



UNITED STATES MARINE CORPS

MARINE FORCES RESERVE
MARINE FORCES NORTH
2000 OPELOUSAS AVE
NEW ORLEANS, LA 70114-5400

1300
G-1/Ops
MAR 11 2016

FORCE POLICY LETTER 5-16

From: Commander
To: Distribution List

Subj: ESTABLISHMENT OF THE REASONABLE COMMUTING DISTANCE FOR
MARINE CORPS SUPPORT FACILITY, NEW ORLEANS

Ref: (a) Joint Travel Regulations (JTR)
(b) MCO 1001R.1L

Encl: (1) Map of Reasonable Commuting Distance

1. Situation. In accordance with the references, this policy letter publishes guidelines that define "reasonable" commuting distance for periods for active duty performed at Marine Corps Support Facility, New Orleans, Louisiana, herein referred to as MARCORSPTFAC.

2. Cancellation. Force Policy Letter 08-11.

3. Mission. To identify travel and transportation allowances for reserve component members assigned to and performing duty at MARCORSPTFAC. The enclosure depicts the geographic areas that encompass the outer-limits of the reasonable commuting distance from the MARCORSPTFAC. MARCORSPTFAC is considered to be the Home Training Center (HTC) for reserve component personnel [Selected Marine Corps Reserve (SMCR) and Individual Mobilization Augmentees (IMA)] assigned to any of the following Units:

- a. Headquarters, Marine Forces Reserve (HQ, MARFORRES).
- b. HQ, Marine Forces North (MARFORNORTH).
- c. 4th Marine Division (MarDiv).
- d. 4th Marine Aircraft Wing (MAW).
- e. 4th Marine Logistics Group (MLG).
- f. Force Headquarter Group (FHG).
- g. Headquarters Battalion (HQBN), MARFORRES
- h. Intelligence Support Battalion (ISB).

4. Execution

a. Reserve Marines with an HTC designated aboard MARCORSPTFAC and performing active duty aboard MARCORSPTFAC:

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(1) With a primary residence outside of the reasonable commuting distance will be authorized travel and transportation allowances while performing duty (unless the member voluntarily commutes daily). Per Diem, while authorized, will be provided based upon the availability and assignment of government quarters and messing.

(2) Who voluntarily commute from a primary residence outside the reasonable commuting distance on a daily basis will not be authorized per diem while performing duty.

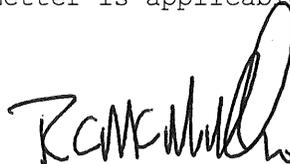
(3) With a primary residence within reasonable commuting distance will not be authorized per diem while performing duty.

b. Enclosure (1), prescribes the reasonable commuting limits and provides drive time and distance to MARFORSPTFAC from designated cities along the outer limits. Areas within the limits in enclosure (1) are not eligible to receive travel and transportation allowances.

c. For the purpose of this policy, periods of active duty include any category of Active Duty performed pursuant to USC Code 10, Sections 12301a (Full Mobilization), 12302 (Partial Mobilization), 12304 (Presidential Reserve Call-up), 12304b (Service Secretary involuntary Call-up in support of Pre-planned Missions, 12304a (Secretary of Defense Involuntary Call-up ISO Defense in Support of Civilian Authorities, and form of order issued pursuant to section 12301d (Active Duty Operational Support).

5. Administration and Logistics. This policy is not applicable to Reserve Component Marines performing any form of Inactive Duty Training (IDT) at their designated HTC aboard the MARCORSPTFAC. In accordance with reference (b), in cases of Marines performing IDTs at their HTC, lodging is provided at no cost to the Marine if the member resides more than 50 miles from the HTC.

6. Command and Signal. This Policy Letter is applicable to the Marine Corps Reserve.



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