



UNITED STATES MARINE CORPS
MARINE FORCES RESERVE
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ForO 3060.17C
G-7
JUL 12 2016

FORCE ORDER 3060.17C

From: Commander
To: Distribution List

Subj: FORCE READINESS ASSESSMENT AND ASSISTANCE PROGRAM

Ref: (a) MCO P3000.19
(b) MCO 5430.1
(c) ForO 5040.4B
(d) MCO 5040.6H

Encl: (1) Force Readiness Assessment and Assistance Program
(FRAAP) Evaluation System
(2) Assessment Guidelines

1. Situation. This Force Readiness Assessment Assistance Program (FRAAP) Order sets forth the policy, guidance, and procedures governing the conduct of the FRAAP throughout Marine Forces Reserve (MARFORRES).
2. Cancellation. Force Order 3060.17B.
3. Mission. Conduct the FRAAP to provide the Commander MARFORRES (COMMARFORRES) an accurate unit level assessment of Force activation readiness.
4. Execution
 - a. Commander's Intent and Concept of Operations
 - (1) Commander's Intent
 - (a) The purpose of the FRAAP is to evaluate the reserve unit's ability to activate and integrate with the Gaining Force Commander (GFC).
 - (b) The MARFORRES Command Inspector General (CIG) will conduct periodic inspections of Select Marine Corps Reserve (SMCR) units to ensure unit readiness for smooth integration with the GFC upon activation. This assessment will take place at least once every three years (triennially) or if a unit enters Phase 1 as discussed in reference (a).

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distribution is unlimited.

(2) Concept of Operations

(a) COMMARFORRES maintains the FRAAP Inspection Team through an Individual Mobilization Augmentee (IMA) detachment, supported by an independent FRAAP Mobilization Training Unit (MTU), which conducts unit assessments based on a schedule coordinated by MARFORRES CIG.

(b) Per references (b) and (c), MARFORRES CIG prepares and distributes unit notification letters and/or email of upcoming FRAAP assessments.

(c) Senior Assessment Officer's (SAO) assessment results and recommendations are forwarded to MARFORRES CIG for the final decision.

(d) MARFORRES CIG generates statistical data from unit triennial assessment and provides detailed trend analysis to the unit commanders in order to assist them in maintaining unit activation readiness.

(e) View FRAAP guidelines and checklists on the MARFORRES SharePoint website under the G-7 FRAAP section. The enclosures establish current FRAAP guidelines and procedures.

b. Tasks

(1) Assistant Chief of Staff (AC/S), G-1, MARFORRES

(a) Develop and maintain the approved Muster, Frost Call/Recall, Manpower, and Personnel Administration checklists. Identify critical activation issues and ensure those issues are reflected in the checklists.

(b) Augment FRAAP inspection teams with personnel as required.

(c) Provide expert analysis of FRAAP assessment results and Corrective Action Reports (CAR).

(d) Provide training and updates relating to your Subject Matter Expertise to FRAAP inspectors as necessary.

(2) AC/S, G-4, MARFORRES

(a) Develop and maintain the approved Embarkation/Logistics checklists. Identify critical activation issues and ensure those issues are reflected in the checklist.

(b) Augment FRAAP inspection teams with personnel as required.

(c) Provide expert analysis of FRAAP assessment results and CARs.

(d) Provide training and updates relating to your subject matter expertise to FRAAP inspectors as necessary.

(3) Director, Health Services Support, MARFORRES

(a) Develop and maintain the approved Medical/Dental checklist. Identify critical activation issues and ensure those issues are reflected in the checklist.

(b) Augment FRAAP inspection teams with personnel as required. Maintain certified assessors of active duty Navy personnel within the Force augment and accomplish this task.

(c) Provide expert analysis of FRAAP assessment results and CARs.

(d) Provide training and updates relating to your subject matter expertise to FRAAP inspectors as necessary.

(4) Reserve Component Coordinator, Employee Support of the Guard and Reserve (ESGR), MARFORRES

(a) Develop and maintain the approved ESGR checklist. Identify critical activation issues and ensure those issues are reflected in the checklist.

(b) Augment FRAAP inspection teams with personnel as required.

(c) Provide expert analysis of FRAAP assessment results and CARs.

(d) Provide training and updates relating to your subject matter expertise to FRAAP inspectors as necessary.

(5) MARFORRES CIG

(a) As the FRAAP Functional Manager develop and execute the FRAAP consistent with COMARFORRES' intent. Execution guidance includes: setting assessment policy, unit selection, priorities for unit re-assessment, assessment procedures; standards, checklists, analysis, and reports. Provide program guidance and decisions necessary to achieve and maintain an effective assessment program.

(b) Perform all necessary FRAAP coordination with Major Subordinate Commands (MSC) and MARFORRES General Staff including budget development and coordination.

(c) Create and maintain standard operating procedures governing the administration and operation of the FRAAP.

(d) Augment FRAAP teams with personnel as required.

(e) Provide expert analysis of FRAAP assessment results and CARs.

(f) Identify and record systemic improvements for resolution of any assessment issues that are beyond the ability of the assessed unit to resolve.

(g) Brief COMMARFORRES on the results of each FRAAP assessment on a quarterly basis.

(h) Compile an Annual Assessment Summary Report for all FRAAP assessments conducted during the Fiscal Year.

(i) Recruit and train FRAAP inspectors to the standards established by COMMARFORRES.

(j) Maintain oversight of the FRAAP IMA detachment and MTU.

(k) Maintain assessment checklists and tools.

(6) MSCs

(a) Ensure Fiscal Year unit drill and training schedules are sent to the MSC CIG via the MARFORRES Inspections Coordination Center by 31 August of each year. MSC CIGs will coordinate with MSC G-3s to provide the updated schedules. MSC unit drill schedule updates through their G-7s form the bedrock of coordinating all MARFORRES inspections.

(b) Endorse CARs after a FRAAP assessment as required. Ensure assessed units provide their Unit After Action Reports (AAR) and CARs. AARs are due to the MARFORRES CIG within 10 days after a FRAAP assessment. CARs are due to the MARFORRES CIG via the chain of command within 45 days after the FRAAP assessment.

(c) Augment FRAAP teams with personnel as required.

c. Coordinating Instructions

(1) Unit notification of FRAAP assessments by official letter is delivered through email or official message traffic no less than 45 calendar days prior to team arrival.

(2) SMCR units are scheduled for assessment triennially or as required by reference (a).

(3) Assessments are conducted on regularly scheduled drill weekends.

(4) Assessments are objective criteria allowing consistent action across the Force.

(5) Assessment checklists focus on activation issues developed by MARFORRES Subject Matter Experts (SME).

(6) The most current checklists are located on the MARFORRES SharePoint at:

<https://sharepoint.marforres.usmc.mil/G7/FRAAP%20CHECKLISTS/Forms/AllItems.aspx>.

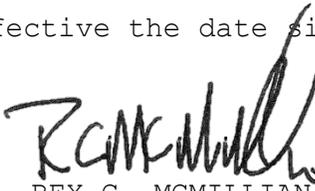
(7) Units and sites assessed will keep records of all assessments in accordance with reference (d).

5. Administration and Logistics. CIG MARFORRES is responsible for the administration and logistics of the FRAAP.

6. Command and Signal

a. Command. This Order is applicable to the Marine Corps Reserve.

b. Signal. This Order is effective the date signed.



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Distribution: D

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FORCE READINESS ASSESSMENT AND ASSISTANCE PROGRAM (FRAAP) EVALUATION
SYSTEM

1. General. The FRAAP Assessment consists of six Graded Assessment Areas (GAA).

a. GAA ratings are:

- (1) Deployment Capable.
- (2) Deployment Capable with Assistance.
- (3) Non-Deployment Capable.

b. The following GAAs are assessed:

- (1) Muster.
- (2) Frost Call/Recall.
- (3) Manpower.
- (4) Personnel Administration.
- (5) Embarkation/Logistics.
- (6) Medical and Dental.
- (7) Other areas (Special Interest) deemed necessary by Commander, Marine Forces Reserve (COMMARFORRES).

2. FRAAP Assessment. The FRAAP Assessment applies objective criteria and quantifiable results in the greatest extent possible. Generally, FRAAP ratings are derived by the quantitative results of the checklists, which fall under GAA. FRAAP rating guidelines are:

a. Deployment Capable. The unit demonstrated the capability to execute specified activation and Force integration tasks with little or no assistance.

b. Deployment Capable with Assistance. The unit did not fully meet the standards established by this headquarters. Although a unit is assessed as "not fully prepared" to activate, deploy, and integrate with a Gaining Force Commander (GFC) within the prescribed standards, the unit may still be required to activate and deploy using additional assistance. If a unit has a significantly low score (50% or lower) in only one GAA, this alone may constitute grounds to rate a unit as Deployment Capable with Assistance.

c. Non-Deployment Capable. The unit did not meet the standards established by this Headquarters. Although a unit is assessed as "not

prepared" to activate, deploy, and integrate with a GFC within the prescribed standards, the unit may still be required to activate and deploy using additional and external assistance.

d. The Senior Assessment Officer (SAO) will recommend the FRAAP performance rating to the Marine Forces Reserve (MARFORRES) Command Inspector General (CIG) who in turn will ensure consistency and accuracy, and approve the final rating determination for each unit.

e. MARFORRES CIG will send a results letter to each unit notifying them of their final overall FRAAP rating along with further instructions.

3. Definitions

a. GAA. A GAA is a COMMARFORRES selected functional area which must be evaluated and graded as part of the FRAAP.

b. Functional Area. A major category or grouping of assessment items which compose a checklist.

ASSESSMENT GUIDELINES

1. The fundamental purpose of an assessment is to enhance the ability of a Select Marine Corps Reserve unit to prepare for and ultimately integrate with the GFC.
2. Assessments identify root causes of problems, particularly those beyond the capability of the Unit Commanding Officer to solve.
3. Assessments foster a climate of trust and confidence.
4. Assessments respect and uphold the Unit Commanding Officer's authority.
5. Assessments recognize excellence.
6. Assessments provide a positive and productive learning experience for the Marines.
7. The assessment process includes recording and following-up with assessed units for resolution of issues beyond the ability of the assessed unit to resolve.
8. Units complete all follow-up reporting required as a result of the assessment; ie., After Action Reports and Corrective Actions Reports (CAR).
9. Units rated as Non-Deployment Capable may be scheduled for re-assessment within 180 days. They are required to submit CARs on all GAA and special interest items receiving Deployment Capable with Assistance and Non-Deployment Capable. Upon Subject Matter Expert and CIG approval, such corrective action may be accepted in lieu of re-assessment.
10. Units rated as Deployment Capable with Assistance are required to submit CARs on all GAAs and special interest items receiving Non-Deployment Capable.