

MARINE FORCES RESERVE

1. Date: 20100917

2. Operations Code

Rm.:

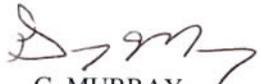
3. SUBJECT

FORCE POLICY LETTER 09-10
 INTERIM GUIDANCE FOR THE CONDUCT OF THE
 2010 MARINE FORCES RESERVE TOYS FOR TOTS
 PROGRAM AND NATIONWIDE CAMPAIGNS

X - ORIGINATOR OR OFFICE AFFIXING ROUTING SHEET	G - INFORMATION
A - APPROPRIATE ACTION	H - RETURN TO:
B - GUIDANCE	I - INITIAL
C - SIGNATURE	J - DISPOSITION
D - COMMENT	K - DECISION
E - RECOMMENDATION	L - RETENTION
F - CONCURRENCE	O - OTHER (Define)

4. RTG	5. OPR CODE	6. ADDRESSEES	7. DATE		8. INITIALS		9. NATURE OF ACTION REQUIRED	ORIGINATORS INITIALS	DUE DATE (If any)
			IN	OUT	Concur	Non Concur			
		COMMAND SECTION							
5	C,F	COMMANDER						GM	
		EXECUTIVE DIRECTOR		10/15	B				
		CHIEF OF STAFF	10/15	10/15	RAS				
		SERGEANT MAJOR							
4	B,F,I	STAFF SECRETARY	10/15	9/20		MC			
		COMMAND SECTION ADMIN USE ONLY							
		ADMIN CHIEF		9/20					
		ADMIN CLERK 420 JN #431		9/20					
		SPECIAL STAFF SECTIONS							
		COUNSEL							
		COMMAND MASTER CHIEF							
		COMPTROLLER							
		STAFF JUDGE ADVOCATE							
		CHAPLAIN							
		EQUAL OPPORTUNITY ADVISOR							
		MCCS							
		REGIONAL CONTRACTING OFFICE							
		SAFETY							
		FACILITIES							
		PUBLIC AFFAIRS							
		SECURITY MANAGER							
		GENERAL STAFF DEPARTMENTS							
3	B,F,I	G-1 AC/S							
2	B,F,I	G-1 DEP							
1	X,H	G-1 ADJ							
		G-2							
		G-3/5							
		G-4							
		G-6							
		G-7							
		G-8							
		MAJOR SUBORDINATE COMMANDS							
		CG, 4TH MARDIV							
		CG, 4TH MAW							
		CG, 4TH MLG							
		CG, MOBCOM							

- Purpose. To obtain the Commander's signature on Force Policy Letter 09-10.
- Recommendation. Respectfully request the Commander's signature on the enclosed Force Policy Letter.


 G. MURRAY
 GySgt USMC



UNITED STATES MARINE CORPS

MARINE FORCES RESERVE
4400 DAUPHINE STREET
NEW ORLEANS, LA 70146-5400

IN REPLY REFER TO:
5726
PAO

OCT 15 2010

FORCE POLICY LETTER 09-10

From: Commander, Marine Forces Reserve
To: Distribution List

Subj: INTERIM GUIDANCE FOR THE CONDUCT OF THE 2010 MARINE FORCES RESERVE
TOYS FOR TOTS PROGRAM AND NATIONWIDE CAMPAIGNS

Ref: (a) ForO P5726.1C

1. Reference (a) addresses policy and responsibilities governing the MARFORRES Toys For Tots Program. This interim policy guidance addresses pending changes to the MARFORRES Toys For Tots Program Force Order. These pending changes are required by the current training and operational requirements of MARFORRES personnel and units, and the need for better stewardship of the American taxpayer's money in the fulfillment of our primary mission, which is to organize, equip, train and provide units to combatant commanders for theater security cooperation exercises and overseas contingency operations. However, the revision of the MARFORRES Toys For Tots Program Force Order will not be completed prior to the 2010 Toys For Tots season. Therefore, this policy letter will be implemented during the 2010 MARFORRES Toys For Tots season.

2. The Marine Corps Reserve Toys For Tots Program is a superb program that has altruistically provided hope in the form of a toy to millions of less-fortunate children throughout the United States during the previous 62 holiday seasons. To be sure, the direct participation of our personnel and units has had a tremendous impact on the success of this unique program. Unfortunately, the changing fiscal realities and the nature of the current operational environment that has resulted in the transition of the U.S. Marine Corps Reserve from a strategic to an operational Reserve necessitates the immediate implementation of the following anticipated changes and revisions to the MARFORRES Toys For Tots Force Order during the 2010 MARFORRES Toys For Tots season:

a. Active Duty Operational Support (ADOS): ADOS will no longer be used in support of the MARFORRES Toys For Tots Program unless a training requirement can be accomplished, consistent with the mission essential task list (METL). In this era of ever-declining Defense and Service budgets and competing operational priorities, MARFORRES must refocus ADOS on activities that enhance our ability to train Marines and Sailors according to the METL for their specific military occupational specialties and unit mission requirements or for programs such as the MARFORRES Funeral Honors Program, that are currently under-funded.

b. Inactive Duty Training Periods (IDTs - "Regular Drills"): Drills are not to be used in support of the MARFORRES Toys For Tots Program consistent with the rationale provided under ADOS unless a training requirement can be accomplished, consistent with the METL.

DISTRIBUTION STATEMENT D: All MARFORRES assets, approved for public release, distribution is unlimited.

SUBJ: INTERIM GUIDANCE FOR THE CONDUCT OF THE 2010 MARINE FORCES RESERVE TOYS FOR TOTS PROGRAM AND NATIONWIDE CAMPAIGNS

c. Annual Training (AT): AT is not to be used in support of the MARFORRES Toys For Tots Program consistent with the rationale provided under ADOS.

d. Operations and Maintenance Funds (O&M): O&M is not to be used by units in support of the MARFORRES Toys For Tots Program unless a training requirement can be accomplished, consistent with the METL. Otherwise, it is imperative that the incursion of costs associated with the Toys For Tots campaigns are funded by use of the Marine Corps Toys For Tots Foundation-provided debit card, which is a declining-balance card. That is, units are only to incur costs consistent with the balance provided by the debit card. If units have requirements above the balance on the Foundation-provided debt card, those units should contact the Foundation to request the provision of additional funds to their Foundation-provided debt card.

3. Community Involvement and Volunteers: It is incumbent upon each unit that oversees a Toys-for-Tots campaign to ensure full community involvement in their program by methodically identifying, placing and overseeing volunteers in the conduct of that unit's Toys For Tots campaign. Since its inception, the Toys For Tots Program has been strongly linked to local communities, particularly in how it has involved legions of volunteers. It is necessary to triple our attempts to involve even more of America's greatest asset - its people - especially in this era of declining Defense budgets. The Toys For Tots Program can continue to succeed by accepting the support of individual citizens, local Marine Corps League Detachments, houses of worship, and any and all worthwhile community organizations willing to help from collection, to warehousing, to distribution. Volunteerism will allow us to maintain steady state while highlighting Marines in partnership with America, which underscores this amazingly effective program.

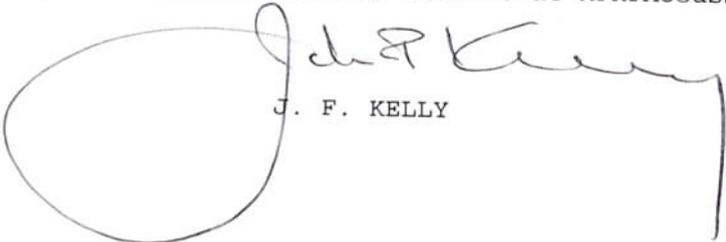
4. Summary of Interim Guidance for the conduct of the 2010 MARFORRES Toys For Tots Program.

a. ADOS and IDTs are not to be used in support of the MARFORRES Toys For Tots Program unless a training requirement can be accomplished, consistent with the METL.

b. Annual training is not to be used in support of the MARFORRES Toys For Tots Program.

c. Operations and Maintenance funds are not to be used to fund costs that are solely incurred in support of the MARFORRES Toys For Tots Program. That is, Operations and Maintenance funds may be used if a METL-based training requirement is accomplished.

d. Waivers or specific exceptions to this policy can be requested from the Commander, MARFORRES, via MARFORRES Public Affairs at MFRPAO@usmc.mil.



J. F. KELLY

SUBJ: INTERIM GUIDANCE FOR THE CONDUCT OF THE 2010 MARINE FORCES RESERVE TOYS
FOR TOTS PROGRAM AND NATIONWIDE CAMPAIGNS

Directives issued by this Headquarters are published and distributed electronically. Electronic versions of the Force directives can be found at:
<http://www.mfr.usmc.mil/hq/g1/Adjutant/Default.asp>