



UNITED STATES MARINE CORPS

MARINE FORCES RESERVE
15303 ANDREWS ROAD
KANSAS CITY, MISSOURI 64147-1207

IN REPLY TO
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CMD

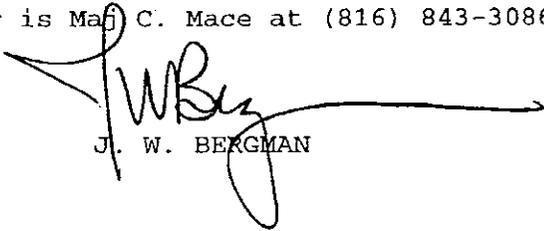
OCT 03 2005

FORCE POLICY LETTER 16-05

From: Commander, Marine Forces Reserve
To: Distribution List

Subj: RENTAL CAR AUTHORIZATION POLICY FOR RESERVE PERSONNEL
EVACUATED DUE TO HURRICANE KATRINA

1. Cancellation. Force Policy Letter 15-05 is hereby canceled.
2. Background. As a result of the evacuation of Marine Forces Reserve personnel due to Hurricane Katrina, many Marines, Sailors, and DoD civilian employees are without means of private transportation. This policy letter authorizes commands to authorize transportation. In implementing this policy, commands will take every opportunity to reduce the costs incurred by the government.
3. Policy
 - a. Blanket authorization of rental cars is not authorized.
 - b. Commands shall explore all possible alternate methods of transportation (car pooling, government transportation, etc) before authorizing use of rental car.
 - c. Those personnel authorized use of a rental car will make every effort to provide transportation to others requiring it.
 - d. Responsibility for determining which personnel are authorized rental cars is hereby delegated to the respective Chiefs of Staff of MARFORRES and each Major Subordinate Command (MSC).
 - e. MSC's will maintain a list of those authorized the use of a rental car. Each MSC will forward a copy of their list to the MARFORRES G-1.
 - f. MARFORRES G-1 will utilize these lists to incorporate rental car authorizations and appropriation data into the evacuation orders of the respective personnel so authorized.
 - g. Personnel who obtain a rental car without authorization will not be reimbursed.
4. POC for this policy letter is Maj C. Mace at (816) 843-3086.


J. W. BERGMAN

Distribution: A1

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