



UNITED STATES MARINE CORPS
MARINE FORCES RESERVE
2000 OPELOUSAS AVE
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ForBul 5420
G-1
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FORCE BULLETIN 5420

From: Commander
To: Distribution List

Subj: MEMBERSHIP REQUIREMENTS FOR FISCAL YEAR 2017 SELECTION BOARDS
WITH CHANGE 1

Ref: (a) MCBul 5420 of 29 April 2016
(b) MARADMIN 238/05

Encl: (1) Marine Forces Reserve Fiscal Year 2017 Selection
Board Dates
(2) Fiscal Year 2017 4th Marine Division Selection Board
Requirements
(3) Fiscal Year 2017 4th Marine Aircraft Wing Selection
Board Requirements
(4) Fiscal Year 2017 4th Marine Logistics Group Selection
Board Requirements
(5) Fiscal Year 2017 Force Headquarters Group Selection
Board Requirements
(6) Fiscal Year 2017 Headquarters Battalion, Marine Forces
Reserve Selection Board Requirements
(7) Fiscal Year 2017 Enlisted Membership Selection Board
Requirements
(8) Board Membership Questionnaire with photo
(9) CMC Selection Boards Statement of Understanding

1. Situation

a. Per the guidance contained in reference (a), Marine Forces Reserve (MARFORRES) is tasked to provide nominees to serve as board members on those Fiscal Year (FY) 2017 selection boards identified in enclosure (1). These boards include Active and Reserve FY 2017 promotion, school selection, command screening, and retention boards.

b. Enclosure (1) lists FY 2017 selection boards and anticipated convening dates. Enclosures (2) through (6) prescribe the selection board requirements for each Major Subordinate Command (MSC) of MARFORRES. Enclosure (7) provides the Senior Enlisted board requirements and is managed by the Force Sergeant Major. Enclosures (8) and (9) are the prescribed documents for all nominations.

DISTRIBUTION STATEMENT A: Approved for public release; distribution is unlimited.

2. Cancellation. This change cancels Force Bulletin 5420 dated 16 November 2015.

3. Mission. As directed by Headquarters Marine Corps (HQMC), MARFORRES will fulfill FY 2017 selection board requirements with qualified personnel from throughout the Force and submit nominations to the Commandant of the Marine Corps (CMC) by the deadlines established in reference (a).

4. Execution

a. Commander's Intent and Concept of Operations

(1) Commander's Intent

(a) The intent is to nominate only officers and Staff Noncommissioned Officers (SNCO) of the highest caliber to serve on these selection boards. This board experience will also serve to expand the professional qualifications of those chosen members. The future of our Corps requires that we select the best Marines for promotion, retention, school, or command.

(b) Once selected as a member or recorder for a selection board, this assignment will take precedence over other potential assignments unless otherwise approved by the Commander, MARFORRES (COMMARFORRES).

(2) Concept of Operations

(a) Quotas have been divided among 4th Marine Division (4th MarDiv), 4th Marine Aircraft Wing (4th MAW), 4th Marine Logistics Group (4th MLG), the Force Headquarters Group (FHG), and Headquarters Battalion, MARFORRES, based on the board requirements and number of eligible personnel within each MSC. These quotas are depicted in enclosures (2) through (6).

(b) Reserve Officer nominations, other than active reserve, submitted by the respective MSC must be received by the MARFORRES Chief of Staff no later than the date identified in the column named "Nominations Due (COMMARFORRES)", outlined in enclosure (1).

(c) Active duty officer nominations submitted by the respective MSCs must be received by the G-1/Operations (G-1/Ops) no later than the date identified in the column named "Nominations Due (COMMARFORRES)" outlined in enclosure (1).

(d) Enlisted nominations will be coordinated by the Force Sergeant Major, who will provide nominations directly to G-1/Ops, as outlined in enclosure (1).

(e) MARFORRES G-1/Ops will consolidate board nominees and present the Board Slate to the MARFORRES Chief of Staff. Upon approval, the names of the nominees will be forwarded to HQMC (MMOA-3). Once membership is approved by HQMC, the board members' names will be incorporated into the Board Precept. Statutory board precepts are required to be submitted by HQMC to the Secretary of the Navy for approval.

(f) Once selected for board membership or recorder duty by HQMC, nominee changes are highly discouraged because they are a significant disruption to the process and must be justified to HQMC. Therefore, MSCs must be prepared to justify any changes to the MARFORRES Chief of Staff.

b. Tasks

(1) MARFORRES G-1/Ops

(a) Track MARFORRES board membership requirements and ensure timely submission to HQMC (MMOA-3).

(b) Ensure board membership is reviewed and approved by COMMARFORRES.

(c) Notify MSC and board member within five working days of acceptance by CMC.

(d) Ensure Marine Reserve Orders Writing System (MROWS) orders are initiated for Reserve members within five working days after receipt of acceptance notification from HQMC.

(e) Provide applicable billeting and reporting instructions to respective board members.

(f) Provide coordinating instructions for Defense Travel System (DTS) orders to Active Component (AC) and Active Reserve (AR) board members within five working days of acceptance of board membership nominations by CMC.

(g) "Fund/Approve" orders in MROWS for reserve component board members.

(h) Confirm the completion of order writing, booking of travel arrangements, and issuance of orders for each board member five working days prior to the convening date of the respective board.

(2) MSCs

(a) Prior to submission of nominees, screen each nomination package to ensure that only Officers and SNCOs of the

highest caliber are nominated. Factors to consider during screening are:

1. All board members, recorders and assistant recorders must possess basic computer skills.

2. Officers inbound to, or outbound from a command within 60 days of the beginning date or ending date of a respective board should not be considered eligible for nomination.

3. Officers and SNCOs who are "select grade" for promotion are not eligible for board membership at the selected/frocked grade.

4. Officers and SNCOs recommended as board members cannot serve on statutory boards of the same type during two consecutive years.

5. Officers and Enlisted members who have been the subject of an adverse fitness report are not eligible as voting members or recorders, regardless of component.

6. Nominated Selected Marine Corps Reserve (SMCR), Individual Mobilization Augmentee (IMA), or Individual Ready Reserve (IRR) members cannot exceed 17 cumulative active years of service (6,209 career retirement points) while serving on the board. Nominations of SMCR, IMA, or IRR members that will exceed 6,209 career active duty points will not be accepted.

(b) Certify each nomination by signing and dating the front page of the board questionnaire. The MSC Chief of Staff must certify nominations for all Colonels and above. The MSC G-1 must certify nominations for all Lieutenant Colonels and below.

(c) Submit selection board nominations to MARFORRES (G-1/Ops) by the date identified in the column listed "Nominations Due (COMMARFORRES)" outlined in enclosure (1). An application consisting of a Board Membership Questionnaire with photo (enclosure (8)) and a signed CMC Selection Boards Statement of Understanding (enclosure (9)) must be submitted for each nominee.

(d) Assist MARFORRES G-1/Ops in coordinating with subordinate units for the issuance of orders.

(3) Board Member

(a) Provide all application materials, to include Board Membership Questionnaire with photo (enclosure (8)), and a signed CMC Selection Boards Statement of Understanding (enclosure (9)).

Applicants volunteering for Command Screening Boards must have been Command Screened and as a result will have to submit a Command Screened letter in addition to the above requirements.

(b) Upon notification of acceptance to the Board, coordinate order writing and travel arrangements with MARFORRES G-1/Ops.

(c) Notify your MSC and MARFORRES G-1/Ops of any situations that could prevent you from fulfilling your board assignment as soon as possible. The only authority that can relieve you from your board assignment is COMMARFORRES.

(d) Board members will print original orders from the MROWS module found in the Marine On-Line (MOL) system prior to executing travel. MROWS can be found under the Resources tab on the homepage of MOL.

c. Coordinating Instructions

(1) Once MARFORRES G-1/Ops receives approval from HQMC of board nominees, respective MSCs will be notified within five working days of their list of approved nominees.

(2) Within five working days of notification from HQMC (MMOA-3), MARFORRES G-1/Ops will ensure that MROWS orders are initiated on each respective nominee.

(3) The confidentiality of board membership must be maintained. MSCs will not divulge the names of members of their command who have been either nominated or selected to serve on a selection board. Standard Naval Messages will not be released for matters involving board nomination or membership.

5. Administration and Logistics

a. All travel for AC/AR board members will be executed via DTS. HQMC will provide the appropriate Line of Accounting (LOA).

b. For SMCR, IMA, and IRR members orders will be issued as follows:

(1) Upon notification from HQMC (MMOA-3) of board membership selection, MARFORRES G-1/Ops will immediately notify the Board member and their respective MSC.

(2) With the exception of Marines serving on Partial Mobilization or Active Duty for Operational Support - Contingency Operations (ADOS-CO) Orders, MARFORRES G-1/Ops will initiate all reserve orders and make travel arrangements with the individual board

member. MARFORRES G-1/Ops will contact subordinate units in order to authenticate orders in MROWS.

(3) Board membership orders for SMCR, IRR, and IMA members not presently serving on Partial Mobilization or ADOS-CO orders are funded by COMMARFORRES.

(4) Board membership orders will be issued in accordance with reference (b) for SMCR, IRR, and IMA members serving on Partial Mobilization or ADOS-CO orders. Marines in this status will be issued a Request and Authorization for Temporary Duty of Department of Defense Personnel, DD Form 1610, citing the appropriation data contained on their current set of mobilization orders.

6. Command and Signal

a. Command. This Bulletin is applicable to MARFORRES.

b. Signal. This Bulletin is effective the date signed.

c. Points of Contact. G-1-Ops (504)697-7277/7265 or via electronic mail: MFR_SOURCING@USMC.MIL.



G. T. HABEL
Executive Director

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Directives issued by this Headquarters are published and distributed electronically.

Marine Forces Reserve Fiscal Year 2017 Selection Board Dates

Subject Board	Nominations Due (CMRI)	Nominations Due (HQMC)	Convene Date	Duration	Board Member Quotas	DIV	FHG	MAW	MLG	HQBN	SGTMAJ	Recorder Quotas (MSC)
FY13 Major USMC (Unrestricted) Promotion	13-May-16	23-May-16	23-Aug-16 3 Weeks		1	0	0	1	0	0	0	0
USMCR Major General Promotion	3-Jun-16	14-Jun-16	14-Sep-16 1 Day		0	0	0	0	0	0	0	1 (DIV) / 1 (MLG)
USMCR Brigadier General Promotion	17-Jun-15	28-Jun-16	28-Sep-16 1 Week		0	0	0	0	0	0	0	1 (DIV) / 1 (FHG)
FY13 USMCR Colonel and AR Col-Maj Promotion	24-Jun-16	6-Jul-16	11-Oct-16 3 Weeks		9	2	2	3	2	0	0	1 (MLG)
FY17 USMCR Mgrt-SgtMaj Promotion	8-Jul-16	21-Jul-16	19-Oct-16 8 Weeks		2	0	0	1	0	0	1	0
FY17 Active Reserve Officer Accession (1)	9-Aug-16	19-Aug-16	25-Oct-16 1 Week		0	0	0	0	0	0	0	1 (MAW)
AT17 Top Level School	19-Aug-16	1-Sep-16	6-Dec-16 3 Weeks		1	0	0	0	0	1	0	0
FY18 USMCR Major Promotion	30-Sep-16	13-Oct-16	10-Jan-17 3 Weeks		10	2	4	1	2	0	0	1 (MLG)
FY18 USMCR Lieutenant Colonel Promotion	7-Oct-16	20-Oct-16	17-Jan-17 3 Weeks		10	3	4	1	1	0	0	1 (FHG)
FY17 USMCR SNCO Promotion	14-Oct-16	27-Oct-16	25-Jan-17 3 Weeks		9	1	2	1	0	0	5	1 (DIV) 1 (FHG) 1 (MAW)
FY17 Active Reserve Officer Career Designation	21-Oct-16	2-Nov-16	7-Feb-17 3 Weeks		2	0	2	0	0	0	0	0
FY18 USMCR Captain/CWO Promotion	18-Nov-16	2-Dec-16	1-Feb-17 1 Day		1	1	1	0	0	0	0	0
FY18 USMCR Captain/CWO Promotion	28-Oct-16	10-Nov-16	8-Feb-17 1 Week		11	2	6	2	2	1	0	1 (MAW) / 1 (MLG)
FY17 USMCR G/SGT Promotion	6-Jan-17	20-Jan-17	19-Apr-17 8 Weeks		1	0	0	0	0	0	1	0
FY17 Active Reserve Officer Accession (2)	17-Feb-17	24-Feb-17	24-Apr-17 1 Week		2	0	1	0	0	0	0	1 (DIV)
FY17 WO USMC Promotion	20-Jan-17	3-Feb-17	2-May-17 3 Weeks		2	0	0	1	1	1	0	0
FY17 USMC Marine Attache Selection Board	24-Mar-17	6-Apr-17	21-Aug-17 1 Week		2	1	0	0	0	0	1	0
FY19 USMCR Promotion	24-Feb-17	7-Mar-17	6-Jun-17 2 Weeks		5	1	0	0	1	1	0	1 (FHG) / 1 (DIV)
FY18 LtCol USMC Command Screening Board	24-Mar-17	7-Apr-17	11-Jul-17 4 Weeks		2	1	1	0	0	0	0	0
FY18 LtCol USMC Command Screening Board	31-Mar-17	12-Apr-17	11-Jul-17 2 Weeks		1	1	0	0	0	0	0	0
FY18 USMCR CWO Selection Board	21-Apr-17	9-May-17	8-Aug-17 2 Weeks		1	0	1	1	0	0	0	0
FY18 LtCol Reserve Command Screening	12-May-17	23-May-17	14-Aug-17 1 Week		6	3	1	1	0	1	0	0
FY19 Major USMC (Unrestricted) Promotion	12-May-17	23-May-17	18D-Aug-17 3 Weeks		1	0	1	0	0	0	0	0
AT18 Reserve PWME	9-Jun-17	20-Jun-17	18-Sep-17 1 Week		5	1	2	1	1	1	0	1 (MAW) / 1 (MLG)

	Total	Members	Recorders
4th MARDIV	24	19	5
FHG	12	8	4
4th MAW	35	31	4
4th MLG	17	12	5
HQBN	5	5	0
SgtMaj	8	8	0
Totals	101	83	18

FY17 4th Marine Division Selection Board Requirements

MSC	Subject Board	LNNR	Rank	MOS	Spec Req	Req/Res	Nominations Due (GMFR)	Nominations Due (HQMC)	Convene Date	Duration
DIV	USMCR Major General Promotion	Rec Col		Any		Res	3-Jun-16	14-Jun-16	14-Sep-16	1 Day
DIV	USMCR Brigadier General Promotion	ARec Maj		8006		Res	17-Jun-16	28-Jun-16	28-Sep-16	1 Week
DIV	FY18 USMCR Colonel and AR Col-Maj Promotion	8 Col		8041	GCBT	Res	24-Jun-16	6-Jul-16	11-Oct-16	3 Weeks
DIV	FY18 USMCR Colonel and AR Col-Maj Promotion	14 Col		8041	GCBT	Res	24-Jun-16	6-Jul-16	11-Oct-16	3 Weeks
DIV	AV17 Top Level School	11 Col		Any		ACTIVE	19-Aug-16	1-Sep-16	6-Dec-16	3 Weeks
DIV	FY18 USMCR Major Promotion	2 Col		8041	GCBT	Res	30-Sep-16	13-Oct-16	10-Jan-17	3 Weeks
DIV	FY18 USMCR Major Promotion	9 LtCol		8007	M/GCBT	Res	30-Sep-16	13-Oct-16	10-Jan-17	3 Weeks
DIV	FY18 USMCR Lieutenant Colonel Promotion	3 Col		8041	GCBT	Res	7-Oct-16	20-Oct-16	17-Jan-17	3 Weeks
DIV	FY18 USMCR Lieutenant Colonel Promotion	9 LtCol		8007	GCBT	Res	7-Oct-16	20-Oct-16	17-Jan-17	3 Weeks
DIV	FY18 USMCR Lieutenant Colonel Promotion	13 LtCol		8007	M/GCBT	Res	7-Oct-16	20-Oct-16	17-Jan-17	3 Weeks
DIV	FY17 USMCR SMC Promotion	1 Col		Any	Sr	Res	14-Oct-16	27-Oct-16	25-Jan-17	7 Weeks
DIV	FY17 USMCR SMC Promotion	ARec Capt/Lt		8006		Any	14-Oct-16	27-Oct-16	25-Jan-17	7 Weeks
DIV	FY18 USMCR Captain/CWO Promotion	10 LtCol		8007	GCBT	Res	28-Oct-16	10-Nov-16	8-Feb-17	1 Week
DIV	FY18 USMCR Captain/CWO Promotion	14 Maj		8007	M/GCBT	Res	28-Oct-16	10-Nov-16	8-Feb-17	1 Week
DIV	FY17 Active Reserve Officer Accession (2)	Rec Maj/Capt		8006		Any	17-Feb-17	24-Feb-17	21-Aug-17	1 Week
DIV	FY19 USMC Marine Attache Selection Board	4 Col		Any		Res	24-Mar-17	6-Apr-17	6-Jun-17	2 Weeks
DIV	FY17 WO USMCR Selection	5 LtCol		8006		Res	24-Feb-17	7-Mar-17	6-Jun-17	2 Weeks
DIV	FY17 WO USMCR Selection	Rec Capt		8006		Res	24-Feb-17	7-Mar-17	6-Jun-17	2 Weeks
DIV	FY18 LtCol USMC Command Screening Board	15 Col		8041	GCBT	ACTIVE	24-Mar-17	7-Apr-17	11-Jul-17	4 Weeks
DIV	FY17 Enlisted to Gunner Promotion	5 LtCol		0302		ACTIVE	31-Mar-17	12-Apr-17	11-Jul-17	2 Weeks
DIV	FY18 LtCol Reserve Command Screening	3 Col		Any		ACTIVE	12-May-17	23-May-17	14-Aug-17	1 Week
DIV	FY18 LtCol Reserve Command Screening	6 Col		8041		Res	12-May-17	23-May-17	14-Aug-17	1 Week
DIV	FY18 LtCol Reserve Command Screening	7 Col		8041		Res	12-May-17	23-May-17	14-Aug-17	1 Week
DIV	FY18 Reserve PME	6 Col		8041		Res	9-Jun-17	20-Jun-17	18-Sep-17	1 Week

FY17 4th Marine Aircraft Wing Selection Board Requirements

MSC	Subject Board	LNRR	Rank	MOS	Spec Req	Reg/Res	Nominations Due (GMFR)	Nominations Due (HQMC)	Convene Date	Duration
MAW	FY18 Major USMC (Unrestricted) Promotion	16	LTCol	7506		ACTIVE	13-May-16	23-Mar-16	23-Aug-16	3 Weeks
MAW	FY18 USMGR Colonel and AR Col-Haj Promotion	4	Col	8042	FW	Res	24-Jun-16	6-Jul-16	11-Oct-16	3 Weeks
MAW	FY18 USMGR Colonel and AR Col-Haj Promotion	5	Col	8042	RW	Res	24-Jun-16	6-Jul-16	11-Oct-16	3 Weeks
MAW	FY18 USMGR Colonel and AR Col-Haj Promotion	7	Col	8042	RW	Res	24-Jun-16	6-Jul-16	11-Oct-16	3 Weeks
MAW	FY17 Active Reserve Officer Accession (1)	Rec Maj/Capt		8006		Any	9-Aug-16	19-Aug-16	25-Oct-16	1 Week
MAW	FY17 USMC M5gt-56thMaj Promotion	5	Maj	7506	RW	ACTIVE	8-Jul-16	21-Jul-16	19-Oct-16	8 Weeks
MAW	FY18 USMGR Major Promotion	3	Col	8042		Res	30-Sep-16	13-Oct-16	10-Jan-17	3 Weeks
MAW	FY18 USMGR Major Promotion	14	LTCol	7506	FW	Res	30-Sep-16	13-Oct-16	10-Jan-17	3 Weeks
MAW	FY18 USMGR Major Promotion	15	LTCol	7506	RW	Res	30-Sep-16	13-Oct-16	10-Jan-17	3 Weeks
MAW	FY18 USMGR Major Promotion	16	LTCol	7506	AR	Res	30-Sep-16	13-Oct-16	10-Jan-17	3 Weeks
MAW	FY18 USMGR Lieutenant Colonel Promotion	6	Col	8042		Res	7-Oct-16	20-Oct-16	17-Jan-17	3 Weeks
MAW	FY18 USMGR Lieutenant Colonel Promotion	7	Col	8042		Res	7-Oct-16	20-Oct-16	17-Jan-17	3 Weeks
MAW	FY18 USMGR Lieutenant Colonel Promotion	15	LTCol	7506	M/RW	Res	7-Oct-16	20-Oct-16	17-Jan-17	3 Weeks
MAW	FY18 USMGR Lieutenant Colonel Promotion	16	LTCol	7506	FW	Res	7-Oct-16	20-Oct-16	17-Jan-17	3 Weeks
MAW	FY17 USMGR SNCO Promotion	5	Maj	7506	RW	Res	14-Oct-16	27-Oct-16	25-Jan-17	7 Weeks
MAW	FY17 USMGR SNCO Promotion	6	Maj	7506	FW	Res	14-Oct-16	27-Oct-16	25-Jan-17	7 Weeks
MAW	FY17 USMGR SNCO Promotion	Rec Capt		8006		Any	27-Oct-16	27-Oct-16	25-Jan-17	7 Weeks
MAW	FY18 Captain USMC Promotion/Career Designation	8	LTCol	7506		ACTIVE	21-Oct-16	2-Nov-16	7-Feb-17	3 Weeks
MAW	FY17 AR Officer Aviation Accession	21	Maj	7506		ACTIVE	18-Nov-16	2-Dec-16	1-Feb-17	1 Day
MAW	FY18 USMGR Captain/CWO Promotion	7	LTCol	7506	FW	Res	28-Oct-16	10-Nov-16	8-Feb-17	1 Week
MAW	FY18 USMGR Captain/CWO Promotion	8	LTCol	7506	RW	Res	28-Oct-16	10-Nov-16	8-Feb-17	1 Week
MAW	FY18 USMGR Captain/CWO Promotion	9	LTCol	7506		Res	28-Oct-16	10-Nov-16	8-Feb-17	1 Week
MAW	FY18 USMGR Captain/CWO Promotion	15	Maj	7506	M	Res	28-Oct-16	10-Nov-16	8-Feb-17	1 Week
MAW	FY18 USMGR Captain/CWO Promotion	16	Maj	7506	F	Res	28-Oct-16	10-Nov-16	8-Feb-17	1 Week
MAW	FY18 USMGR Captain/CWO Promotion	17	Maj	7506	F	Res	28-Oct-16	10-Nov-16	8-Feb-17	1 Week
MAW	FY17 Active Reserve Officer Accession (2)	Rec Maj		8006		Any	17-Feb-17	24-Apr-17	11-Jul-17	4 Weeks
MAW	FY18 LTCol USMC Command Screening Board	2	LTCol	7506	AR	Res	24-Mar-17	7-Apr-17	8-Aug-17	2 Weeks
MAW	FY18 LTCol USMC Command Screening Board	16	Col	8042		ACTIVE	21-Apr-17	9-May-17	14-Aug-17	1 Week
MAW	FY18 LTCol Reserve Command Screening Board	13	LTCol	7506	RW	ACTIVE	12-May-17	23-May-17	TBD-Aug-17	3 Weeks
MAW	FY18 Major USMC (Unrestricted) Promotion	10	Col	8042		Res	12-May-17	23-May-17	18-Sep-17	1 Week
MAW	FY18 Reserve PME	16	LTCol	7506		ACTIVE	9-Jun-17	20-Jun-17	18-Sep-17	1 Week
MAW	FY18 Reserve PME	4	Col	8042	M	Res	9-Jun-17	20-Jun-17	18-Sep-17	1 Week
MAW	FY18 Reserve PME	5	Col	8042	M	Res	9-Jun-17	20-Jun-17	18-Sep-17	1 Week
MAW	FY18 Reserve PME	Rec Capt		8006		Any	9-Jun-17	20-Jun-17	18-Sep-17	1 Week

FY17 4th Marine Logistics Group Selection Board Requirements

MSC	Subject Board	LNNR	Rank	MOS	Spec Req	Reg/Res	Nominations Due (GMFR)	Nominations Due (HQMC)	Convene Date	Duration
MLG	USMCR Major General Promotion	Arec Maj		8006		Res	3-Jun-16	14-Jun-15	14-Sep-16	1 Day
MLG	FY18 USMCR Colonel and AR Col-Maj Promotion	15 Col		8040 AR/CSS		Res	24-Jun-16	6-Jul-15	11-Oct-16	3 Weeks
MLG	FY18 USMCR Colonel and AR Col-Maj Promotion	16 Col		8040 IMA/CSS		Res	24-Jun-16	6-Jul-16	11-Oct-16	3 Weeks
MLG	FY18 USMCR Colonel and AR Col-Maj Promotion	Arec Capt		8006		Any	24-Jun-16	6-Jul-16	11-Oct-16	3 Weeks
MLG	FY18 USMCR Major Promotion	10 LtCol		8006 F/CSS		Res	30-Sep-16	13-Oct-16	10-Jan-17	3 Weeks
MLG	FY18 USMCR Major Promotion	12 LtCol		8006 M/CSS		Res	30-Sep-16	13-Oct-16	10-Jan-17	3 Weeks
MLG	FY18 USMCR Lieutenant Colonel Promotion	Rec Maj		8006		Any	30-Sep-16	13-Oct-16	10-Jan-17	3 Weeks
MLG	FY17 USMCR SNCO Promotion	12 LtCol		8006 F/CSS		Res	7-Oct-16	20-Oct-16	17-Jan-17	3 Weeks
MLG	FY18 USMCR Captain/CWO Promotion	9 CWO		Any F		Res	14-Oct-16	27-Oct-16	25-Jan-17	7 Weeks
MLG	FY18 USMCR Captain/CWO Promotion	1 Col		8040/1 SR/CSS		Res	28-Oct-16	10-Nov-16	8-Feb-17	1 Week
MLG	FY18 USMCR Captain/CWO Promotion	13 Maj		8006 F/CSS		Res	28-Oct-16	10-Nov-16	8-Feb-17	1 Week
MLG	FY18 USMCR Captain/CWO Promotion	Arec Capt		8006		Any	28-Oct-16	10-Nov-16	8-Feb-17	1 Week
MLG	FY17 WO USMC Promotion	2 LtCol		8006		ACTIVE	20-Jan-17	3-Feb-17	2-May-17	3 Weeks
MLG	FY18 LtCol Reserve Selection	12 Maj		8006 F		Res	24-Feb-17	7-Mar-17	6-Jun-17	2 Weeks
MLG	FY18 LtCol Reserve Command Screening	2 Col		8040 M		Res	12-May-17	23-May-17	14-Aug-17	1 Week
MLG	FY18 Reserve PME	7 Col		8040 F		Res	9-Jun-17	20-Jun-17	18-Sep-17	1 Week
MLG	FY17 Reserve PME	Arec CWO		8006		Any	9-Jun-17	20-Jun-17	18-Sep-17	1 Week

FY17 Force Headquarters Group Selection Board Requirements

MSC	Subject Board	LNNR	Rank	MOS	Spec Req	Reg/Res	Nominations Due (CMFR)	Nominations Due (HQMC)	Convene Date	Duration
FHG	USMCR Brigadier General Promotion	Rec LtCol		Any		Res	17-Jun-16	28-Jun-16	28-Sep-16	1 Week
FHG	FY18 USMCR Colonel and Ar Col-Maj Promotion	11 Col		8040/41 M		Res	24-Jun-16	6-Jul-16	28-Sep-16	1 Week
FHG	FY18 USMCR Colonel and Ar Col-Maj Promotion	13 Col		8040/41 F/CSS		Res	24-Jun-16	6-Jul-16	11-Oct-16	3 Weeks
FHG	FY18 USMCR Major Promotion	11 LtCol		8007 GCBT		Res	30-Sep-16	13-Oct-16	10-Jan-17	3 Weeks
FHG	FY18 USMCR Major Promotion	13 LtCol		8006 F/CSS		Res	30-Sep-16	13-Oct-16	10-Jan-17	3 Weeks
FHG	FY18 USMCR Lieutenant Colonel Promotion	4 Col		8041 GCBT		Res	7-Oct-16	20-Oct-16	17-Jan-17	3 Weeks
FHG	FY18 USMCR Lieutenant Colonel Promotion	11 LtCol		8007 GCBT		Res	7-Oct-16	20-Oct-16	17-Jan-17	3 Weeks
FHG	FY18 USMCR Lieutenant Colonel Promotion	ARec Capt		8006		Res	7-Oct-16	20-Oct-16	17-Jan-17	3 Weeks
FHG	FY17 WO USMCR Selection	ARec Capt/Lt		8006		Any	14-Oct-16	27-Oct-16	25-Jan-17	7 Weeks
FHG	FY17 WO USMCR Selection	3 LtCol		8006 AR		Res	24-Feb-17	7-Mar-17	6-Jun-17	2 Weeks
FHG	FY17 WO USMCR Selection	11 Maj		8006 M		Res	24-Feb-17	7-Mar-17	6-Jun-17	2 Weeks
FHG	FY17 WO USMCR Selection	ARec Capt		8006		Res	24-Feb-17	7-Mar-17	6-Jun-17	2 Weeks

FY17 Marine Forces Reserve Headquarters Battalion Selection Board Requirements

MSC	Subject Board	LNNR	Rank	MOS	Spec Req	Reg/Res	Nominations Due (CMFR)	Nominations Due (HQMC)	Convene Date	Duration
HQBN	FY18 USMCR Captain/CWO Promotion	4	LtCol	8007	AR/GCBT	Res	28-Oct-16	10-Nov-16	8-Feb-17	1 Week
HQBN	FY17WO USMC Promotion	18	Major	8006		ACTIVE	20-Jan-17	3-Feb-17	2-May-17	3 Weeks
HQBN	FY17 WO USMCR Selection	4	LtCol	8006	AR	Res	24-Feb-17	7-Mar-17	6-Jun-17	2 Weeks
HQBN	FY18 LtCol Reserve Command Screening	9	Col	8042	AR	Res	12-May-17	23-May-17	14-Aug-17	1 Week
HQBN	AV18 Reserve PME	2	Col	8040	AR	Res	9-Jun-17	20-Jun-17	18-Sep-17	1 Week

FY17 Marine Forces Reserve Enlisted Selection Board Requirements

MSC	Subject Board	LNNR	Rank	MOS	Spec Req	Reg/Res	Nominations Due (CMFR)	Nominations Due (HQMC)	Convene Date	Duration
SGTMAJ	FY17 USMC M Sgt-SgtMaj Promotion	12	SgtMaj	8999		ACTIVE	8-Jul-16	21-Jul-16	19-Oct-16	8 Weeks
SGTMAJ	FY17 USMCR SNCO Promotion	13	SgtMaj	8999		Res	14-Oct-16	27-Oct-16	25-Jan-17	7 Weeks
SGTMAJ	FY17 USMCR SNCO Promotion	14	SgtMaj	8999	M	Res	14-Oct-16	27-Oct-16	25-Jan-17	7 Weeks
SGTMAJ	FY17 USMCR SNCO Promotion	15	SgtMaj	8999		Res	14-Oct-16	27-Oct-16	25-Jan-17	7 Weeks
SGTMAJ	FY17 USMCR SNCO Promotion	18	M GvSgt	Avn		Res	14-Oct-16	27-Oct-16	25-Jan-17	7 Weeks
SGTMAJ	FY17 USMCR SNCO Promotion	20	M GvSgt	Avn	F	Res	14-Oct-16	27-Oct-16	25-Jan-17	7 Weeks
SGTMAJ	FY17 USMC GvSgt Promotion	13	SgtMaj	8999		ACTIVE	6-Jan-17	20-Jan-17	19-Apr-17	8 Weeks
SGTMAJ	FY19 USMC Marine Attache Selection Board	13	SgtMaj	8999		Res	24-Mar-17	6-Apr-17	21-Aug-17	1 Week

BOARD MEMBERSHIP QUESTIONNAIRE

Modified 20140915

This form is intended to provide boards with an update of military and civilian skills and qualifications which may not be reflected in your Official Military Personnel Files (OMPF). It is to be completed by all officers and staff noncommissioned officers of the Selected Marine Corps, Select Marine Corps Reserve, Individual Ready Reserve, Active Reserve, Mobilization Training Units, and Individual Mobilization Augmentees, when required.

This form can be submitted as part of an individual's package submission to boards, but *will not* be used to update OMPF information. Marines should conduct a separate audit of their records to ensure that all of their skills and qualifications are accurately reflected in the Marine Corps manpower system. Information on ordering OMPFs and Master Brief Sheets is available at www.manpower.usmc.mil /Manpower Management/Support Branch. Additional career information is located on Marine On-Line at <https://www.mol.usmc.mil> and at www.manpower.usmc.mil/ReserveAffairs.

In order to obtain your latest official OMPF photo log into MOL (<https://tfas.mol.usmc.mil/MOL/UserHomeEntry.do>) select the My OMPF tab. Once in the OMPF section select the Photo tab. You will have to manually save the photo to your computer; once this is done you must insert the photo and resize it to fit the box provided.

Naming and File saving convention: Lastname.mm.yyyy (example.07.2013); when submitting completed form via email ensure last name and year are contained in the subject of the email along with the board applying for if known.

For further assistance the MFR Boards manager can be reached at (504) 697-7277/75/76/65 or MFR_Sourcing@USMC.mil. Any communication with the MFR boards' manager should be relayed to your chain of command.

DATA REQUIRED BY THE PRIVACY ACT OF 1974 (5 U.S.C. 552A)

This 5 U.S. Code, Section 301, is the basis for requesting this information. Executive Order 9397 of 22 November 1943 authorizes the use of your Social Security Number. The purpose of this form is to produce an up-to-date summary of your skills and qualifications for inclusion in your official records at Headquarters, Marine Corps. The information is used by personnel who are authorized to screen your record for consideration for promotion and military assignments. Your Social Security Number is used for purposes of individual identification only. Providing this information is voluntary on your part; failure to provide the information would preclude up-to-date information on your skills and qualifications from being available in your official case files, and may hamper your chances for future military assignments and promotions. Disclosure of your Social Security Number is mandatory.

(Insert your latest official photo
from your OMPF here)

BOARD MEMBERSHIP QUESTIONNAIRE

MFR VERSION 9-14

NAME (Last, First, MI):		AGE	SEX	RANK	DOR	PMOS	AMOS	BMOS
		CURRENT MILITARY DUTY (billet/unit):			RACE		ARE YOU COMMAND SCREENED? Y/N If yes please provide letter.	
					PERSONAL APPEARANCE			
					Height:	Weight:	Body Fat %:	PFT CFT Score/Date:
EDIPI:								
HOME ADDRESS:					CIVILIAN OCCUPATION (job, description of duties):			
PHONE:		(C) (xxx) xxx-xxxx (H/W) (xxx) xxx-xxxx						
E-MAIL:								
CIVILIAN EDUCATION (school/date completed):					MILITARY EDUCATION (school/date completed):			
PERSONAL DECORATIONS (award/date received):								
BOARD APPLYING FOR or PERIOD OF AVAILABILITY					LINE # (Admin use only)		CONVENE DATE (Admin use only)	

TOTAL CAREER ACDU POINTS <small>(CRCR, if applicable):</small>			
MANDATORY RETIREMENT DATE			
<p style="text-align: center;">Previous HQMC Promotion/Selection Board Experience</p> <p><small>(period) (Board, board billets i.e. recorder, pres, member, etc.)</small></p>			
<p style="text-align: center;">MILITARY CAREER EXPERIENCE SUMMARY</p> <p><small>(period) (billet, unit, Active/Reserve)</small></p>			
<p style="text-align: center;">Do you have any Adverse Fitness Reports?</p> <p style="text-align: center;"><small>(Failure to answer will disqualify for any board)</small></p>			
<p>NO ADVERSE FITREPS</p>			
<p style="text-align: center;">REMARKS</p> <p style="text-align: center;"><small>(Include community activities, civilian skills beneficial to military service, etc):</small></p>			

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SIGNATURE (if paper copy is submitted):		DATE COMPLETED:	
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CMC SELECTION BOARDS STATEMENT OF UNDERSTANDING

I _____, am volunteering for _____
CMC Selection Board. I fully understand the following requirements:

1. I understand that the future of the Corps requires that we select the best Marines for promotion, retention, school, or command, and by volunteering for said board I am committing myself for the specified time period unless otherwise modified by HQMC or MARFORRES. Once selected as a member or recorder for a selection board, I understand that this assignment, with the exception of an involuntary unit activation, will take precedence over other potential assignments, whether military or civilian in nature. ____ (Initials)
2. If I am approved to attend a board by HQMC, and a situation arises which will prevent me from completing my previously agree upon Board assignment, I will notify my immediate chain of command at least 30 days in advance prior to the convening of the Board. I further understand that the authority to relieve me from my duties on the appointed Board rests solely with the commander, MARFORRES. ____ (Initials)
3. I understand that the time frames for the Board duration are approximate, and the actual board may be extended or shortened at the discretion of the Board President, or Sponsor, during the conduct of the board. ____ (Initials)
 - a. I understand that if the Board is extended, my orders will be modified and I will remain on orders until the completion of the Board. ____ (Initials)
 - b. I understand that if the Board is shortened, my orders will be modified to expire earlier than originally issued. ____ (Initials)

(Full Name and Rank)

(Date)

(Signature)



Tasker Information

Awaiting Response

Response Submitted

In Review

Reviewed

Complete

Tasker Information

Tasker ID: 2016-MAR-FORRES_G1-000000002

Originator: MARFORRES G-1 PERSONNEL MANAGEMENT (MARFORRES_G-1)

Subject: General - FY17 Selection Board Membership Requirements

Category: General

Due Date: 03/06/2016

Priority: 2-Medium

SIC: 1000-012 Boards, Councils, and Committees

Description: Request MSCs and HQBN MFR review the draft HQMC Selection Board instructions: Membership requirements for FY17 based on the draft FORBU and requirements by MSC (attached). Provide supporting justification for any requirements determined to be non-supportable.

Comments: Allocations reflected in the attachments are the same as FY16.

Keywords: ForBU, 5420, Selection, Board, Membership

Point of Contact: MFR G1 Operations DI-SAWAN WONDERLICH

Signature Authority: MSC Chief of Staff, CO, HQBN

External DCN:

Timeline

Filter

4TH MARDIV (MSGT BILLY RICHARDSON) read the Tasker

May 3, 2016, 12:29PM CD

4TH MLG (TERRY WHITAKER) responded to the Tasker

May 5, 2016, 9:51AM CD

4th MLG concurs with the requirements for FY17, with the following caveats: 1. 4th MLG is short on minority and female COs and LCOs. Recommend either removing the female minority requirement OR offering the option to go down one grade where a Col or LCol is required. 2. The female CNO required for the 7 week SNCO board. 4th MLG only has 3 and they all serve in critical billets. Recommend removal of the female requirement, the quota will be easier to fill. 3. The AC LCol for the 3 week WD board at any given time. 4th MLG only has 7 AC LCOs and they all fill critical billets. Recommend going one down on the grade requirement and taking a highly qualified Major.

4TH MAW (ERIC SWANSON) responded to the Tasker

May 5, 2016, 9:46AM CD

Reviewed documents. Concur with assignments

4TH MLG created a delegate tasker 2016 MARFORRES_G1-000000002.001

May 3, 2016, 11:54AM CD

MARFORRES_FHG (JOHN BARTUCCO) responded to the Tasker

Apr 25, 2016, 1:15PM CD

Concur as written

MARFORRES_FHG (JOHN BARTUCCO) accepted the Tasker

Apr 25, 2016, 1:08PM CD

MARFORRES_FHG (JOHN BARTUCCO) read the Tasker

Apr 25, 2016, 1:08PM CD

MARFORRES_HOBN (KATHERINE GRACHEN) responded to the Tasker

Apr 19, 2016, 1:02PM CD

Per HQBN CO, the tasked personnel requirements are supportable

MARFORRES_HOBN (KATHERINE GRACHEN) accepted the Tasker

Apr 19, 2016, 12:59PM CD

MARFORRES_HOBN (KATHERINE GRACHEN) read the Tasker

Apr 19, 2016, 12:59PM CD

4TH MLG (TERRY WHITAKER) accepted the Tasker

Apr 19, 2016, 10:06AM CD

4TH MLG (TERRY WHITAKER) read the Tasker

Apr 19, 2016, 10:03AM CD

Responder 4TH MAW (ERIC SWANSON) sent for Internal Review