentiality of board membership must be maintained. MSCs will not divulge the names of members of their command who have been either nominated or selected to serve on a selection board. Standard Naval Messages will not be released for matters involving board nomination or membership.

4. Administration and Logistics

a. All travel for AC/AR board members will be executed via DTS. HQMC will provide the appropriate Line of Accounting (LOA).

b. For SMCR, IMA, and IRR members orders will be issued as follows:

(1) Upon notification from HQMC (MMOA-3) of board membership selection, MARFORRES G-1/Ops will immediately notify the Board member and their respective MSC.

(2) With the exception of Marines serving on Partial Mobilization or Active Duty for Operational Support - Contingency Operations (ADOS-CO) Orders, MARFORRES G-1/Ops will initiate all reserve orders and make travel arrangements with the individual board member. MARFORRES G-1/Ops will contact subordinate units in order to authenticate orders in MROWS.

(3) Board membership orders for SMCR, IRR, and IMA members not presently serving on Partial Mobilization or ADOS-CO orders are funded by COMMARFORRES.

(4) Board membership orders will be issued in accordance with reference (b) for SMCR, IRR, and IMA members serving on Partial Mobilization or ADOS-CO orders. Marines in this status will be issued a Request and Authorization for Temporary Duty of Department of Defense Personnel, DD Form 1610, citing the appropriation data contained on their current set of mobilization orders.

5. Command and Signal

- a. Command. This bulletin is applicable to MARFORRES.
- b. Signal. This bulletin is effective the date signed.
- c. Points of Contact. G-1 Operations (504)697-7181/7277 or email: MFR_SOURCING@USMC.MIL.



S. A. WENRICH
Chief of Staff

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Directives issued by this Headquarters are published and distributed electronically.

FY15 Marine Forces Reserve Selection Board Requirements

Marine Forces Reserve Fiscal Year 2015 Selection Board Dates

Subject Board	Nominations Due (CMFR)	Nominations Due (HQMC)	Convene Date	Duration	Board Member Quotas	DIV	FHG	MAW	MLG	SGTMAJ	Recorder Quotas (MSC)
FY16 Major USMC (Unrestricted) Promotion	14-May-14	26-May-14	26-Aug-14	3 Weeks	1	0	0	1	0	0	0
USMCR Major General Promotion	9-Jun-14	18-Jun-14	18-Sep-14	1 Day	0	0	0	0	0	0	1 (DIV)/1 (MLG)
AY15 Reserve PME	12-Jun-14	22-Jun-14	22-Sep-14	1 Week	5	1	0	2	2	0	1 (FHG)/1(MAW)
USMCR Brigadier General Promotion	19-Jun-14	30-Jun-14	30-Sep-14	1 Day	0	0	0	0	0	0	1 (DIV)/1(FHG)
FY16 USMCR Colonel and AR Col-Maj Promotion	25-Jun-14	7-Jul-14	7-Oct-14	3 Weeks	9	2	3	3	1	0	1 (MLG)
FY15 Active Reserve Officer Accession (1)	10-Aug-14	20-Aug-14	20-Oct-14	1 Week	0	0	0	0	0	0	1 (MAW)
FY15 USMC MSgt-SgtMaj Promotion	11-Jul-14	22-Jul-14	22-Oct-14	8 Weeks	2	0	0	1	0	1	0
AY15 Top Level School	20-Aug-14	2-Sep-14	2-Dec-14	3 Weeks	1	0	0	0	1	0	0
USMCR Major Promotion	2-Oct-14	13-Oct-14	13-Jan-15	3 Weeks	10	2	2	4	2	0	1 (MLG)
FY16 USMCR Lieutenant Colonel Promotion	9-Oct-14	21-Oct-14	21-Jan-15	3 Weeks	10	3	2	4	1	0	1 (FHG)
FY15 USMCR SNCO Promotion	17-Oct-14	28-Oct-14	28-Jan-15	7 Weeks	10	1	0	2	1	5	1 (DIV)/1 (FHG)
FY15 AR Aviation Accession*	24-Nov-14	5-Dec-14	15-Feb-15	1 Week	1	0	0	1	0	0	0
FY16 Captain USMC Promotion/Career Designation	30-Oct-14	10-Nov-14	10-Feb-15	3 Weeks	2	0	0	2	0	0	0
FY16 USMCR Captain/CWO Promotion	30-Oct-14	11-Nov-14	11-Feb-15	1 Week	11	2	1	6	2	0	1 (MAW)/1 (MLG)
FY15 USMC GySgt Promotion	13-Jan-15	22-Jan-15	22-Apr-15	8 Weeks	1	0	0	0	0	1	1
FY15 Active Reserve Officer Accession (2)	18-Feb-15	27-Feb-15	27-Apr-15	1 Week	1	0	0	1	0	0	1 (DIV)
FY15 WO USMC Promotion	19-Jan-15	28-Jan-15	28-Apr-15	3 Weeks	2	1	0	0	1	0	0
FY15 Active Reserve SNCO Release From Active Duty*	26-Jan-15	4-Feb-15	4-May-15	1 Week	3	1	0	0	0	2	1 (FHG)
FY15 WO USMCR Promotion	19-Feb-15	2-Mar-15	2-Jun-15	2 Weeks	5	1	3	0	1	0	1 (FHG)/1 (DIV)
FY15 Enlisted to Gunner Promotion	27-Mar-15	7-Apr-15	7-Jul-15	2 Weeks	1	1	0	0	0	0	0
FY15 LtCol USMC Command Screening Board	31-Mar-15	9-Apr-15	9-Jul-15	4 Weeks	2	1	0	1	0	0	0
FY17 Major USMC (Unrestricted) Promotion	1-May-15	1-May-15	Aug-15	3 Weeks	1	0	0	1	0	0	0
FY16 USMC CWO Promotion	22-Apr-15	11-May-15	11-Aug-15	2 Weeks	1	0	0	1	0	0	0
FY15 LtCol Reserve Command Screening	7-May-15	17-May-15	17-Aug-15	1 Week	6	2	1	2	1	0	0
AY16 Reserve PME	11-Jun-15	21-Jun-15	21-Sep-15	1 Week	5	1	1	2	1	0	1 (MAW)/1 (MLG)

* new board

	Total	Members	Recorders
4th MARDIV	24	19	5
FHG	19	13	6
4th MAW	39	34	5
4th MLG	19	14	5
SgtMaj	9	9	0
Totals	110	89	21

Enclosure (1)

FY15 4th Marine Division Selection Board Requirements

MSC	Subject Board	LNNR	Rank	MOS	Spec Req	Reg/Res	Nominations Due (CMFR)	Nominations Due (HQMC)	Convene Date	Duration
DIV	USMCR Major General Promotion	Rec	Col	Any		Any	9-Jun-14	18-Jun-14	18-Sep-14	1 Day
DIV	AY15 Reserve PME	6	Col	8041		Res	19-Jun-14	22-Jun-14	22-Sep-14	1 Week
DIV	USMCR Brigadier General Promotion	ARec	Maj	8006		Any	19-Jun-14	30-Jun-14	30-Sep-14	1 Day
DIV	FY16 USMCR Colonel and AR Col-Maj Promotion	8	Col	8041	GCBT	Res	25-Jun-14	7-Jul-14	7-Oct-14	3 Weeks
DIV	FY16 USMCR Colonel and AR Col-Maj Promotion	14	Col	8041	GCBT	Res	25-Jun-14	7-Jul-14	7-Oct-14	3 Weeks
DIV	USMCR Major Promotion	2	Col	8041	GCBT	Res	2-Oct-14	13-Oct-14	13-Jan-15	3 Weeks
DIV	USMCR Major Promotion	9	LtCol	8007	M/GCBT	Res	2-Oct-14	13-Oct-14	13-Jan-15	3 Weeks
DIV	FY16 USMCR Lieutenant Colonel Promotion	3	Col	8041	GCBT	Res	9-Oct-14	21-Oct-14	21-Jan-15	3 Weeks
DIV	FY16 USMCR Lieutenant Colonel Promotion	9	LtCol	8007	GCBT	Res	9-Oct-14	21-Oct-14	21-Jan-15	3 Weeks
DIV	FY16 USMCR Lieutenant Colonel Promotion	13	LtCol	8007	M/GCBT	Res	9-Oct-14	21-Oct-14	21-Jan-15	3 Weeks
DIV	FY15 USMCR SNCO Promotion	1	Col	Any	Sr	Res	17-Oct-14	28-Oct-14	28-Jan-15	7 Weeks
DIV	FY15 USMCR SNCO Promotion	ARec	Capt/Lt	8006		Any	17-Oct-14	28-Oct-14	28-Jan-15	7 Weeks
DIV	FY16 USMCR Captain/CWO Promotion	10	LtCol	8007	GCBT	Res	30-Oct-14	11-Nov-14	11-Feb-15	1 Week
DIV	FY16 USMCR Captain/CWO Promotion	14	Maj	8007	M/GCBT	Res	30-Oct-14	11-Nov-14	11-Feb-15	1 Week
DIV	FY15 Active Reserve Officer Accesssion (2)	Rec	Maj/Capt	8006		Any	18-Feb-15	27-Feb-15	27-Apr-15	1 Week
DIV	FY15 WO USMC Promotion	2	LtCol	8006		ACTIVE	19-Jan-15	28-Jan-15	28-Apr-15	3 Weeks
DIV	FY15 Active Reserve SNCO Release From Active Duty	1	Col	Any	AR/SR	Res	26-Jan-15	4-Feb-15	4-May-15	1 Week
DIV	FY15 WO USMCR Promotion	5	LtCol	8006		Res	19-Feb-15	2-Mar-15	2-Jun-15	2 Weeks
DIV	FY15 WO USMCR Promotion	Rec	Capt	8006		Res	19-Feb-15	2-Mar-15	2-Jun-15	2 Weeks
DIV	FY15 Enlisted to Gunner Promotion	5	LtCol	0302		ACTIVE	27-Mar-15	7-Apr-15	7-Jul-15	2 Weeks
DIV	FY15 LtCol USMC Command Screening Board	15	Col	8041	GCBT	ACTIVE	31-Mar-15	9-Apr-15	9-Jul-15	4 Weeks
DIV	FY15 LtCol Reserve Command Screening	6	Col	8041		Res	7-May-15	17-May-15	17-Aug-15	1 Week
DIV	FY15 LtCol Reserve Command Screening	7	Col	8041		Res	7-May-15	17-May-15	17-Aug-15	1 Week
DIV	AY16 Reserve PME	6	Col	8041		Res	11-Jun-15	21-Jun-15	21-Sep-15	1 Week

Enclosure (2)

FY15 4th Marine Aircraft Wing Selection Board Requirements

MSC	Subject Board	LNNR	Rank	MOS	Spec Req	Reg/Res	Nominations Due (CMFR)	Nominations Due (HQMC)	Convene Date	Duration
MAW	FY16 Major USMC (Unrestricted) Promotion	16	LtCol	7506		ACTIVE	14-May-14	26-May-14	26-Aug-14	3 Weeks
MAW	AY15 Reserve PME	4	Col	8042	AR	Res	19-Jun-14	22-Jun-14	22-Sep-14	1 Week
MAW	AY15 Reserve PME	5	Col	8042	M	Res	19-Jun-14	22-Jun-14	22-Sep-14	1 Week
MAW	AY15 Reserve PME	Rec	Capt	8006		Any	19-Jun-14	22-Jun-14	22-Sep-14	1 Week
MAW	FY16 USMCR Colonel and AR Col-Maj Promotion	4	Col	8042	FW	Res	25-Jun-14	7-Jul-14	7-Oct-14	3 Weeks
MAW	FY16 USMCR Colonel and AR Col-Maj Promotion	5	Col	8042	AR/RW	Res	25-Jun-14	7-Jul-14	7-Oct-14	3 Weeks
MAW	FY16 USMCR Colonel and AR Col-Maj Promotion	7	Col	8042	RW	Res	25-Jun-14	7-Jul-14	7-Oct-14	3 Weeks
MAW	FY15 Active Reserve Officer Accession (1)	Rec	Maj/Capt	8006		Any	10-Aug-14	20-Aug-14	20-Oct-14	1 Week
MAW	FY15 USMC MSgt-SgtMaj Promotion	7	Maj	7506		ACTIVE	11-Jul-14	22-Jul-14	22-Oct-14	8 Weeks
MAW	USMCR Major Promotion	3	Col	8042		Res	2-Oct-14	13-Oct-14	13-Jan-15	3 Weeks
MAW	USMCR Major Promotion	14	LtCol	7506	FW	Res	2-Oct-14	13-Oct-14	13-Jan-15	3 Weeks
MAW	USMCR Major Promotion	15	LtCol	7506	RW	Res	2-Oct-14	13-Oct-14	13-Jan-15	3 Weeks
MAW	USMCR Major Promotion	16	LtCol	7506	AR	Res	2-Oct-14	13-Oct-14	13-Jan-15	3 Weeks
MAW	FY16 USMCR Lieutenant Colonel Promotion	6	Col	8042		Res	9-Oct-14	21-Oct-14	21-Jan-15	3 Weeks
MAW	FY16 USMCR Lieutenant Colonel Promotion	7	Col	8042		Res	9-Oct-14	21-Oct-14	21-Jan-15	3 Weeks
MAW	FY16 USMCR Lieutenant Colonel Promotion	15	LtCol	7506	M/RW	Res	9-Oct-14	21-Oct-14	21-Jan-15	3 Weeks
MAW	FY16 USMCR Lieutenant Colonel Promotion	16	LtCol	7506	FW	Res	9-Oct-14	21-Oct-14	21-Jan-15	3 Weeks
MAW	FY15 USMCR SNCO Promotion	6	Maj	7506	FW	Res	17-Oct-14	28-Oct-14	28-Jan-15	7 Weeks
MAW	FY15 USMCR SNCO Promotion	7	Maj	7506	RW	Res	17-Oct-14	28-Oct-14	28-Jan-15	7 Weeks
MAW	FY15 USMCR SNCO Promotion	Rec	Capt	8006		Any	17-Oct-14	28-Oct-14	28-Jan-15	7 Weeks
MAW	FY15 AR Aviation Accession	1	Col	8042	AR	Res	24-Nov-14	5-Dec-14	5-Feb-15	1 Day
MAW	FY16 Captain USMC Promotion/Career Designation	10	LtCol	7506		ACTIVE	30-Oct-14	10-Nov-14	10-Feb-15	3 Weeks
MAW	FY16 Captain USMC Promotion/Career Designation	21	Maj	7506		ACTIVE	30-Oct-14	10-Nov-14	10-Feb-15	3 Weeks
MAW	FY16 USMCR Captain/CWO Promotion	7	LtCol	7506	FW	Res	30-Oct-14	11-Nov-14	11-Feb-15	1 Week
MAW	FY16 USMCR Captain/CWO Promotion	8	LtCol	7506	RW	Res	30-Oct-14	11-Nov-14	11-Feb-15	1 Week
MAW	FY16 USMCR Captain/CWO Promotion	9	LtCol	7506		Res	30-Oct-14	11-Nov-14	11-Feb-15	1 Week
MAW	FY16 USMCR Captain/CWO Promotion	15	Maj	7506	M	Res	30-Oct-14	11-Nov-14	11-Feb-15	1 Week
MAW	FY16 USMCR Captain/CWO Promotion	16	Maj	7506		Res	30-Oct-14	11-Nov-14	11-Feb-15	1 Week
MAW	FY16 USMCR Captain/CWO Promotion	17	Maj	7506	F	Res	30-Oct-14	11-Nov-14	11-Feb-15	1 Week
MAW	FY16 USMCR Captain/CWO Promotion	Rec	Maj	8006		Any	30-Oct-14	11-Nov-14	11-Feb-15	1 Week
MAW	FY15 Active Reserve Officer Accession (2)	2	LtCol	7506	AR	Res	18-Feb-15	27-Feb-15	27-Apr-15	1 Week
MAW	FY15 LtCol USMC Command Screening Board	16	Col	8042		ACTIVE	31-Mar-15	9-Apr-15	9-Jul-15	4 Weeks
MAW	FY17 Major USMC (Unrestricted) Promotion	16	LtCol	7506		ACTIVE	1-May-15	1-May-15	Aug-15	3 Weeks
MAW	FY16 USMC CWO Promotion	13	LtCol	7506	RW	ACTIVE	22-Apr-15	11-May-15	11-Aug-15	2 Weeks
MAW	FY15 LtCol Reserve Command Screening	3	Col	Any		ACTIVE	7-May-15	17-May-15	17-Aug-15	1 Week
MAW	FY15 LtCol Reserve Command Screening	10	Col	8042		Res	7-May-15	17-May-15	17-Aug-15	1 Week
MAW	AY16 Reserve PME	4	Col	8042	AR	Res	11-Jun-15	21-Jun-15	21-Sep-15	1 Week
MAW	AY16 Reserve PME	5	Col	8042	M	Res	11-Jun-15	21-Jun-15	21-Sep-15	1 Week
MAW	AY16 Reserve PME	ARec	CWO	8006		Any	11-Jun-15	21-Jun-15	21-Sep-15	1 Week

Enclosure (3)

FY15 4th Marine Logistics Group Selection Board Requirements

MSC	Subject Board	LNNR	Rank	MOS	Spec Req	Reg/Res	Nominations Due (CMFR)	Nominations Due (HQMC)	Convene Date	Duration
MLG	USMCR Major General Promotion	ARec	Maj	8006		Any	9-Jun-14	18-Jun-14	18-Sep-14	1 Day
MLG	AY15 Reserve PME	2	Col	8040		Res	12-Jun-14	22-Jun-14	22-Sep-14	1 Week
MLG	AY15 Reserve PME	7	Col	8040	F	Res	19-Jun-14	22-Jun-14	22-Sep-14	1 Week
MLG	FY16 USMCR Colonel and AR Col-Maj Promotion	15	Col	8040	AR/CSS	Res	25-Jun-14	7-Jul-14	7-Oct-14	3 Weeks
MLG	FY16 USMCR Colonel and AR Col-Maj Promotion	ARec	Capt	8006		Any	25-Jun-14	7-Jul-14	7-Oct-14	3 Weeks
MLG	AY15 Top Level School	11	Col	Any		ACTIVE	20-Aug-14	2-Sep-14	2-Dec-14	3 Weeks
MLG	USMCR Major Promotion	10	LtCol	8006	F/CSS	Res	2-Oct-14	13-Oct-14	13-Jan-15	3 Weeks
MLG	USMCR Major Promotion	12	LtCol	8006	M/CSS	Res	2-Oct-14	13-Oct-14	13-Jan-15	3 Weeks
MLG	USMCR Major Promotion	Rec	Maj	8006		Any	2-Oct-14	13-Oct-14	13-Jan-15	3 Weeks
MLG	FY16 USMCR Lieutenant Colonel Promotion	12	LtCol	8006	F/CSS	Res	9-Oct-14	21-Oct-14	21-Jan-15	3 Weeks
MLG	FY15 USMCR SNCO Promotion	9	CWO	Any	F	Res	17-Oct-14	28-Oct-14	28-Jan-15	7 Weeks
MLG	FY16 USMCR Captain/CWO Promotion	1	Col	8040/1	SR/CSS	Res	30-Oct-14	11-Nov-14	11-Feb-15	1 Week
MLG	FY16 USMCR Captain/CWO Promotion	13	Maj	8006	F/CSS	Res	30-Oct-14	11-Nov-14	11-Feb-15	1 Week
MLG	FY16 USMCR Captain/CWO Promotion	ARec	Capt	8006		Any	30-Oct-14	11-Nov-14	11-Feb-15	1 Week
MLG	FY15 WO USMC Promotion	18	Maj	8006		ACTIVE	19-Jan-15	28-Jan-15	28-Apr-15	3 Weeks
MLG	FY15 WO USMCR Promotion	12	Maj	8006	F	Res	19-Feb-15	2-Mar-15	2-Jun-15	2 Weeks
MLG	FY15 LtCol Reserve Command Screening	2	Col	8040	M	Res	7-May-15	17-May-15	17-Aug-15	1 Week
MLG	AY16 Reserve PME	7	Col	8040	F	Res	11-Jun-15	21-Jun-15	21-Sep-15	1 Week
MLG	AY16 Reserve PME	Rec	Capt	8006		Any	11-Jun-15	21-Jun-15	21-Sep-15	1 Week

Enclosure (4)

FY15 Force Headquarters Group Selection Board Requirements

MSC	Subject Board	LNNR	Rank	MOS	Spec Req	Reg/Res	Nominations Due (CMFR)	Nominations Due (HQMC)	Convene Date	Duration
FHG	AY15 Reserve PME	ARec	CWO	8006		Any	19-Jun-14	22-Jun-14	22-Sep-14	1 Week
FHG	USMCR Brigadier General Promotion	Rec	LtCol	Any		Any	19-Jun-14	30-Jun-14	30-Sep-14	1 Day
FHG	FY16 USMCR Colonel and AR Col-Maj Promotion	11	Col	8040/41	M/CSS	Res	25-Jun-14	7-Jul-14	7-Oct-14	3 Weeks
FHG	FY16 USMCR Colonel and AR Col-Maj Promotion	13	Col	8042	AR	Res	25-Jun-14	7-Jul-14	7-Oct-14	3 Weeks
FHG	FY16 USMCR Colonel and AR Col-Maj Promotion	16	Col	8041	GCBT	Res	25-Jun-14	7-Jul-14	7-Oct-14	3 Weeks
FHG	USMCR Major Promotion	11	LtCol	8007	GCBT	Res	2-Oct-14	13-Oct-14	13-Jan-15	3 Weeks
FHG	USMCR Major Promotion	13	LtCol	8006	F/CSS	Res	2-Oct-14	13-Oct-14	13-Jan-15	3 Weeks
FHG	FY16 USMCR Lieutenant Colonel Promotion	4	Col	8041	GCBT	Res	9-Oct-14	21-Oct-14	21-Jan-15	3 Weeks
FHG	FY16 USMCR Lieutenant Colonel Promotion	11	LtCol	8007	GCBT	Res	9-Oct-14	21-Oct-14	21-Jan-15	3 Weeks
FHG	FY16 USMCR Lieutenant Colonel Promotion	ARec	Capt	8006		Res	9-Oct-14	21-Oct-14	21-Jan-15	3 Weeks
FHG	FY15 USMCR SNCO Promotion	ARec	Capt/Lt	8006		Any	17-Oct-14	28-Oct-14	28-Jan-15	7 Weeks
FHG	FY16 USMCR Captain/CWO Promotion	4	LtCol	8007	AR/GCBT	Res	30-Oct-14	11-Nov-14	11-Feb-15	1 Week
FHG	FY15 Active Reserve SNCO Release From Active Duty	ARec	Capt	8006		Res	26-Jan-15	4-Feb-15	4-May-15	1 Week
FHG	FY15 WO USMCR Promotion	3	LtCol	8006		Res	19-Feb-15	2-Mar-15	2-Jun-15	2 Weeks
FHG	FY15 WO USMCR Promotion	4	LtCol	8006	AR	Res	19-Feb-15	2-Mar-15	2-Jun-15	2 Weeks
FHG	FY15 WO USMCR Promotion	11	Maj	8006	M	Res	19-Feb-15	2-Mar-15	2-Jun-15	2 Weeks
FHG	FY15 WO USMCR Promotion	ARec	Capt	8006		Res	19-Feb-15	2-Mar-15	2-Jun-15	2 Weeks
FHG	FY15 LtCol Reserve Command Screening	9	Col	8042	AR	Res	7-May-15	17-May-15	17-Aug-15	1 Week
FHG	AY16 Reserve PME	2	Col	8040		Res	11-Jun-15	21-Jun-15	21-Sep-15	1 Week

Enclosure (5)

FY15 Marine Forces Reserve Enlisted Selection Board Requirements

MSC	Subject Board	LNNR	Rank	MOS	Spec Req	Reg/Res	Nominations Due (CMFR)	Nominations Due (HQMC)	Convene Date	Duration
SGTMAJ	FY15 USMC MSgt-SgtMaj Promotion	12	SgtMaj	8999		ACTIVE		22-Jul-14	22-Oct-14	8 Weeks
SGTMAJ	FY15 USMCR SNCO Promotion	13	SgtMaj	8999		Res		28-Oct-14	28-Jan-15	7 Weeks
SGTMAJ	FY15 USMCR SNCO Promotion	14	SgtMaj	8999	M	Res		28-Oct-14	28-Jan-15	7 Weeks
SGTMAJ	FY15 USMCR SNCO Promotion	15	SgtMaj	8999		Res		28-Oct-14	28-Jan-15	7 Weeks
SGTMAJ	FY15 USMCR SNCO Promotion	18	MGySgt	Avn		Res		28-Oct-14	28-Jan-15	7 Weeks
SGTMAJ	FY15 USMCR SNCO Promotion	20	MGySgt	Any	F	Res		28-Oct-14	28-Jan-15	7 Weeks
SGTMAJ	FY15 USMC GySgt Promotion	21	MGySgt	Any		ACTIVE		22-Jan-15	22-Apr-15	8 Weeks
SGTMAJ	FY15 Active Reserve SNCO Release From Active Duty	5	MGySgt	Any	AR/F	Res		4-Feb-15	4-May-15	1 Week
SGTMAJ	FY15 Active Reserve SNCO Release From Active Duty	6	MGySgt	Any	AR/M	Res		4-Feb-15	4-May-15	1 Week

Enclosure (6)

BOARD MEMBERSHIP QUESTIONNAIRE

Modified 20130723

This form is intended to provide boards with an update of military and civilian skills and qualifications which may not be reflected in your Official Military Personnel Files (OMPF). It is to be completed by all officers and staff noncommissioned officers of the Selected Marine Corps, Select Marine Corps Reserve, Individual Ready Reserve, Active Reserve, Mobilization Training Units, and Individual Mobilization Augmentees, when required.

This form can be submitted as part of an individual's package submission to boards, but *will not* be used to update OMPF information. Marines should conduct a separate audit of their records to ensure that all of their skills and qualifications are accurately reflected in the Marine Corps manpower system. Information on ordering OMPFs and Master Brief Sheets is available at www.manpower.usmc.mil /Manpower Management/Support Branch. Additional career information is located on Marine On-Line at <https://www.mol.usmc.mil> and at www.manpower.usmc.mil /Reserve Affairs.

In order to obtain your latest official OMPF photo log into MOL (<https://fas.mol.usmc.mil/MOL/UserHomeEntry.do>) select the My OMPF tab. Once in the OMPF section select the Photo tab. You will have to manually save the photo to your computer; once this is done you must insert the photo and resize it to fit the box provided.

Naming and File saving convention: Lastname.mm.yyyy (example.07.2013); when submitting completed form via email ensure last name and year are contained in the subject of the email along with the board applying for if known.

For further assistance the MFR Boards manager can be reached at (504) 697-7277/75/76/65 or MFR_Sourcing@USMC.mil. Any communication with the MFR boards' manager should be relayed to your chain of command.

DATA REQUIRED BY THE PRIVACY ACT OF 1974 (5 U.S.C. 552A)

This 5 U.S. Code, Section 301, is the basis for requesting this information. Executive Order 9397 of 22 November 1943 authorizes the use of your Social Security Number. The purpose of this form is to produce an up-to-date summary of your skills and qualifications for inclusion in your official records at Headquarters, Marine Corps. The information is used by personnel who are authorized to screen your record for consideration for promotion and military assignments. Your Social Security Number is used for purposes of individual identification only. Providing this information is voluntary on your part; failure to provide the information would preclude up-to-date information on your skills and qualifications from being available in your official case files, and may hamper your chances for future military assignments and promotions. Disclosure of your Social Security Number is mandatory.

(Insert your latest official photo
from your OMPF here)

BOARD MEMBERSHIP QUESTIONNAIRE

MFR VERSION 7-13

NAME (Last, First, MI):		AGE	SEX	RANK	DOR	PMOS	AMOS	B MOS	
		CURRENT MILITARY DUTY (billet/unit):			RACE		ARE YOU COMMAND SCREENED? Y/N If yes please provide letter.		
						PERSONAL APPEARANCE			
		Height:	Weight:	Body Fat %:	PFT CFT Score/Date:				
SSN (last 4):									
HOME ADDRESS:					CIVILIAN OCCUPATION (job, description of duties):				
PHONE:	(C) (xxx) xxx-xxxx (H/W) (xxx) xxx-xxxx								
E-MAIL:									
CIVILIAN EDUCATION (school/date completed):					MILITARY EDUCATION (school/date completed):				
PERSONAL DECORATIONS (award/date received):									
BOARD APPLYING FOR or PERIOD OF AVAILABILITY					LINE # (Admin use only)		CONVENE DATE (Admin use only)		
TOTAL CAREER ACDU POINTS (CRCR, if applicable):									

MANDATORY RETIREMENT DATE	
<p align="center">Previous HQMC Promotion/Selection Board Experience</p> <p>(period) (Board, board billets i.e. recorder, pres, member, etc.)</p>	
<p align="center">MILITARY CAREER EXPERIENCE SUMMARY</p> <p>(period) (billet, unit, Active/Reserve)</p>	
<p align="center">Do you have any Adverse Fitness Reports or have you been passed over for promotion in your current grade?</p> <p align="center">(Failure to answer will disqualify for any board)</p>	
<p>NO ADVERSE FITREPS</p>	
<p align="center">REMARKS</p> <p align="center">(Include community activities, civilian skills beneficial to military service, etc):</p>	

SIGNATURE (if paper copy is submitted):		DATE COMPLETED:	
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CMC SELECTION BOARDS STATEMENT OF UNDERSTANDING

I _____, am volunteering for _____
CMC Selection Board. I fully understand the following requirements:

- 1) I understand that the future of our Corps requires that we select the best Marines for promotion, retention, school, or command, and by volunteering for said board I am committing myself for the specified time period unless otherwise modified by HQMC or MARFORRES. Once selected as a member or recorder for a selection board, I understand that this assignment, with the exception of an involuntary unit activation, will take precedence over other potential assignments, whether military or civilian in nature. _____ (Initials)

- 2) If I am approved to attend a board by HQMC, and a situation arises which will prevent me from completing my previously agreed upon Board assignment, I will notify my immediate chain of command at least 30 days in advance prior to the convening of the Board. I further understand that the authority to relieve me from my duties on the appointed Board rests solely with the Commander, MARFORRES. _____ (Initials)

- 3) I understand that the time frames for the Board duration are approximate, and the actual board may be extended or shortened at the discretion of the Board President, or Sponsor, during the conduct of the board. _____ (Initials)
 - a. I understand that if the Board is extended, my orders will be modified and I will remain on orders until the completion of the Board. _____ (Initials)

 - b. I understand that if the Board is shortened, my orders will be modified to expire earlier than originally issued. _____ (Initials)

(Full Name and Rank)

(Date)

(Signature)