



**UNITED STATES MARINE CORPS**  
**COMMANDER, MARINE FORCES RESERVE**  
**4400 DAUPHINE STREET**  
**NEW ORLEANS, LOUISIANA 70146-5400**

ForO 1535.1  
G-3T  
7 Jan 2001

FORCE ORDER 1535.1

From: Commander, Marine Forces Reserve  
To: Distribution List

Subj: ALTERNATE TRAINING INSTRUCTIONAL PROGRAM

Ref: (a) MCO P1200.7V (MOS Manual)  
(b) MCO P1000.6G (ACTS Manual)  
(c) MCO 1510 Series (Individual Training Standards System)  
(d) MCO 1001.54E (Marine Corps Reserve IIADT Program)  
(e) MOA COMMARFORRES & CG, MCCDC dtd 5 OCT 99  
(f) MCO P1080.20\_ MCTFSCODESMAN

Encl: (1) Alternate Training Instructional Program Procedures

1. Purpose. To provide a reference document for battalion or squadron level (or higher) commanding officers to certify unit level Additional MOS training through the use of authorized Alternate Training Instructional Program (ATIP) procedures.

2. Background

a. Prior service members of the Selected Marine Corps Reserve (SMCR) are under significant time constraints to attend full-length MOS-producing formal schools. The result is an unintended MOS mismatch condition throughout Marine Forces Reserve (MARFORRES). The problem detracts from measurable readiness criteria as reported in the Status Of Resources & Training System (SORTS).

b. The ATIP provides the Commanding Officer with a training procedure that meets the requirement for Additional MOS certification per the provisions of references (a) through (c). ATIP procedures combine elements of the following educational methods:

- (1) MOS-producing Functional Learning Centers (FLC)
- (2) Managed-On-the-Job-Training (MOJT).
- (3) Contractor Civilian Acquired Training (CCAT).

ForO 1535.1  
30 Sep 00

(4) The Army School System (TASS) for Army National Guard and US Army Reserve.

(5) Computer-Based-Training (CBT).

(6) Distance Learning (DL).

### 3. Intent

a. MARFORRES seeks to increase force readiness, and to enhance retention, through the appropriate use of the ATIP. The program is intended to provide individual Marines with the necessary Additional MOS (AMOS) training for their current billet MOS assignment. Marines who have completed a MOS-producing FLC, or Incremental Initial Active Duty Training (IIADT) Marines who have been granted an MSC waiver not to attend their scheduled formal school, are eligible for this program. The provisions outlined in Ref (d) apply in the latter case. This order can be periodically modified through addition, revision, or deletion of ATIP procedures listed in enclosure (1).

### 4. Action

a. Commanding Generals, 4th Marine Division (CG, 4thMarDiv), 4th Marine Aircraft Wing (CG, 4thMAW), and 4th Force Service Support Group (CG, 4th FSSG) will designate a 'Lead Agency' to execute liaison, planning and supervisory responsibilities as required to complete training requirements as reflected in the appendices to enclosure (1). A 'Lead Agency' may be a unit, staff section or an individual.

b. Assistant Chief of Staff, MARFORRES (G-3T) will:

(1) Act as the MARFORRES Executive Agent for the ATIP in accordance with reference (e).

(2) Act as the coordinating authority for the Commander, Marine Forces Reserve to Force Units that require utilization of the ATIP.

(3) Act as the sponsor of this Order for staffing, archiving and distribution purposes.

(4) Collect and maintain statistical data on AMOS training in MARFORRES.

(5) Maintain and distribute enclosure (1) of this Order as a separate document.

c. Commanding Officers (Battalion and Squadron level, or higher) will:

(1) Use the ATIP for Additional MOS certification purposes as provided in enclosure (1), and per references (a) through (c).

(2) Plan Additional MOS training concurrently with unit level Inactive Duty Training (IDT), or use alternate drill weekends, as required.

(3) Maintain copies of Individual Training Records (ITR) for two calendar years. ITR formats are provided in enclosure (1).

(4) Use code "YRT" from Ref (f) to indicate enrollment, disenrollment and completion status of SMCR members via the Marine Corps Total Force System (MCTFS).

d. Lead Agencies will:

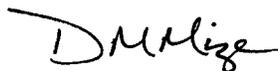
(1) Represent the commanding general's interests in executing the necessary liaison, planning and supervisory responsibilities required for completion of specific ATIP procedures in enclosure (1).

(2) Report resource requirements and coordination issues to the respective MSC G-3 Training Officer for resolution, adjudication and executive action purposes.

5. Reports. None.

6. Recommendations. Recommendations concerning this Order will be forwarded to MARFORRES (G-3T) via the chain of command.

7. Reserve Applicability. This Order is applicable to the Marine Corps Reserve.



D. M. MIZE

DISTRIBUTION: D