

242336Z JUN 05 R UNCLAS COMMARFORRES G4 (UC)

TO CG 4TH FSSG (uc)

CG 4TH MAR DIV (uc)

CG 4TH MAW (uc)

3RD ANGLICO (uc)

3RD CIV AFFAIRSGRU (uc)

4TH CIVAFFAIRSGRU (uc)

CG MARCORMOBCOM KANSAS CITY MO (uc)

RSU CAMP LEJEUNE NC (uc)

RSU CAMPEN (uc)

HQBN MARFORRES (uc)

CG I MACE (uc)

CC AL 13775 (UC)

CMC WASHINGTON DC (UC)

CG MARCORSSYSCOM QUANTICO VA (uc)

COMMARFORPAC (uc)

COMMARFORPAC G4 (uc)

MAG 41 (uc)

4TH MED BN (uc)

COMMARFORRES G4 (uc)

COMMARFORRES (uc)

CMC WASHINGTON DC C4 (UC)

CMC WASHINGTON DC HS (UC)

CMC WASHINGTON DC PPO (UC)

BCC /O=ORGANIZATION/OU=NOLADMS/CN=DMS/CN=COMMFRG4 (V3)

FM COMMARFORRES//G-4//

TO CG FOURTH MARDIV//

CG FOURTH MAW//

CG FOURTH FSSG//

3D CAG//

4TH CAG//

3D ANGLICO//
4TH ANGLICO//
MCRSC//
I MACE PACIFIC//
DET 4 PAC CACE//
DET 2 II MACE ATLANTIC//
RSU CLNC//
RSU CORONADO
RSU CPEN//
HQBN/G4//
STAP//
INFO AIG 13775
HQMC PP&O
HQMC HS
HQMC IL
HQMC C4
MARCORSYSCOM PG10
MARCORSYSCOM MI
MARFORPAC HS
25TH MARINES
MAG 41

4TH MEDICAL BN

MOBILIZATION COMMAND

SUBJ: MEDICAL READINESS REPORTING SYSTEM - FORCE POLICY UNCLASSIFIED//
REF/A/DOC/SECDEF/18NOV1999// POC/SAUCEDA LEE/HM1/MFR G4 HSS/LOC:NEW
ORLEANS

LA/TEL:504-678-0453 /EMAIL:LEE.SAUCEDA@USMC.MIL// RMKS/1. PURPOSE. THE
PURPOSE OF THIS MESSAGE IS TO PUBLISH THE
FORCE WIDE POLICY FOR THE USE OF THE MEDICAL READINESS REPORTING
SYSTEM (MRRS).

2. SITUATION/MRRS OVERVIEW

2.A. EFFECTIVE IMMEDIATELY, THE MEDICAL READINESS REPORTING
SYSTEM (MRRS) - FORMERLY KNOWN AS RESERVE AUTOMATED MEDICAL
INTERIM SYSTEM (RAMIS) - IS THE AUTHORITATIVE MEDICAL READINESS
REPORTING SYSTEM FOR MARINE FORCES RESERVE. MRRS IS WEB-BASED,
JAVA-ENHANCED, STATE OF THE ART, INDIVIDUAL MEDICAL READINESS
SYSTEM THAT PROVIDES ALL OF THE FUNCTIONALITY TO MEET CURRENT
MARINE CORPS RESERVE MEDICAL READINESS REPORTING REQUIREMENTS.
DEMOGRAPHICS ARE AUTOMATICALLY (NIGHTLY) ELECTRONICALLY EXTRACTED
FROM MCTFS. MRRS PROVIDES A FULL ARRAY OF READINESS REPORTS IN
ORDER TO ASSIST COMMANDERS AND CORPSMEN IN ASSESSING MEDICAL
READINESS AND IN MAKING DECISIONS TO BEST IMPROVE MEDICAL READINESS.
BEING WEB-BASED, MRRS REQUIRES NO SPECIAL SOFTWARE OR HARDWARE.
MRRS DOES, HOWEVER, REQUIRE INTERNET EXPLORER VERSION 5.5 OR
THE NMCI "GOLD DISK." MFR SITES THAT HAVE NOT YET CONVERTED
TO NMCI WILL STILL BE ABLE TO ACCESS MRRS VIA LEGACY SYSTEMS.
MRRS INTERFACES WITH AUTHORITATIVE MEDICAL LABS AND OTHER
APPROPRIATE MEDICAL READINESS INFORMATION ORGANIZATIONS/AGENCIES
TO ELECTRONICALLY AND AUTOMATICALLY OBTAIN UPDATES ON INDIVIDUAL
MEDICAL READINESS TESTS, ETC.. THESE AUTOMATED INTERFACES,
PARTICULARLY THE BI-DIRECTIONAL FEED TO MCTFS ESTABLISH MRRS
AS THE "ONE-TIME" DATA ENTRY POINT FOR MFR UNIT MEDICAL
READINESS INFORMATION.

2.B. MRRS IS HOSTED IN NEW ORLEANS BY
SPAWAR SYSTEMS CENTER - NEW ORLEANS. SPAWAR SUPPORT INCLUDES
A PROFESSIONALLY STAFFED AND OPERATED HELP CENTER -
AVAILABLE 24X7 1(800)537-4617 IF REQUIRED AND A FULL CONTINUITY

OF OPERATIONS PLAN.

3. INDIVIDUAL REPORTING CAPABILITIES. THE FOLLOWING MRRS REPORTS PROVIDE INDIVIDUAL MEDICAL AND DENTAL READINESS METRICS.

3.A. THE MEDICAL READINESS REPORT (MEDRED) TRACKS AND REPORTS INDIVIDUAL MEDICAL ELEMENTS REQUIRED TO BE FULLY MEDICALLY READY. 3.B. THE

INDIVIDUAL MEDICAL READINESS (IMR) REPORT REPORTS THE FOLLOWING FOUR CATEGORIES:

3.B.1. FULLY MEDICALLY READY - CURRENT IN ALL CATEGORIES INCLUDING DENTAL

(CLASS I OR II). 3.B.2. PARTIALLY MEDICALLY READY - LACKING ONLY IMMUNIZATIONS AND READINESS LABS (BLOOD TYPE, G6PD, SICKLE CELL, DNA AND

HIV), OR

MEDICALEQUIPMENT (2 PAIRS OF GLASSES AND GAS MASK INSERTS). 3.B.3. NOT MEDICALLY READY - DEPLOYMENT LIMITING CONDITION

(INCLUDING THOSE HOSPITALIZED OR CONVALESCING FROM SERIOUS INJURY OR ILLNESS), THOSE RESERVISTS WHO ARE TEMPORARILY NOT PHYSICALLY QUALIFIED (TNPQ), IN MEDICAL RETENTION REVIEW (MRR) STATUS, IN LINE OF DUTY (LOD) (FORMERLY NOTICE OF ELIGIBILITY (NOE)) STATUS AND OR TEMPORARILY NOT DENTALLY QUALIFIED (DENTAL CLASS III)).

3.B.4. MEDICAL READINESS INDETERMINATE - INABILITY TO DETERMINE HEALTH STATUS BECAUSE OF MISSING HEALTH RECORD, OVERDUE PERIODIC HEALTH ASSESSMENT, OVERDUE ANNUAL CERTIFICATE OF PHYSICAL CONDITION (NAVMED 6120/3), DENTAL CLASS IV, OR NO HEALTH AND OR DENTAL RECORD.

4. UNIT MEDICAL REPORTING CAPABILITIES.

4.A. UNIT/DET, SQDRN/BN, GROUP/REGT, WING, DIV, FSSG, AND FORCE MEDICAL REPORTING WILL NOW BE ACCESSABLE VIA MRRS. COMMANDERS AT ALL LEVELS WILL HAVE UNIT MEDICAL READINESS INFORMATION IN PREFORMATTED REPORTS AVAILABLE TO THEM FOR ALL UNITS WITHIN THEIR REPORTING CHAIN.

4.B. MRRS UNIT READINESS REPORTS DRAW STATISTICAL, NOT PERSONAL, DATA FROM THE MRRS DATABASE AND DO NOT VIOLATE PRIVACY ACT REGULATIONS. SAMPLE UNIT REPORTS INCLUDE UNIT SUMMARY MEDICAL READINESS, INDIVIDUAL BATTALION AND COMPOSITE MEDICAL READINESS ACCORDING TO MAJOR SUBORINATE COMMAND, AND INDIVIDUAL MEDICAL READINESS INFORMATION.

4.C. DEPLOYED UNIT AND DET MEDICAL READINESS INFORMATION WILL BE AVIALABLE BY SORTING MRRS DATA BY MOB MCC.

5. COORDINATION.

5.A. MARFORRES G4 (HSS):

5.A.1. THE MARFORRES G-4 WILL MAINTAIN MRRS SYSTEM OVERSIGHT FOR MFR UNITS AND WILL MAINTAIN COORDINATION WITH SPAWAR IN SUPPORT OF MFR USERS.

5.A.2. MFR G-4 (HSS) WILL PROVIDE MEMBERSHIP TO THE MRRS CONFIGURATION CONTROL BOARD. THE MRRS CONFIGURATION CONTROL BOARD IS THE MECHANISM BY WHICH MFR WILL MAINTAIN FORMAL COMMUNICATION WITH SPAWAR AND PRESENT RECOMMENDED SYSTEM CHANGES/ENHANCEMENTS. MFR G-4 HSS WILL DEVELOP A PROCESS WHEREBY MFR UNITS WILL HAVE THE ABILITY TO SUBMIT MRRS SYSTEM CHANGES/EHHANCEMENTS.

5.A.3. MFR G-4 HSS WILL DEVELOP AND MAINTAIN POLICY REGULATING THE CREATION OF NEW USER ACCOUNTS AND THE TERMINATION OF ACCOUNTS. EACH MSC LEVEL ACCOUNT WILL BE PRE-CONFIGURED TO PROPERLY

SUIT/SUPPORT THE NEEDS OF THE INDIVIDUAL USER.

5.A.4. MFR G-4 HSS WILL MAINTAIN A MRRS TRAINING CAPABILITY FOR NEW USERS AND AS REQUIRED BY SYSTEM ENHANCEMENTS. THIS PROGRAM WILL CONSIST OF COMPUTER-BASED TRAINING, DISTANCE LEARNING, AND INDIVIDUAL WELCOME-ABOARD BRIEFINGS, ETC. 5.A.5. MFR

G-4 HSS WILL MAINTAIN RESPONSIBILITY FOR UPDATING THE MFR ORGANIZATIONAL HIERARCHY DATA TABLE RESIDENT WITHIN MRRS. THIS TABLE, DESIGNED BY SPAWAR PROGRAMMERS ENABLES MRRS TO ASSIGN INDIVIDUALS AND DISPLAY REPORTS IN THE MFR ORGANIZATIONAL HIERARCHY. THE MFR G-4 HSS WILL MAINTAIN LIAISON WITH THE EACH MSC, THE MFR G-1, AND THE SPAWAR MRRS PROGRAM MANAGER TO ENSURE THAT THE TABLE REMAINS UP-TO-DATE.

5.A.6. MFR G-4 HSS WILL BE THE LIAISON BETWEEN HQMC(MI), EACH MSC, AND THE MFR G-1 WITH REGARD TO DATA SHARING WITH MCTFS. MFR G-4 HSS WILL MAINTAIN AWARENESS OF THE STATUS OF SOFTWARE CHANGE REQUESTS AND INTERFACE AGREEMENTS BETWEEN SPAWAR AND HQMC (MI).

5.A.7. MFR G-4 HSS WILL ENSURE THAT MRRS AND MRRS USERS ARE AWARE OF AND UTILIZE MRRS IN ACCORDANCE WITH RELEVANT PRIVACY ACT REQUIREMENTS.

5.B. MAJOR SUBORDINATE COMMANDS:

5.B.1. EACH MSC WILL BE RESPONSIBLE FOR ESTABLISHING POLICIES AND PROCEDURES FOR CREATING MRRS USER ACCOUNTS WITHIN THEIR CHAIN OF COMMAND IN ACCORDANCE WITH THE UNIT'S MEDICAL READINESS REQUIREMENTS AND MFR MRRS UTILIZATION POLICY.

5.B.2. EACH MSC WILL ASSIGN IN WRITING THE INDIVIDUAL RESPONSIBLE FOR MRRS ACCOUNT MANAGEMENT AND PROVIDE A COPY TO MFR G-4 HSS. EACH MSC WILL UTILIZE THE SAR FEATURE WITHIN MRRS TO ACCOMPLISH THIS REQUIREMENT.

5.B.3. EACH MSC WILL ENSURE INDIVIDUAL UNITS MAINTAIN MRRS INFORMATION UP TO DATE IN ORDER TO PROPERLY DOCUMENT AND MANAGE MEDICAL READINESS.

5.C. SMCR UNIT INDIVIDUAL ACCOUNT USERS:

5.C.1. INDIVIDUAL MRRS ACCOUNT USERS ARE REQUIRED TO FOLLOW ALL POLICIES AND PROCEDURES OUTLINED IN THIS MESSAGE.

5.C.2. INDIVIDUAL MRRS ACCOUNT HOLDERS WILL ATTEND A FORMAL MRRS IMPLEMENTATION TRAINING SESSION AND/OR COMPLETE MRRS COMPUTER BASED TRAINING.

5.C.3. INDIVIDUAL MRRS ACCOUNT HOLDERS ARE AUTHORIZED TO CONTACT THE SPAWAR MRRS HELP DESK WITH REGARD TO ROUTINE SYSTEM USAGE.

5.C.4. INDIVIDUAL MRRS ACCOUNT HOLDERS WILL PROVIDE TO EACH UNIT CO AND OIC, WHICH THEY SUPPORT, THEIR MRRS UNIT IMR REPORT (UNIT LIST) AND THE UNIT MEDRED DETAILS REPORT AT LEAST WEEKLY VIA E-MAIL.

5.C.5. INDIVIDUAL MRRS ACCOUNT HOLDERS WILL UPDATE MRRS AND THE MEMBER'S MEDICAL AND DENTAL RECORDS AS MEDICAL READINESS REQUIREMENTS ARE COMPLETED.

5.C.6. DURING THE TRANSITION PERIOD FROM SAMS TO MRRS, INDIVIDUAL MRRS ACCOUNT HOLDERS WILL BRIEF THEIR CO/OIC ON MEDICAL REPORTING CAPABILITIES.

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