



UNITED STATES MARINE CORPS

MARINE FORCES RESERVE
4400 DAUPHINE STREET
NEW ORLEANS, LA 70146-5400

IN REPLY REFER TO:

5728

PAO

30 AUG 2010

FORCE POLICY LETTER 04-10

From: Commanding General, Marine Forces Reserve
To: Distribution List

Subj: SUBMISSION OF ESSAYS/ARTICLES TO PROFESSIONAL JOURNALS

Ref: (a) MARFORRES msg 082153Z Mar 10

1. Reference (a) addresses the importance of engaging in a lifelong study of the art and science of war, which includes the pursuit of professional military education programs and to seek other opportunities to develop intellectual capacity in the profession of arms. Accordingly, authoring essays and articles on Reserve-specific issues and topics for military-related professional journals not only enhances our professional acumen, but also enables the engagement of stakeholders and target audiences on issues of paramount importance to the Reserve.

2. Guidance for submission of essays and articles to professional journals.

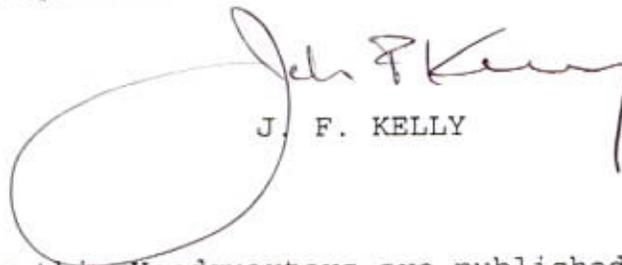
a. Marine Forces Reserve Public Affairs provides oversight for the submission of articles to professional journals, which entails developing a yearly calendar that promulgates monthly themes with targeted publications, developing working relationships with the editors of military-related publications to facilitate placement of Reserve-specific essays and articles in their publications, and reviewing and editing all essays and articles by MARFORRES and Major Subordinate Commands' (MSCs) personnel prior to submission to publications.

b. It is imperative that essays and articles are developed that discuss and document participation of Reserve personnel and units in major exercises and support to combatant commanders' theater security cooperation endeavors. Accordingly, the MSC that provides the command element for these significant training and real-world events is directed to ensure submission of an essay or article to MARFORRES PAO no later than two weeks upon completion of the event.

Subj: SUBMISSION OF ESSAYS/ARTICLES TO PROFESSIONAL JOURNALS

c. Although the writer's guidelines for submission may vary from journal to journal, the writing of essays and articles will be consistent with the writer's guidelines of the Marine Corps Gazette, which follow. For Featured Articles: Normally 2,000 to 3,000 words, dealing with topics of major significance. Manuscripts must be DOUBLE SPACED. Ideas must be backed up by hard facts. Evidence must be presented to support logical conclusions. In the case of articles that criticize, constructive suggestions are sought. Footnotes are not necessary, but a list of any source materials used is helpful. For Ideas and Issues: Short articles, normally 750 to 1,500 words. This section can include the full gamut of professional topics so long as treatment of the subject is brief and concise. Again, please DOUBLE SPACE all manuscripts.

d. All essays and articles are to be submitted to MARFORRES Public Affairs for review and editing to the Public Affairs organizational mailbox -- MFRPAO@usmc.mil -- with the subject line of "Essay/Article for review."



J. F. KELLY

Directives issued by this Headquarters are published and distributed electronically.
Electronic versions of the Force directives can be found at:
<http://www.mfr.usmc.mil/hq/g1/Adjutant/Default.asp>