

FM: COMMARFORRES G THREE G FIVE
TO: COMMARFORRES
COMMARFORRES COMMAND DECK
COMMARFORNORTH
COMMARFORNORTH G THREE G FIVE G SEVEN
CG FOURTH MARDIV, G THREE
CG FOURTH MAW, G THREE
CG FOURTH MLG, G THREE
FORCE HQ GP, G THREE
HQBN MARFORRES
COMMARFORRES G ONE, G TWO, G FOUR, G THREE G FIVE, G SIX, G SEVEN, G EIGHT,
COMPTROLLER, HSS, PAO, SJA
INFO: CG FOURTH MARDIV G SECTIONS, CG FOURTH MAW G SECTIONS, CG FOURTH MLG G
SECTIONS, FORCE HQ GP G SECTIONS

UNCLAS

SUBJ: FRAGO 008 TO MARFORRES 2019 NOVEL CORONAVIRUS (COVID-19) EXORD -
CONSOLIDATED PLAYBOOK AUGUST 2020

REF/A/MSG/COMMARFORRES/DTG: 182019Z MAR 20//
REF/B/MSG/COMMARFORRES/DTG: 261901Z MAR 20//
REF/C/MSG/COMMARFORRES/DTG: 041820Z APR 20//
REF/D/MSG/COMMARFORRES/DTG: 142131Z APR 20//
REF/E/MSG/COMMARFORRES/DTG: 090303Z MAY 20//
REF/F/MSG/COMMARFORRES/DTG: 221838Z MAY 20//
REF/G/MSG/COMMARFORRES/DTG: 181849Z JUN 20//
REF/H/MSG/SECDEF/DTG: 22 MAY 20//
REF/I/MSG/SECDEF/DTG: 26 MAY 20//
REF/J/MSG/CMC WASHINGTON DC MRA MM/DTG: 052305Z JUN 20//
REF/K/MSG/CMC WASHINGTON DC PPO/DTG: 172355Z JUN 20//
REF/L/MSG/CMC WASHINGTON DC MRA RA/DTG: 231425Z JUN 20//
REF/M/MSG/CMC WASHINGTON DC MRA MP/DTG: 011115Z JUL 20//
REF/N/ORDER/COMUSFLTFORCOM/20-024/DTG: 232340Z JUN 20//
REF/O/MSG/SECDEF/DTG: 11 MAR 20//
REF/P/MSG/SECDEF/DTG: 11 JUN 20//
REF/Q/MSG/SECDEF/DTG: 11 JUN 20//
REF/R/FORO/COMMARFORRES/DTG: 01 JUL 20//
REF/S/MSG/CNIC NAVMED/DTG: N/A//
REF/T/MSG/OUUSD PR/DTG: 28 MAR 2019
REF/U/MSG/MARADMIN/CMC MRA DAG SEC WASHINGTON DC/DTG: 181605Z JUN 20//
REF/V/FORO/COMMARFORRES/DTG: 07 MAY 18//
REF/W/FORO/COMMARFORRES/DTG: 15 MAR 16//
REF/X/MSG/MARADMIN/CMC WASHINGTON DC MRA MP/DTG: 262107Z APR 20
REF/Y/MSG/MARADMIN/CG MCCDC QUANTICO VA/DTG: 222049Z APR 20//
REF/Z/MSG/MARADMIN/CMC MRA DAG SECT WASHINGTON DC/ DTG: 302055Z APR 20
REF/AA/MSG/MARADMIN/CMC WASHINGTON DC MRA RA/DTG: 272000Z APR 20//
REF/AB/MSG/MARADMIN/CG TECOM QUANTICO VA/DTG: 291747Z APR 20//
REF/AC/WHITE HOUSE OPENING UP AMERICA AGAIN//
REF/AD/MSG/MARADMIN/CMC WASHINGTON DC DMCS/DTG: 062151Z APR 20//
REF/AE/MSG/MARADMIN/CMC L LP WASHINGTON DC/DTG: 071254Z APR 20//
REF/AF/MSG/MARADMIN/CMC L WASHINGTON DC/DTG: 111949Z MAY 20//
REF/AG/FORO/COMMARFORRES/DTG: 28 APR 16//
REF/AH/MSG/SECDEF/DTG: CURRENT UPDATE//
REF/AI/MSG/SECDEF/DTG: 6 JUL 20//
REF/AJ/MSG/MARADMIN/CMC MRA RA/DTG: 222050Z JUL 20//
REF/AK/DOC/MCO 1001R.1L/DTD: 23DEC2015//
REF/AL/MSG/COMMARFORRES/DTG: R102259Z JUL 20//
REF/AM/MSG/NAVADMIN/DTG: 04 AUG 20//
REF/AN/MSG/MARADMIN/CMC WASHINGTON DC MRA RA/DTG: 152010Z OCT 19//
REF/AO/MSG/PAA 4-20 AND 7-20/DTG://

NARR/

REF A IS MARFORRES 2019 NOVEL CORONAVIRUS (COVID-19) EXORD
REF B IS FRAGO 001 TO MARFORRES COVID-19 EXORD ICO TELEWORK GUIDANCE
REF C IS FRAGO 002 TO MARFORRES COVID-19 EXORD
REF D IS FRAGO 003 TO MARFORRES COVID-19 EXORD
REF E IS FRAGO 004 TO MARFORRES COVID-19 EXORD
REF F IS FRAGO 005 TO MARFORRES COVID-19 EXORD
REF G IS FRAGO 006 TO MARFORRES COVID-19 EXORD
REF H IS SECDEF MEMO TRANSITION TO CONDITIONS-BASED PHASED APPROACH TO CORONAVIRUS DISEASE 2019 PERSONNEL MOVEMENT AND TRAVEL RESTRICTIONS
REF I IS SECDEF FORCE HEALTH PROTECTION GUIDANCE SUPPLEMENT 9 - DOD GUIDANCE FOR DEPLOYMENT AND REDEPLOYMENT OF INDIVIDUALS AND UNITS DURING COVID-19 PANDEMIC
REF J IS MARADMIN 333/20: TRANSITION TO CONDITIONS-BASED PHASED APPROACH TO CORONAVIRUS DISEASE 2019 PERSONNEL MOVEMENT AND TRAVEL RESTRICTIONS UPDATE
REF K IS MARADMIN 353/20: U.S. MARINE CORPS GUIDANCE FOR DEPLOYMENT AND REDEPLOYMENT OF INDIVIDUALS AND UNITS, SURVEILLANCE AND SCREENING AND TESTING, AS WELL AS LABORATORY DIAGNOSTIC TESTING DURING THE NOVEL CORONAVIRUS DISEASE 2019 PANDEMIC
REF L IS MARADMIN 365/20: CLARIFYING GUIDANCE TO RC PERFORMANCE OF IDT, AT, AND IRR MUSTER IN PERSISTENT PANDEMIC ENVIRONMENT
REF M MARADMIN 377/20: DOD POLICY CHANGE, COVID-19 MILITARY PERSONNEL MOVEMENT AND TRAVEL RESTRICTIONS - LEAVE AND LIBERTY
REF N US FLEET FORCES NAVNORTH FRAGORD 20-024.013 IN RESPONSE TO CORONAVIRUS DISEASE 2019 (COVID-19)
REF O FORCE HEALTH PROTECTION GUIDANCE SUPPLEMENT 12: DOD GUIDANCE FOR PERSONNEL TRAVELING DURING NOVEL CORONAVIRUS OUTBREAK
REF P FORCE HEALTH PROTECTION GUIDANCE SUPPLEMENT 10: DOD GUIDANCE FOR COVID-19 CLINICAL LABORATORY DIAGNOSTIC TESTING SERVICES
REF Q FORCE HEALTH PROTECTION GUIDANCE SUPPLEMENT 11: DOD GUIDANCE FOR COVID-19 SURVEILLANCE AND SCREENING WITH TESTING
REF R FORCE ORDER AMPLIFYING GUIDANCE FOR FORCE POLICY LETTER 2-20: CIVILIAN EMPLOYEE SITUATIONAL TELEWORK IN RESPONSE TO CORONAVIRUS DISEASE 19 (COVID-19)
REF S IS NAVY MEDICINE COVID-19 GENERAL GUIDANCE FOR CLEANING AND DISINFECTING NON-HEALTHCARE SETTINGS
REF T DOD INSTRUCTION 6200.03 FOR PUBLIC HEALTH EMERGENCY MGMT WITHIN DOD
REF U MARADMIN 356/20 MARINE ON-LINE UNIT MANAGEMENT STATUS REPORT UPDATE FOR TELEWORK
REF V IS FORCE ORDER 3000-45.2 CH 1: MILITARY FUNERAL HONORS SUPPORT
REF W IS FORCE ORDER 11000.4B: COMMERCIAL BILLETING OF SMCR PERSONNEL PERFORMING MULTIPLE DRILLS AT RESERVE CENTERS
REF X IS MARADMIN 264/20: UPDATE #1: COVID-19 SUPPLEMENTAL PERSONNEL GUIDANCE
REF Y IS MARADMIN 260/20: PFT, CFT, AND BCP ADVISORY 1-20
REF Z IS MARADMIN 269/20: MANPOWER SUPPLEMENTAL GUIDANCE TO PFT, CFT, AND BCP ADVISORY 1-20
REF AA IS MARADMIN 266/20: INTERIM GUIDANCE FOR PHOTOGRAPHS ON UPCOMING RESERVE AFFAIRS BOARDS
REF AB IS MARADMIN 267/20: COVID-19 SUPPLEMENTAL GUIDANCE TO ACTIVE DUTY MARINE TRAVELERS TO SCHEDULED ADVANCED FORMAL SCHOOL COURSES
REF AC IS WHITE HOUSE & CDC GUIDELINES ICO OPENING UP AMERICA AGAIN
REF AD IS MARADMIN 218/20: UPDATE #5: MARINE CORPS GUIDANCE ON THE USE OF CLOTH FACE COVERINGS
REF AE IS MARADMIN 220/20: SUSPENSION OF ON-SITE FIELD SUPPLY AND MAINTENANCE ANALYSIS OFFICE ANALYSIS AND COMMENCEMENT OF REMOTE ASSIST VISITS
REF AF IS MARADMIN 284/20: HEALTH SAFETY SCREENING REQUIREMENTS TO PROTECT THE FORCE/INDUSTRY DURING RELOCATION PROCESS (HOUSEHOLD GOODS MOVES)
REF AG IS FORCE ORDER 10110.1B MARINE FORCES RESERVE FOOD SERVICE AND SUBSISTENCE PROGRAM
REF AH IS SECDEF RELEASE COVID-19 "TRAVEL RESTRICTIONS INSTALLATION STATUS UPDATE", [HTTPS://WWW.DEFENSE.GOV/EXPLORE/SPOTLIGHT/CORONAVIRUS/](https://www.defense.gov/explore/spotlight/coronavirus/)
REF AI IS SECDEF MEMO FOR COMMANDERS OF COCOMS, ASSURING ALLIES AND PARTNERS REGARDING U.S. FORCE DEPLOYMENT IN A COVID-19 ENVIRONMENT
REF AJ IS MARADMIN 417/20: CLARIFYING GUIDANCE CONCERNING TELECOMMUTING DURING ANNUAL TRAINING

REF AK IS MCO 1001.1L W/ CH 1, MARINE CORPS RESERVE ADMINISTRATIVE MANAGEMENT MANUAL (MCRAMM)

REF AL IS FRAGO 007 TO MARFORRES COVID-19 EXORD

REF AM IS NAVADMIN 20-217 US NAVY COVID-19 STANDARDIZED OPERATIONAL GUIDANCE VERSION 2.1

REF AN IS MARADMIN 568/19 - FISCAL YEAR 2020 (FY20) INACTIVE DUTY TRAINING (IDT) TRAVEL REIMBURSEMENT

REF AO IS PERSONNEL ADMIN ADVISORY 4-20 AND 7-20 SUPPLEMENTAL GUIDANCE IN THE REPORTING OF COVID-19 PERSONNEL STATUS

ATT/1/DOC/MARFORRES COVID-19 SCREENING QUESTIONNAIRE DTD JULY 2020//

ATT/2/DOC/MARFORRES COVID-19 PATIENT ACCOUNTABILITY TEMPLATE//

ATT/3/DOC/MARFORRES HPCON RISK-BASED MEASURES//

ATT/4/DOC/MARFORRES COVID-19 REPORTING FLOW CHART DTD 7 MAY 20//

ATT/5/DOC/HQMC MCOC OPREP-3 SIR TEMPLATE (COVID-19) EXAMPLE DTD 10 APR 20//

ATT/6/DOC/MARFORRES TEAM TRACE-TEAM CLEAN PPT GUIDANCE DTD 10 APR 20//

ATT/7/DOC/SENIOR APPROVING OFFICIAL FOR PRIVACY GUIDANCE//

ATT/8/DOC/DEPT OF HHS MARCH 2020 HIPAA BULLETIN//

ATT/9/DOC/HQMC CASE RECOVERY GUIDANCE//

ATT/10/DOC/DOD APPROVED TELEWORK TOOLS//

ATT/11/DOC/RESERVE COMPONENT DUTY STATUS DECISION MATRIX AND SCREENING FLOWCHART FOR COMMANDERS AND MARINES 17 AUG 2020//

ATT/12/DOC/BUMED RETURN TO WORK GUIDELINES FOR COVID-19 06 MAY 2020//

ATT/13/MSG/ATTORNEY GENERAL MEMO TO ALL US ATTORNEYS RE: EXEMPTION TO STATE/LOCAL TRAVEL RESTRICTIONS FOR FEDERAL EMPLOYEES DTD 20 MAR 2020//

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CHRISTOPHER.J.SILVA@USMC.MIL//

POC/3/BAILEY, S.D./MSGT/COVID-19 CRISIS ACTION TEAM CHIEF/COMM: 504-697-

7379/EMAIL: SHAWN.BAILEY@USMC.MIL//

POC/4/SCHAB, R./CAPT/G-3/5/FORCE EMERGENCY MANAGER/COMM: 504-697-7486/EMAIL:

RYAN.SCHAB@USMC.MIL//

1. (U) PURPOSE. THIS IS A FRAGMENTARY ORDER (FRAGO) TO REF (A). THIS FRAGO IS DESIGNED TO CONSOLIDATE INFORMATION, POLICIES, AND REQUIREMENTS FOR MARINE FORCES RESERVE (MARFORRES/MFR) MARINES RETURN-TO-OPERATIONS. THIS FRAGO CONSOLIDATES, CANCELS, AND SUPERSEDES ALL PREVIOUSLY RELEASED FRAGOS 001-007 TO MARFORRES COVID-19 EXORD; REFS (B-G, AL). INCLUDED IS SUPPLEMENTAL GUIDANCE AND REFERENCES ICO THE COVID-19 PANDEMIC OUTBREAK, REAFFIRMING STANDING GUIDANCE, DIRECTIVES, AND ACTIONS TAKEN TO DETER THE WIDESPREAD TRANSMISSION OF THE PANDEMIC INFLUENZA AND INFECTIOUS DISEASE (PI&ID).

1.A. (U) SITUATION. ALTHOUGH COVID-19 TRANSMISSION CONTINUES ACROSS DEPARTMENT OF DEFENSE (DOD), FATALITY RATES FOR DOD PERSONNEL REMAIN EXTREMELY LOW. MARFORRES WILL CONTINUE OPERATIONS WITHIN A COVID-19 ENVIRONMENT, WHILE TAKING EVERY REASONABLE PRECAUTION FOR SAFE AND EFFICIENT OPERATIONS. MARFORRES WILL MITIGATE RISK BY MEETING THE DOD'S AND SERVICE'S PHASED APPROACH TO RETURNING TO FULL OPERATIONAL CAPABILITY AND TEMPO. THE IMPACTS FROM COVID-19 ARE CONSTANTLY CHANGING. THE SERVICE, ALONG WITH MARFORRES, WILL ADAPT TO THESE EVER-CHANGING CONDITIONS.

2. (U) MISSION. WHEN CONDITIONS ARE MET (REF (H)), MARFORRES IMPLEMENTS AN ENHANCED PROTECTION / MISSION ASSURANCE AND FORCE HEALTH PROTECTION (FHP) POSTURE AND EFFECTIVELY EXECUTES A RETURN-TO-OPERATIONS MODEL IOT MITIGATE RISK WHILE BUILDING READINESS WITHIN THE COVID-19 ENVIRONMENT.

3. (U) EXECUTION.

3.A. (U) COMMANDER'S INTENT. SUSTAIN THE MOMENTUM BUILT DURING OUR ANNUAL TRAINING SEASON AND IMPROVE READINESS RATING UNDER DRRS WHILE STILL OPERATING WITHIN THE CONSTRAINTS AND RESTRAINTS OF NATIONAL AND SERVICE GUIDANCE. INACTIVE DUTY TRAINING (IDT) AND ANNUAL TRAINING (AT) ARE VITAL TO PROVIDING OUR SMALL UNIT

LEADERS AND INDIVIDUAL MARINES AND SAILORS REPETITIONS WHERE THEY GAIN TACTICAL AND TECHNICAL PROFICIENCY, WHILE ALSO REFINING LEADERSHIP AND DECISION MAKING SKILLS. WITHIN THE CONFINES OF THE COVID ENVIRONMENT, INSPECTOR INSTRUCTORS, COMMANDERS AND THEIR STAFFS MUST IDENTIFY TRAINING OPPORTUNITIES FOR MARINES AND SAILORS. PRIORITIZE HIGHER LEVEL METS WHICH HAVE A DIRECT IMPACT ON OUR READINESS WHILE STILL FOCUSED ON THE BASICS THAT WILL BEST ENHANCE INDIVIDUAL PROFICIENCY AND SMALL UNIT LEADER DEVELOPMENT. THE SECOND PRIORITY WILL BE UNIT COHESION. EXECUTED PROPERLY, READINESS AND ESPRIT DE CORPS WILL FOLLOW. CHALLENGE YOUR MARINES AND SAILORS AND PROVIDE THEM THE REPETITIONS THEY WILL NEED TO GAIN PROFICIENCY AND CONFIDENCE. AS ALWAYS, I EXPECT LEADERS AT EVERY LEVEL TO ADHERE TO FORCE HEALTH PROTECTION MEASURES IN ORDER TO PROTECT THE FORCE AND OUR FAMILIES AND ENSURE OUR ACTIVITIES AND MARINES DO NOT FURTHER EXPAND THE CURRENT NATIONAL HEALTH CRISIS. WHILE THESE CONCEPTS MAY APPEAR COMPETING AT TIMES, THEY ARE NOT MUTUALLY EXCLUSIVE. YOU WILL FIND THE BALANCE.

3.B. (U) CONCEPT OF OPERATIONS.

3.B.1. (U) MARFORRES MITIGATES THE RISK TO FORCE RESULTING FROM OUR ACTIVITIES THROUGH A STRICT ADHERENCE TO FEDERAL, AGENCY, DEPARTMENT, AND SERVICE GUIDANCE AS WELL AS ACKNOWLEDGMENT OF STATE AND LOCAL COVID-19 MITIGATION POLICIES. MARFORRES AND MSC STAFFS SHALL ANTICIPATE IMPACTS TO OPERATIONAL REQUIREMENTS AND TAKE APPROPRIATE MEASURES TO BALANCE READINESS WITH RISK TO FORCE, MAINTAIN EFFECTIVE SITUATIONAL AWARENESS, AND CONTINUE TO PREPARE GLOBAL FORCE MANAGEMENT (GFM) FORMATIONS FOR DEPLOYMENT. MARFORRES IMPLEMENTS ALL FHP GUIDANCE AND ACCOUNTABILITY ACTIONS REQUIRED TO MINIMIZE EXPOSURE TO AND TRANSMISSION OF COVID-19.

3.C. (U) TASKS. IT IS IMPERATIVE THAT ALL MARFORRES MARINES, SAILORS, AND CIVILIAN MARINES ARE FAMILIAR WITH THE ENTIRETY OF THIS FRAGO.

3.C.1. (U) G-1.

3.C.1.A. (U) PARTICIPATE IN ALL CRISIS ACTION TEAM (CAT) MEETINGS, PROVIDING GUIDANCE AND EXPERTISE ON ADMINISTRATIVE RELATED MATTERS.

3.C.1.B. (U) ICW MARFORRES G-3/5, BPT PROVIDE ADMINISTRATIVE GUIDANCE TO MARFORRES STAFFS AND SUBORDINATE COMMANDS ON MATTERS PERTAINING TO MARINE RESOURCE ORDER WRITING SERVICE (MROWS) ORDERS ISSUANCE AND MODIFICATIONS AS MAY BE REQUIRED AS A RESULT OF COVID-19.

3.C.1.C. (U) ICW MARFORRES G-3/5 CAT AND HQBN, BPT ASSIST MARFORRES STAFFS AND SUBORDINATE COMMANDS IN DISSEMINATING PROCEDURES AND TRACKING PERSONNEL ACCOUNTABILITY THROUGHOUT THE FORCE IAW ATT (2).

3.C.1.D. (U) ENGAGE WITH NAVAL RESERVE FORCES (N3) TO COORDINATE THE AVAILABILITY OF ASSIGNED PROGRAM 9 PERSONNEL DURING FUTURE DRILL PERIODS AND AT.

3.C.2. (U) G-2.

3.C.2.A. (U) PARTICIPATE IN ALL CAT MEETINGS, PROVIDING GUIDANCE AND EXPERTISE ON INTELLIGENCE RELATED MATTERS, WITH PARTICULAR ATTENTION TO COMMARFORRES-SPECIFIC ANALYSIS AND MLCOA DEVELOPMENT.

3.C.3. (U) G-3/5.

3.C.3.A. (U) SERVE AS OFFICE OF PRIMARY RESPONSIBILITY (OPR) FOR CAT PLANNING ISO THE MARFORRES COVID-19 RESPONSE.

3.C.3.B. (U) LEAD ALL CAT PLANNING AND PROMULGATE GUIDANCE TO THE FORCE.

3.C.3.C. (U) ON ORDER, MODIFY, CANCEL, OR POSTPONE NON-CRITICAL OPERATIONS, EXERCISES, OR ACTIVITIES IN AREAS WITH CONFIRMED, SUSTAINED COVID-19 TRANSMISSION.

3.C.3.D. (U) TRACK CONFIRMED COVID-19 CASES WITHIN MARFORRES AND PROVIDE ACCOUNTABILITY OF CONFIRMED CASES TO MARFORRES CDO.

3.C.3.E. (U) BPT DISSEMINATE FRAGOS TO THIS MESSAGE GUIDANCE AS REQD.

3.C.3.F. (U) SERVE AS OPR FOR CONTINUITY CROSS FUNCTIONAL TEAM (CCFT) ISO THE SERVICE RESPONSE TO COVID-19 AND ASSOCIATED IMPACTS THROUGHOUT THE FORCE. PROMULGATE GUIDANCE AND DIRECTION TO THE FORCE.

3.C.3.G. (U) CONSOLIDATE TRAINING AND READINESS SHORTFALLS TO THE FORCE BASED UPON PI&ID IMPACTS FOR FUTURE MCCLL INTEGRATION.

3.C.3.H. (U) COORDINATE WITH THE SERVICE (PP&O) TO ENSURE OPNAV UNDERSTANDS NAVY SUPPORT EXPECTATIONS FOR THE MARFORRES RETURN-TO-OPERATIONS.

3.D.1.E. (U) CONSOLIDATE TRAINING AND READINESS SHORTFALLS TO MAJOR SUBORDINATE ELEMENTS (MSE) BASED UPON PI&ID IMPACTS FOR FUTURE MARINE CORPS CENTER FOR LESSONS LEARNED (MCCLL) INTEGRATION.

3.D.1.F. (U) CONSOLIDATE TENANT AND INSTALLATION COMMAND PHASED GUIDANCE TO THE REOPENING OF HTC/I&I LOCATIONS AND RETURN-TO-OPERATIONS POLICIES.

3.C.4. (U) G-4.

3.C.4.A. (U) PARTICIPATE IN ALL CAT MEETINGS, PROVIDING GUIDANCE AND EXPERTISE ON LOGISTICS RELATED MATTERS.

3.C.4.B. (U) BPT ASSIST IN THE ORDERING AND DISTRIBUTION OF CLASS VIII ITEMS TO MARFORRES.

3.C.4.C. (U) ICW MARFORRES G-3/5, BPT COORDINATE THE CANCELLATION AND/OR MODIFICATION OF T3 SUBMISSIONS FOR CURRENT AND FUTURE OPERATIONS.

3.C.5. (U) G-6.

3.C.5.A. (U) PARTICIPATE IN ALL CAT MEETINGS, PROVIDING GUIDANCE AND EXPERTISE ON COMMUNICATIONS RELATED MATTERS.

3.C.5.B. (U) MAXIMIZE USE OF TECHNOLOGY TO ABIDE BY FHP GUIDANCE AND SERVICE DIRECTION.

3.C.5.C. (U) CAPTURE THE BEST PRACTICES THAT ENABLE DISTRIBUTED C2 THROUGHOUT THE FORCE AND EMERGE WITH NEW TOOLS THAT ENABLE/ENHANCE COMMUNICATION.

3.C.6. (U) G-7.

3.C.6.A. (U) PARTICIPATE IN ALL CAT MEETINGS, PROVIDING GUIDANCE AND EXPERTISE ON INSPECTOR GENERAL RELATED MATTERS.

3.C.6.B. (U) DEVELOP ALTERNATE PLAN TO SATISFY INSPECTIONS WHERE POSSIBLE.

3.C.7. (U) G-8.

3.C.7.A. (U) PARTICIPATE IN ALL CAT MEETINGS, PROVIDING GUIDANCE AND EXPERTISE ON CAPABILITIES DEVELOPMENT, AND STRUCTURE RELATED MATTERS.

3.C.8. (U) HSS.

3.C.8.A. (U) PARTICIPATE IN ALL CAT MEETINGS, PROVIDING GUIDANCE AND EXPERTISE ON MEDICAL AND FHP RELATED MATTERS.

3.C.8.B. (U) AGGREGATE, SYNTHESIZE, AND DISPLAY RAPIDLY DEVELOPING INFORMATION IOT ENABLE TIMELY DECISION MAKING.

3.C.9. (U) COMPTROLLER.

3.C.9.A. (U) PARTICIPATE IN ALL CAT MEETINGS, PROVIDING GUIDANCE AND EXPERTISE ON FISCAL RELATED MATTERS.

3.C.9.B. (U) DEVELOP FISCAL GUIDANCE AND TRACK EXPENDITURES RELATED TO COVID-19 IMPACTS.

3.C.9.C. (U) PROVIDE COST ESTIMATES AND COORDINATE WITH P&R AND RESERVE AFFAIRS TO ENSURE FUNDING IS AVAILABLE TO SUPPORT AT, ADOS-RC, AND IDT PLANS.

3.C.10. (U) COMMSTRAT.

3.C.10.A. (U) PARTICIPATE IN ALL CAT MEETINGS, PROVIDING GUIDANCE AND EXPERTISE ON COMMUNICATIONS AND MEDIA RELATED MATTERS.

3.C.13.B. (U) COMMUNICATE WITH THE FORCE; EXECUTE HQMC AND COMMARFORRES GUIDANCE, ENSURE DISSEMINATION TO MARFORRES PERSONNEL AND THE GUIDANCE CONTAINED IN THIS MESSAGE IS UNDERSTOOD.

3.C.10.C. (U) ENSURE CONSTANT COMMUNICATION WITH MARFORRES PERSONNEL AND FAMILIES IOT ENSURE BEST PRACTICES ARE RECEIVED AND UNDERSTOOD.

3.C.10.D. (U) DEVELOP AND DISSEMINATE GUIDANCE, AND TRACK SOCIAL MEDIA, DIGITAL MEDIA, AND COMMUNICATIONS EFFORTS RELATED TO COVID-19 IMPACTS.

3.C.10.E. (U) DEVELOP AND FACILITATE A CONNECTION WITH OUR ISOLATED MARINES, SAILORS, AND FAMILIES VIA A 'TWO-WAY CAMPAIGN OF ENHANCEMENT.'

3.C.10.F. (U) ENSURE "WWW.MARFORRES.MARINES.MIL" IS UPDATED WITH MOST CURRENT CDC, DOD, HQMC, AND MFR GUIDANCE IAW THIS FRAGO AS AN UNCLASSIFIED, USER FRIENDLY, PUBLIC-FACING "COVID-19 ONE STOP" FOR MARFORRES PERSONNEL.

3.C.11. (U) IM/KM.

3.C.11.A. (U) PARTICIPATE IN ALL CAT MEETINGS, PROVIDING GUIDANCE AND EXPERTISE ON INFORMATION MANAGEMENT AND SHAREPOINT SITE-RELATED MATTERS.

3.C.11.B. (U) CREATE A COVID-19 CASE AND EVENT DATABASE TO ENABLE COMMANDERS TO TRACK PERSONNEL WHO ARE CURRENTLY IN ROM DUE TO CONTRACTING COVID-19 AND/OR WERE IN "CLOSE CONTACT" TO SOMEONE WITH COVID-19.

3.C.12. (U) CO, HEADQUARTERS BATTALION.

3.C.12.A (U) PARTICIPATE IN ALL CAT MEETINGS, PROVIDING GUIDANCE AND EXPERTISE ON MARCORSPTFAC AND FORCE PROTECTION RELATED MATTERS.

3.C.12.B. (U) PROVIDE DAILY ACCOUNTABILITY OF MARFORRES STAFF SECTIONS AND MARCORSPTFAC-NOLA PERSONNEL.

3.C.12.C. (U) PROVIDE MARCORSPTFAC-NOLA FHP AMPLIFYING GUIDANCE.

3.C.12.D. (U) PROVIDE AND ENSURE ADEQUATE STOCKS OF CLEANING AND DISINFECTANT SUPPLIES AND PERSONAL PROTECTIVE EQUIPMENT (PPE) TO SUPPORT HP MEASURES AT MARCORSPTFAC-NOLA.

3.C.12.E. (U) BPT ASSIST MSC AND STAFF SECTIONS IN COORDINATING AVAILABLE GOVT-FUNDED LODGING FOR POTENTIAL ISOLATION/QUARANTINE/RESTRICTION OF MOVEMENT (ROM) REQUIREMENTS.

3.C.12.F. (U) DEVELOP AND IMPLEMENT MARCORSPTFAC-NOLA PI&ID RESPONSE PLAN.

3.C.12.F.1. (U) IAW REF (I), ADDRESS FHP AND CONTINUITY OF OPERATIONS.

3.C.12.F.2. (U) INCLUDE ADEQUATE LOGISTICAL AND MEDICAL PLANNING, AND IDENTIFY APPLICABLE SHORTFALLS.

3.C.12.G. (U) DEVELOP, IMPLEMENT, PUBLISH AND ENFORCE MARCORSPTFAC-NOLA PHASED GUIDANCE TO REOPENING THE INSTALLATION AND RETURN-TO-WORK POLICIES.

3.C.12.H. DEVELOP, IMPLEMENT, AND SUPERVISE TEAM TRACE/TEAM CLEAN PROTOCOL SPECIFIC TO [PERSONNEL/TENANTS OF] MARCORSPTFAC-NOLA.

3.C.12.I. (U) CAPTURE AND REPORT, SEPARATELY, ALL PERSONNEL ABOARD MARCORSPTFAC-NOLA, REGARDLESS OF MSC, THOSE WHO TEST POSITIVE FOR COVID-19 (SYMPTOMATIC AND ASYMPTOMATIC) OR ARE CLOSE CONTACT.

3.C.12.J. (U) ENSURE ALL COSTS INCURRED FOR SCREENING AND RESTRICTION ACTIVITIES ARE CAPTURED AND REPORTED TO THE COMPTROLLER. CAPTURE ALL EXPENDITURES INCURRED BY RESPECTIVE FORCES RELATED TO COVID-19 ACTIONS.

3.C.13.K. (U) TRACK ALL REQUESTED AND APPROVED EXCEPTIONS TO POLICY (ETP) THROUGH THE REMAINDER OF THE DOD CONDITIONS BASED PHASED APPROACH TO COVID-19 PERSONNEL MOVEMENT AND TRAVEL RESTRICTIONS AND ITS SUBSEQUENT UPDATES. MAINTAIN RECORD OF EXCEPTIONS AT MFR HQBN LEVEL.

3.C.13. (U) MAJOR SUBORDINATE COMMANDS (MSC).

3.C.13.A. (U) PARTICIPATE IN ALL CAT MEETINGS, PROVIDING GUIDANCE AND EXPERTISE ON SPECIFIC MSC RELATED MATTERS.

3.C.13.B. (U) ENSURE COMPLIANCE WITH TRAVEL RESTRICTIONS OUTLINED IN THIS FRAGO.

3.C.13.C. (U) REVIEW AND APPROVE/DENY ETP IAW REF (H), (J), (AH), AND ADDITIONAL GUIDANCE FOUND IN THIS FRAGO.

3.C.13.D. (U) ENSURE COMPLIANCE WITH ROM GUIDELINES OUTLINED IN REF (H), (AI), AND ADDITIONAL GUIDANCE FOUND IN THIS FRAGO.

3.C.13.E. (U) ENSURE PERSONNEL REQUIRING/REQUESTING ACCESS TO A MARFORRES FACILITY HAVE COMPLETED A COVID-19 SCREENING IAW ATT (1), PARA 3.D.7., AND PARA 3.D.12.D.1. PRIOR TO GRANTING ACCESS. THIS INCLUDES VISITORS AND MILITARY DEPENDENTS.

3.C.13.F. (U) ENSURE ALL COSTS INCURRED FOR SCREENING AND RESTRICTION ACTIVITIES ARE CAPTURED AND REPORTED TO THE COMPTROLLER. COMMANDS SHALL CAPTURE ALL EXPENDITURES INCURRED BY RESPECTIVE FORCES RELATED TO COVID-19 ACTIONS.

3.C.13.G. (U) BPT EXECUTE DRILL, AT, AND GFM IAW THIS MESSAGE AND APPLICABLE REFS.

3.C.13.H. (U) ENSURE ALL UNITS (DRRS REPORTABLE) COMPLY WITH REPORTING REQUIREMENTS PER THE REFERENCES AND IAW PARA 3.D.10. BELOW.

3.C.13.I. (U) TRACK ALL REQUESTED AND APPROVED ETP THROUGH THE REMAINDER OF THE DOD CONDITIONS BASED PHASED APPROACH TO COVID-19 PERSONNEL MOVEMENT AND TRAVEL RESTRICTIONS AND ITS SUBSEQUENT UPDATES. MAINTAIN RECORD OF ETPS AT MSC LEVEL.

3.C.13.J. (U) ENSURE MARINES UNDERSTAND AND ARE FAMILIAR WITH FEDERAL TRAVEL EXEMPTIONS FOR ESSENTIAL WORKERS, APPLICABLE ONLY FOR OFFICIAL TRAVEL IAW ATT (13) AND PARA 3.D.4. OF THIS FRAGO.

3.C.13.K. (U) OVER-COMMUNICATE WITH THE FORCE, PIVOTING OFF HQMC AND COMMARFORRES GUIDANCE, ENSURING DISSEMINATION OF INFORMATION TO THE LOWEST LEVELS, TO INCLUDE

THIS AND ALL SUBSEQUENTLY RELEASED FRAGOS. VERIFY THE INFORMATION HAS BEEN PUSHED TO ALL MARFORRES PERSONNEL.

3.C.13.L. (U) INCORPORATE COVID-RELATED ACTIONS INTO OPERATIONAL RISK MANAGEMENT.

3.D.13.M. (U) CONSOLIDATE TRAINING AND READINESS SHORTFALLS TO MAJOR SUBORDINATE ELEMENTS (MSE) BASED UPON PI&ID IMPACTS FOR FUTURE MCCLL INTEGRATION.

3.D. (U) COORDINATING INSTRUCTIONS.

3.D.1. (U) MARFORRES UNITS SHOULD EXECUTE NORMAL OPERATIONAL TEMPO WITHIN COVID-19 PHASED TRAVEL IMPLEMENTATION AND CONSTRAINTS OF REF (H), (J), AND THE COORDINATING INSTRUCTIONS OF PARAS 3.D. TO INCLUDE RESUMPTION OF DRILL WEEKENDS, ADOS, AND INSPECTIONS UNTIL DIRECTED OTHERWISE.

3.D.1.A. RESTRICTION OF MOVEMENT (ROM) VS. QUARANTINE.

3.D.1.A.1. RESTRICTION OF MOVEMENT (ROM). FOR THE PURPOSES OF THIS DOCUMENT, ROM IS DEFINED AS: LIMITING MOVEMENT OF AN INDIVIDUAL OR GROUP TO PREVENT OR DIMINISH THE TRANSMISSION OF A COMMUNICABLE DISEASE, INCLUDING LIMITING INGRESS AND EGRESS TO, FROM, OR ON A MILITARY INSTALLATION; ISOLATION; QUARANTINE; AND CONDITIONAL RELEASE.

3.D.1.A.2. QUARANTINE. FOR THE PURPOSES OF THIS DOCUMENT, QUARANTINE IS DEFINED AS: THE SEPARATION OF AN INDIVIDUAL OR GROUP THAT HAS BEEN EXPOSED TO A COMMUNICABLE DISEASE, BUT IS NOT YET ILL, FROM OTHERS WHO HAVE NOT BEEN SO EXPOSED, IN SUCH MANNER AND PLACE TO PREVENT THE POSSIBLE SPREAD OF THE COMMUNICABLE DISEASE.

3.D.1.A.3. (U) ROM IS DESIGNED TO LIMIT MOVEMENT TO PREVENT THE POTENTIAL SPREAD OF A COMMUNICABLE DISEASE, WHILE QUARANTINE ISOLATES AN INDIVIDUAL WHO HAS OR IS THOUGHT TO HAVE BEEN EXPOSED TO A COMMUNICABLE DISEASE FROM SPREADING THAT DISEASES UNTIL RECOVERED OR PROVEN NOT TO HAVE THE DISEASE. WHILE SIMILAR, THESE ARE DIFFERENT DEFINITIONS AND NEED TO BE CLARIFIED.

3.D.2. (U) TELEWORK GUIDANCE (EMPLOYED AS AN FHP MEASURE).

3.D.2.A. (U) ALL MARFORRES UNITS SHOULD UTILIZE TELEWORK BY EXCEPTION ONLY. UNIT LEADERSHIP REMAINS ACCOUNTABLE FOR MAINTAINING CONTINUITY OF OPERATIONS WITHIN THEIR RESPECTIVE COMMANDS AND FUNCTIONAL AREAS WHILE SIMULTANEOUSLY PROTECTING THE HEALTH OF THE FORCE. ACCORDINGLY, DETERMINING WHO IS AUTHORIZED TO TELEWORK IS AT THE DISCRETION OF UNIT LEADERSHIP (O-5 LEVEL AND ABOVE). UNIT LEADERSHIP WILL ENSURE THAT TELEWORK TASKS ASSIGNED ARE UNCLASSIFIED, NON-SENSITIVE IN NATURE, AND SUITABLE TO BE PERFORMED ON THE COMPUTER SYSTEM AVAILABLE TO EACH MEMBER CONDUCTING TELECOMMUTE. ATT (10) PROVIDES DOD APPROVED TELEWORK TOOLS.

3.D.2.B. (U) SMCR AND MARFORRES IMA TELEWORK. IAW REFS (X, AJ, AND AK) MARINES MUST BE PRE-APPROVED TO TELEWORK, WILL BE GIVEN ASSIGNMENTS WITH VERIFIABLE PRODUCTS, AND AT A MINIMUM TELEWORK LOGS WILL BE KEPT IOT ACCOUNT FOR TIME IN A TELEWORK STATUS.

3.D.2.B.1. (U) INACTIVE DUTY TRAINING (IDT) [DRILL].

3.D.2.B.1.A. (U) (1) IDT MAY BE AWARDED FOR EVERY (4) HOURS OF TIME. NO MORE THAN (2) IDTS MAY BE AWARDED IN A SINGLE DAY. TELEWORK LOGS MUST BE SUBMITTED TO THE UNIT MUSTERING OFFICIAL WITHIN (5) DAYS OF COMPLETION. COMPANY LEVEL UNITS MUST ESTABLISH AND COMMUNICATE INTERNAL PROCEDURES TO ENSURE APPROPRIATE LEADERSHIP REVIEWS TELEWORK LOGS AND CONCURS WITH AWARDED IDT PRIOR TO SUBMISSION TO THE MUSTERING OFFICIAL.

3.D.2.B.1.B. (U) TELEWORK IDTS MAY NOT BE EXECUTED IN ADVANCE OF THE SCHEDULED MONTH. FOR INSTANCE, SEPTEMBER 2020 IDT SHALL NOT BE EXECUTED VIA TELEWORK IN AUGUST 2020.

3.D.2.B.1.C. (U) MARINES CANNOT BE AWARDED AN IDT RETIREMENT POINT ON THE SAME CALENDAR DATE THEY ARE AWARDED A CORRESPONDENCE RETIREMENT POINT. RETIREMENT POINTS CANNOT BE AWARDED TWICE FOR THE SAME ACTIVITY (DOUBLE-COUNTING). THEREFORE, IF CORRESPONDENCE COURSES ARE COMPLETED ON THE SAME DATE THAT AN IDT IS PAID, THE CORRESPONDENCE RETIREMENT POINT WILL BE BACKED OUT. IDT PAY AND ASSOCIATED RETIREMENT POINT WILL REMAIN.

3.D.2.B.1.D. (U) UNIT IMPLEMENTATION. UNIT LEADERSHIP MUST BE CREATIVE AND JUDICIOUS IN IMPLEMENTING THIS AUTHORITY AND FIND WAYS TO MAXIMIZE READINESS WHEN REQUIRED TO TRAIN IN A VIRTUAL ENVIRONMENT. RECOMMENDED TELEWORK TASKS CAN INCLUDE, BUT ARE NOT LIMITED TO:

3.D.2.B.1.D.1. (U) PREPARING FOR AND CONDUCTING UNIT TRAINING.

3.D.2.B.1.D.2. (U) ACCOMPLISHING UNIT ADMINISTRATION (FITREPS, PRO/CONS, TELEWORK LOG-AUDITS, ETC.).

3.D.2.B.1.D.3. (U) OTHER INDIVIDUAL ONLINE TRAINING (PME, ELECTRONIC BASED DISTANCE LEARNING).

3.D.2.B.1.D.4. (U) MOBILIZATION READINESS REQUIREMENTS THAT PREPARE MARINES TO DEPLOY OR MOBILIZE.

3.D.2.B.2. (U) SMCR AND MARFORRES IMA TELEWORK ANNUAL TRAINING (AT).

3.D.2.B.2.A. (U) DAILY CONTACT IS REQUIRED. AT A MINIMUM, MEMBERS MUST PROVIDE DAILY NOTIFICATION TO THEIR LEADERSHIP WHEN THE WORK DAY HAS STARTED AND WHEN LUNCH OR PT BREAKS ARE TAKEN.

3.D.2.B.2.B. (U) MARINES EXECUTING A TELEWORK AT MUST MAINTAIN A "TELEWORK LOG" THAT ACCOUNTS FOR TIME AND OBJECTIVES ACCOMPLISHED. A SAMPLE LOG IS IDENTIFIED IN FIG 7-3, REF (AK).

3.D.2.B.2.C. (U) WHEN AUTHORIZED TO EXECUTE AN AT VIA TELEWORK, MROWS ORDERS WILL BE ISSUED AS FOLLOWS:

3.D.2.B.2.C.1. (U) ORDERS WILL BE NON-REPORTING

3.D.2.B.2.C.2. (U) "DUTY LOCATION" WILL BE THE MEMBER'S PRIMARY RESIDENCE ADDRESS.

3.D.2.B.2.C.3. (U) DUTY RUC/MCC WILL BE NA/NA

3.D.2.B.2.C.4. (U) "FOR DUTY WITH" WILL INDICATE "TELECOMMUTE ANNUAL TRAINING"

3.D.2.B.2.C.5. (U) "WITHIN CORPORATE CITY LIMITS" WILL BE SELECTED.

3.D.2.B.2.C.6. (U) MEMBERS EXECUTING TELEWORK AT ARE NOT ENTITLED TO ANY TRAVEL REIMBURSEMENT OR PER DIEM DURING THIS AT PERIOD.

3.D.2.B.2.C.7. (U) THE FOLLOWING NON-STANDARD PARAGRAPH WILL BE ADDED: "SNM HAS BEEN AUTHORIZED TO PERFORM FY20 ANNUAL TRAINING AT PRIMARY RESIDENCE ADDRESS, IN ACCORDANCE WITH MARADMIN 417/20. APPROVED BY THE COMMANDING OFFICER, [COMMANDING OFFICER RANK AND NAME], [UNIT], ON [DATE]."

3.D.2.B.2.C.8. (U) A COMPLETED/SIGNED DD FORM 1351-2 (TRAVEL CLAIM) WITH THE COMPLETED TELEWORK LOG WILL BE PROVIDED TO THE PARENT UNIT AND USED AS SOURCE DOCUMENTATION TO PROCESS MARINES' FINAL IN PROGRESS PAYMENTS (IPP).

3.D.2.B.2.D. (U) MARINES ARE SUBJECT TO THE UCMJ WHILE TELECOMMUTING.

3.D.2.C. (U) AD/AR MARINES AND NAVAL PERSONNEL.

3.D.2.C.1. (U) WHEN FHP CONDITIONS NECESSITATE REDUCTION IN PERSONNEL PHYSICALLY PRESENT IN WORK SPACES, AND AS APPROVED BY MSC CG/FIRST GO/SES, STAFF SECTIONS, MSCS AND UNITS SHALL DESIGNATE PERSONNEL AS EITHER "ONSITE" OR "OFFSITE" PERSONNEL. THIS INCLUDES UNIFORMED PERSONNEL AND CIVILIAN/CONTRACT EMPLOYEES.

3.D.2.C.1.A. (U) ONSITE PERSONNEL. PHYSICAL PRESENCE IS REQUIRED IN DAILY OPERATIONS AT THE PRIMARY DUTY STATION (PDS). ONSITE PERSONNEL SHALL REPORT TO THEIR DESIGNATED WORK SPACE UFN.

3.D.2.C.1.B. (U) OFFSITE PERSONNEL. PHYSICAL PRESENCE IS NOT REQUIRED AT THE PDS. OFFSITE PERSONNEL SHALL CONDUCT SITUATIONAL TELEWORK AND SHALL NOT REPORT TO THEIR DESIGNATED WORK SPACE, BUT REMAIN CAPABLE OF RECALL WITHIN A REASONABLE AMOUNT OF TIME, NOT TO EXCEED (2) HOURS.

3.D.2.C.1.C. (U) INDIVIDUAL CATEGORIZATIONS AS "ONSITE" OR "OFFSITE" CAN CHANGE AT THE DISCRETION OF THE MARFORRES STAFF PRIMARY OR MSC COS AS APPROPRIATE.

3.D.2.C.2. (U) UNIT LEADERS WILL DETERMINE AD/AR MARINES AND NAVAL PERSONNEL'S ABILITY TO TELEWORK BASED ON MISSION REQUIREMENTS, FHP POSTURE OF THE PDS AND MEMBER'S ABILITY TO CONTRIBUTE TO THE UNIT'S MISSION FROM AN ALTERNATE DUTY SITE, BASED UPON THE LEVEL OF TRUST AND THAT INDIVIDUAL'S ACCESS TO PERSONAL WIFI OR HOTSPOT ENABLING MCEN ACCESS VIA PULSE SECURE. THE FOLLOWING APPLIES:

3.D.2.C.2.A. (U) ENSURE OFFICE PHONE IS TRANSFERRED TO A NUMBER WHERE THE MEMBER CAN BE REACHED THROUGHOUT THE WORK-DAY.

3.D.2.C.2.B. (U) DAILY CONTACT IS REQUIRED. AT A MINIMUM, MEMBERS MUST PROVIDE DAILY EMAIL NOTIFICATION TO THEIR LEADERSHIP WHEN THE WORK DAY HAS STARTED AND WHEN LUNCH OR PT BREAKS ARE TAKEN.

3.D.2.C.2.C. (U) DAILY ACCOUNTABILITY/MOL MORNING REPORT. IAW REF (U), PRIOR TO PUBLISHING THE DAILY UMSR, COMMANDS WILL ENSURE ACCURATE REPORTING OF ALL PERSONNEL WHO ARE IN AN APPROVED TELEWORK STATUS BY SELECTING "TELEWORK" VIA THE "ON HAND" OPTION WITHIN THE UMSR. THEY WILL BE CAPTURED ON THEIR UNIT'S DAILY MORNING REPORT ON MARINE ON-LINE (MOL), REFLECTED AS: (DUTY STATUS: TELEWORK; LOCATION: CITY NAME.

3.D.2.C.2.D. (U) PERSONNEL TELEWORKING MUST ACCOUNT FOR TIME AND OBJECTIVES ACCOMPLISHED FOR REVIEW BY THEIR LEADERSHIP, AS REQUESTED. AN EXAMPLE LOG IS IDENTIFIED IN FIG 7-3, REF (AK).

3.D.2.C.2.E. (U) UNSECURED "PUBLIC" WIFI (I.E. STARBUCKS, MCDONALDS) IS NOT AUTHORIZED FOR TELEWORK PURPOSES.

3.D.2.D. (U) CIVILIAN TELEWORK WILL BE AUTHORIZED AND EXECUTED IAW REF (R).

3.D.2.E. (U) CONTRACTOR TELEWORK. CONTRACTORS SHALL DISCUSS GUIDANCE FROM THE CONTRACTING OFFICER REPRESENTATIVE AND THEIR RESPECTIVE CHAIN OF COMMAND WHETHER THEY ARE DIRECTED TO BE ONSITE OR OFFSITE.

3.D.2.F. (U) THE GOVERNMENT ASSUMES NO FINANCIAL RESPONSIBILITY FOR OPERATIONAL COSTS ASSOCIATED WITH PERSONAL EQUIPMENT (INTERNET SERVICE PROVIDER, UTILITIES, INSURANCE, HOME MAINTENANCE, ETC).

3.D.2.G. (U) COMMANDS ARE REMINDED TO REMAIN VIGILANT ABOUT PROTECTING PERSONALLY IDENTIFIABLE INFORMATION (PII) AND ENSURE RISKS ARE MITIGATED DURING VULNERABLE TELECOMMUTING PERIODS.

3.D.3. (U) OFFICIAL TRAVEL. IAW REFS (H), (J), (AH), (AK) AND AMPLIFYING GUIDANCE FOUND IN THIS MESSAGE, FEDERAL TRAVEL RESTRICTIONS HAVE TRANSITIONED TO A PHASED AND GEOGRAPHIC APPROACH. OFFICIAL TRAVEL INCLUDES TEMPORARY DUTY (TAD) TRAVEL; GOVERNMENT-FUNDED LEAVE TRAVEL; PERMANENT DUTY TRAVEL, INCLUDING PCS TRAVEL; AND TRAVEL RELATED TO AUTHORIZED AND ORDERED DEPARTURES ISSUED BY THE DEPARTMENT OF STATE.

3.D.3.A. (U) IAW REF (O), DOD FHP 12, ALL TRAVELERS ARE REQUIRED TO CONDUCT A PRE-TRAVEL RISK ASSESSMENT. TRAVELERS SHALL BE FAMILIAR WITH HOW TO SELF-MONITOR FOR COVID-19 SYMPTOMS AND WHAT ACTIONS TO TAKE IF HE/SHE CONTRACTS COVID-19, DEVELOPS COVID-19 SYMPTOMS, OR COMES IN CLOSE CONTACT WITH A COVID-19 POSITIVE PERSON.

3.D.3.B. (U) REF (O), DOD FHP 12, PROVIDES ADDITIONAL GUIDANCE FOR ALL RELATED TRAVEL (CONUS/OCONUS) OFFICIAL AND UNOFFICIAL, AS WELL AS ADDITIONAL ROM CONSIDERATIONS.

3.D.4. (U) OFFICIAL TRAVEL RESTRICTIONS. OFFICIAL TRAVEL THAT DOES NOT SATISFY REQUIREMENTS OF REFS (H), (J), (AH), AND PARA 3.D.3., WILL REQUIRE AN EXCEPTION TO POLICY (ETP) WAIVER, AUTHORIZED BY THE MSC COMMANDING GENERAL (CG), OR FIRST GENERAL OFFICER (GO)/SENIOR EXECUTIVE SERVICE (SES) IN THE CHAIN OF COMMAND UNDER THE FOLLOWING CIRCUMSTANCES PER REF (H): (1) DEEMED MISSION ESSENTIAL; (2) NECESSARY FOR HUMANITARIAN REASONS; OR (3) WARRANTED DUE TO EXTREME HARDSHIP. MISSION ESSENTIAL TRAVEL REFERS TO WORK THAT MUST BE PERFORMED TO ENSURE THE CONTINUED OPERATIONS OF MISSION-ESSENTIAL FUNCTIONS, INCLUDING POSITIONS THAT ARE DEEMED KEY AND ESSENTIAL. REVIEW REF (H) FOR SECDEF AUTHORIZED TRAVEL THAT DOES NOT REQUIRE ETP WAIVERS.

3.D.4.A. (U) IOT AUTHORIZE NORMAL, UNRESTRICTED OFFICIAL TRAVEL, POINT OF ORIGIN AND DESTINATION MUST FALL WITHIN THE DOD AND HQMC/MFR GUIDELINES OF REF (H), (J), (AH). "GREEN" LOCATIONS ARE FLUID AND COULD CHANGE AT ANY TIME. ACCORDINGLY, AT THEIR DISCRETION AND IN COMPLIANCE WITH REF (H), (J), AND (AH), COMMANDERS MAY IMPLEMENT MORE RESTRICTIVE TRAVEL GUIDANCE.

3.D.4.B. (U) IF TRAVEL INCLUDES A MILITARY INSTALLATION, THE INSTALLATION MUST BE A "GREEN" INSTALLATION AS DEFINED AND LISTED IN REF (AH). TRAVEL THAT INVOLVES "RED" INSTALLATIONS WILL REQUIRE AN ETP WAIVER, AUTHORIZED BY THE MSC CG/FIRST GO/SES IN CHAIN OF COMMAND.

3.D.4.B.1. (U) OFFICIAL TRAVEL FOR PERSONNEL WORKING ON INSTALLATIONS THAT FALL UNDER UNITED STATES FLEET FORCES COMMAND WHICH ARE HPCON C SHALL ALSO ABIDE BY THE HPCON C MINUS (-) MEASURES AS DESCRIBED IN REF (N). THESE MEASURES APPLY TO SERVICE MEMBERS ABOARD THOSE INSTALLATIONS, AND ARE STRONGLY RECOMMENDED FOR FAMILY MEMBERS AND CIVILIAN STAFF.

3.D.4.C. (U) STATE TRAVEL RESTRICTIONS. PER ATT (13) AND THE SUPREMACY CLAUSE, STATE AND LOCAL TRAVEL RESTRICTIONS DO NOT APPLY TO FEDERAL EMPLOYEES PERFORMING OR TRAVELING TO/FROM OFFICIAL DUTIES. THIS APPLIES TO MILITARY PERSONNEL, FEDERAL CIVILIAN EMPLOYEES, AND FEDERAL CONTRACTORS REQUIRED TO TRAVEL ACROSS STATE LINES IN PERFORMANCE OF THEIR DUTIES AND ARE, THEREBY, DEEMED MISSION ESSENTIAL EMPLOYEES AND MISSION ESSENTIAL TRAVEL.

3.D.4.C.1. (U) DESPITE THE STATE EXEMPTION PROVIDED IN PARA 3.D.4.C., CMFR'S INTENT IS TO PROTECT MARINES AS WELL AS THE GENERAL POPULACE. THEREFORE, ALL MARINES MUST MAKE AN EFFORT TO CONTINUALLY ABIDE BY STATE RESTRICTIONS, NOT TO IMPEDE OFFICIAL DUTIES UNLESS REQUIRED BY FEDERAL, DOD, SERVICE, OR INSTALLATION GUIDANCE. THIS ALLOWS MARFORRES PERSONNEL TO BE CONSIDERATE OF STATE REQUIREMENTS AND SAFELY CONTINUE TO WORK WITHOUT PUTTING THE PUBLIC AT INCREASED RISK.

3.D.4.C.1.A. (U) THIS INCLUDES TRAVELERS RETURNING FROM OFFICIAL TRAVEL TO STATES THAT REQUIRE QUARANTINE OR OTHERWISE IMPOSE A TRAVEL RESTRICTION/ROM. REFER TO PARA 3.D.9. FOR MARFORRES ROM GUIDANCE.

3.D.4.C.2. (U) PERSONNEL ON OFFICIAL TRAVEL SHALL: (1) TRAVEL WITH THEIR GOVERNMENT ISSUED COMMON ACCESS CARD (CAC) OR PERSONAL IDENTITY VERIFICATION (PIV) CARD; (2) BE ABLE TO VERIFY THE NATURE OF WORK (DUTY) AND TRAVEL. TRAVELERS SHOULD RETAIN CONTACT INFORMATION FOR CHAIN OF COMMAND AND DESTINATION POC (THESE MAY BE THE SAME PEOPLE). TRAVELERS SHOULD TRAVEL WITH A COPY OF THEIR ORDERS OR VERIFICATION OF DUTY STATUS FROM CHAIN OF COMMAND; CONSIDER RETAINING A COPY OF ATT (13) IN THE EVENT THEY ARE STOPPED BY STATE LAW ENFORCEMENT.

3.D.4.C.3. (U) LEAVE AND LIBERTY DOES NOT CONSTITUTE OFFICIAL TRAVEL, AND IS NOT AFFORDED THE SAME PROTECTIONS. REFER TO PARA 3.D.5. FOR GUIDANCE.

3.D.4.D. (U) AIR TRAVELERS SHOULD CONDUCT AN ADDITIONAL SELF-ASSESSMENT IAW ATT (1) IMMEDIATELY PRIOR TO TRAVEL. IF THEY ARE EXHIBITING COVID, OR COVID-LIKE SYMPTOMS THEY SHOULD DELAY TRAVEL IOT AVOID COMPLICATIONS WHICH MAY PREVENT THEM FROM ACCESSING TERMINALS OR BOARDING AT GATES.

3.D.4.D.1. (U) IF TRAVEL IS HALTED OR INTERRUPTED WHILE EXECUTING TRAVEL DUE TO EXHIBITING COVID-19 LIKE SYMPTOMS OR AS DIRECTED BY AN OUTSIDE AGENCY (EX. FAILED TEMPERATURE SCREENING BEFORE BOARDING AT THEIR INTERMEDIATE/STOPOVER AIRPORT), CONTACT CHAIN OF COMMAND FOR GUIDANCE. THESE SITUATIONS ARE RARE BUT PLAUSIBLE AND POSSIBLE AND WILL BE HANDLED ON A CASE-BY-CASE BASIS.

3.D.5. (U) LEAVE AND LIBERTY. STATE AND LOCAL AREA CIVILIAN RESTRICTIONS ARE CONSTANTLY CHANGING FOR THOSE CONDUCTING INTERSTATE TRAVEL. THEREFORE IT IS INCUMBENT ON COMMANDERS TO REVIEW LEAVE REQUESTS AND COUNSEL THOSE MARINES WHOSE LEAVE MAY BE IMPACTED BY CURRENT LOCAL, STATE, AND INTERNATIONAL RESTRICTIONS/QUARANTINE REQUIREMENTS. FOR EXAMPLE, INTERSTATE TRAVELERS TO NEW YORK FROM 31 STATES, AS OF THE END OF JULY, ARE REQUIRED TO QUARANTINE PER NEW YORK GOVERNOR EXECUTIVE ORDER 205 ([HTTPS://CORONAVIRUS.HEALTH.NY.GOV/COVID-19-TRAVEL-ADVISORY](https://coronavirus.health.ny.gov/covid-19-travel-advisory)).

3.D.5.A. (U) IAW REFS (M) AND (AH), AUTHORIZED NON-OFFICIAL TRAVEL FOR LEAVE, LIBERTY, AND ADMINISTRATIVE ABSENCE OUTSIDE OF THE LOCAL AREA FOR DOD SERVICE MEMBERS IS EXEMPT FROM THE COVID-19 TRAVEL RESTRICTIONS IN REF (H). AUTHORIZED LEAVE OUTSIDE THE LOCAL AREA WILL BE APPROVED AT A LEVEL NO LOWER THAN THE UNIT COMMANDER.

3.D.5.B. (U) LEAVE AND LIBERTY FOR PERSONNEL WORKING ON INSTALLATIONS THAT FALL UNDER UNITED STATES FLEET FORCES COMMAND WHICH ARE HPCON C SHALL ALSO ABIDE BY THE HPCON C MINUS (-) MEASURES AS DESCRIBED IN REF (N). THESE MEASURES APPLY TO SERVICE MEMBERS ABOARD THOSE INSTALLATIONS, AND ARE STRONGLY RECOMMENDED FOR FAMILY MEMBERS AND CIVILIAN STAFF.

3.D.6. (U) COMMAND ACTIONS DURING/AFTER DUTY STATUS FOR SMCR/IRR/MFR-IMA MARINES.

3.D.6.A. (U) MROWS INSTRUCTIONS FOR SMCR/IRR/MFR-IMA MARINES TESTING POSITIVE, EXPOSED TO COVID-19 DURING A DUTY STATUS, TESTING POSITIVE WITH COVID-19 WITHIN 14-DAYS AFTER A DUTY STATUS, OR REQUIRING A ROM DUE TO TRAVEL RESTRICTIONS.

3.D.6.A.1. (U) REF (L) PROVIDES OVERARCHING POLICY.

3.D.6.A.2. (U) ATT (11) WILL BE USED ICW REF (L) WHEN ADOS-RC ORDERS ARE REQUIRED TO BE WRITTEN IOT DETERMINE THE LENGTH OF DUTY, WHERE THE DUTY SHOULD BE PERFORMED, AND WHAT ENTITLEMENTS THE ORDERS WILL AUTHORIZE. THE BELOW MROWS ORDER WRITING GUIDANCE IS PROVIDED.

3.D.6.A.2.A (U) "FOR DUTY WITH" WILL ALWAYS IDENTIFY "COVID-19 ROM/QUARANTINE REQUIREMENTS".

3.D.6.A.2.B. (U) THE FOLLOWING FUNDING DATA WILL BE USED IN INITIATING MROWS ORDERS FOR MARFORRES RC MARINES REQUIRED TO QUARANTINE/ROM AS DIRECTED IN REF (L):

3.D.6.A.2.B.1. (U) ORDER TYPE: ADOS-RC

3.D.6.A.2.B.2. (U) ORDER SUB-TYPE: OPERATIONAL TRAINING

3.D.6.A.2.B.3. (U) ACTIVITY CODE/SIC: NBO

3.D.6.A.2.B.4. (U) COMMAND: FORCE

3.D.6.A.2.B.5. (U) PID: CVD

3.D.6.A.2.B.6. (U) BEA/BESA: MR/CR (CDR'S RESERVE)

3.D.6.A.2.C. (U) MARINES WHO WILL BE EXECUTING ROM/QUARANTINE AT THEIR PRIMARY RESIDENCE.

3.D.6.A.2.C.1. (U) ORDERS WILL BE NON-REPORTING

3.D.6.A.2.C.2. (U) "DUTY LOCATION" WILL BE THE MEMBER'S PRIMARY RESIDENCE ADDRESS.

3.D.6.A.2.C.3. (U) DUTY RUC/MCC WILL BE NA/NA

3.D.6.A.2.C.4. (U) "RESIDES WITHIN CORPORATE CITY LIMITS" WILL BE SELECTED.

3.D.6.A.2.C.5. (U) THE BELOW NON-STANDARD PARAGRAPH WILL BE ADDED TO MROWS ORDERS: "AS A RESULT OF COVID-19 AND IN ACCORDANCE WITH MARADMIN 365/20, YOU HAVE BEEN DIRECTED TO QUARANTINE AT YOUR PRIMARY RESIDENCE. NO TRAVEL SHALL BE EXECUTED IN SUPPORT OF THESE ORDERS. THERE ARE NO ENTITLEMENTS TO TRAVEL OR PER DIEM WHILE PERFORMING THIS DUTY. THE PURPOSE OF THESE ORDERS IS TO PROVIDE FOR PAY AND ALLOWANCES ONLY. YOU ARE REQUIRED TO COMPLETE/SIGN A DD FORM 1351-2 (TRAVEL CLAIM) AT THE END OF THESE ORDERS IN ORDER TO VALIDATE THAT THE PERIOD OF DUTY WAS EXECUTED".

3.D.6.A.2.D. (U) MARINES WHO WILL BE EXECUTING QUARANTINE AT THEIR HTC LOCATION AND THE HTC IS NOT WITHIN A REASONABLE COMMUTE OF THE PRIMARY RESIDENCE.

3.D.6.A.2.D.1. (U) IAW REF (L), PER DIEM WILL BE AUTHORIZED.

3.D.6.A.2.D.2. (U) WHEN PER DIEM AND TRAVEL IS AUTHORIZED, ENSURE A DTS AUTHORIZATION AND VOUCHER IS COMPLETED USING A RC DTS ("DTS-R") PROFILE.

3.D.6.A.2.D.3. (U) WHEN ADOS-RC ORDERS INCLUDE TRAVEL AND MUST USE DTS, MROWS ORDERS AND COVERSHEET MUST BE UPLOADED INTO THE DTS AUTHORIZATION, PRIOR TO AO/DTS APPROVAL.

3.D.6.A.2.E. (U) IN ORDER TO BE ELIGIBLE FOR ADOS ORDERS DUE TO "CLOSE CONTACT", PERSONNEL MUST BE FOUND TO BE IN THE LINE OF DUTY. UNIT COMMANDERS AND SITE SUPPORT STAFF AT THE O-5 LEVEL AND ABOVE WILL MAKE THE LINE OF DUTY DETERMINATION. AN INFORMAL PRELIMINARY INQUIRY IS APPROPRIATE FOR ALL "CLOSE CONTACT" LINE OF DUTY DETERMINATIONS.

3.D.7. (U) SCREENING PROCEDURES.

3.D.7.A. (U) PRE-DUTY STATUS HEALTH SURVEY.

3.D.7.A.1. (U) COMMANDERS SHALL ENSURE A COVID-19 HEALTH SURVEY IS COMPLETED BY EACH RESERVIST PRIOR TO DEPARTING PRIMARY RESIDENCE ADDRESS (PRA) FOR A SCHEDULED DRILL/AT, AND AGAIN UPON ARRIVAL AT THE HTC, BEFORE PARTICIPATING IN THE SCHEDULED DRILL PERIOD. THIS SCREENING SHALL BE ACCOMPLISHED BEFORE COMMENCING AND UPON CONCLUSION OF DRILL ON EACH CALENDAR DAY. ACCOMPLISH SCREENING IAW ATT (1).

3.D.7.A.2. (U) THOSE SHOWING COVID-19 SYMPTOMS OR THOSE WHO WERE RECENTLY EXPOSED WILL NOT BE PERMITTED TO ATTEND THE DRILL AND WILL BE DIRECTED TO BE TESTED FOR COVID-19. MARINES FALLING IN THIS CATEGORY WILL HAVE THEIR DRILL CANCELLED IN DM AND RESCHEDULED FOR A LATER DATE.

3.D.7.A.3. (U) THOSE THAT HAVE OR HAVE HAD COVID-19, MUST MEET RETURN TO WORK GUIDANCE PER PARAGRAPH 3.D.12. IN ORDER TO RETURN TO PARTICIPATE IN A SCHEDULED IDT OR AT.

3.D.7.A.4. (U) MARINES WHO FEEL SICK WILL NOT BE PERMITTED TO PARTICIPATE IN A SCHEDULED IDT OR AT.

3.D.7.A.5. (U) MARINES WHO KNOWINGLY COME TO DRILL OR AT WHILE INFECTED WITH COVID-19 CAN BE SUBJECT TO ADMINISTRATIVE AND LEGAL ACTION IAW THE UCMJ.

3.D.7.B. (U) TESTING.

3.D.7.B.1. (U) TESTING IAW REFS (K), (P), AND (Q) WILL BE CONDUCTED BY APPROPRIATE ACTIVE DUTY RECEIVING COMMAND AS NECESSARY. TIER 4 TESTING IS CURRENTLY UNAVAILABLE.

3.D.7.B.2. (U) MARINES REQUIRING A COVID-19 TEST SHALL SEEK OUT A TESTING FACILITY (MILITARY OR CIVILIAN) AS SOON AS REASONABLY POSSIBLE. IF POSSIBLE, CONTACT THE LOCAL MILITARY MEDICAL FACILITY FOR GUIDANCE TO A LOCAL COVID-19 TESTING FACILITY.

3.D.7.B.3. (U) TRAINING AND EDUCATION COMMAND (TECOM). UNTIL FURTHER NOTICE, EACH SCHOOL HAS THEIR OWN POLICIES AND REQUIREMENTS FOR COVID-19 SCREENING, TESTING, AND ROM. CONTACT MARFORRES G-3/5 TO DETERMINE CURRENT POLICY, UNDERSTANDING THAT IT COULD CHANGE ANY TIME.

3.D.8. (U) LOCAL VS NON-LOCAL PARTICIPATION.

3.D.8.A. (U) LOCAL MARINES. IN PERSON PARTICIPATION IS AUTHORIZED AND ENCOURAGED. TRAVEL RESTRICTIONS LISTED IN PARAS 3.D.4. ONLY APPLY TO LOCAL MARINES SHOULD TRAVEL OUTSIDE THE LOCAL AREA BE REQUIRED DURING THE CONDUCT OF TRAINING.

3.D.8.B. (U) NON-LOCAL MARINES PARTICIPATION MUST MEET THE PHASED OFFICIAL TRAVEL RESTRICTIONS.

3.D.8.C. (U) RISK MITIGATION.

3.D.8.C.1. (U) INSPECTOR INSTRUCTORS AND COMMANDING OFFICERS SHOULD CONDUCT RISK

MITIGATION ASSOCIATED WITH THE AUTHORIZED EXECUTION OF IDT/AT/ADOS/INSPECTIONS.

3.D.8.C.2. (U) MARINES AND SAILORS WITH EXTENUATING CIRCUMSTANCES OR WITH HIGH RISK FAMILY MEMBERS (EFMP, ELDERLY, OR OTHER COMORBIDITY CONSIDERATIONS) MAY SEEK EXCEPTIONS TO TRAINING THROUGH CHAIN OF COMMAND. EXTENUATING CIRCUMSTANCES MAY INCLUDE, BUT ARE NOT LIMITED TO, IMPACTS TO CIVILIAN CAREERS AS A RESULT OF FORCED LEAVE AND/OR RESTRICTION FROM WORK TO QUARANTINE/ROM AFTER RETURNING FROM COVID-19 IMPACTED HTCS/TRAINING LOCATIONS. MARINES AND SAILORS SHOULD WORK WITH CHAIN OF COMMAND TO RESOLVE THESE SITUATIONS, PROVIDE EXCEPTIONS, AND ALLOW TELEWORK WHERE APPLICABLE.

3.D.8.C.3. (U) COMMANDERS WILL ENFORCE MASK WEARING WHERE SOCIAL DISTANCING CANNOT BE MAINTAINED WHILE ACCOMPLISHING TRAINING OBJECTIVES.

3.D.8.C.4. (U) WHEN PRACTICAL, COMMANDERS SHOULD CONSIDER TRAINING THAT WILL ALLOW 50% OF THE UNIT TO DRILL ONE WEEKEND AND THE OTHER 50% TO DRILL A SEPARATE WEEKEND TO MAXIMIZE SOCIAL DISTANCING.

3.D.8.C.5. (U) HTCS WILL BE THOROUGHLY CLEANED AND DISINFECTED IAW CDC GUIDANCE BEFORE DRILL WEEKEND AND DAILY AT THE CONCLUSION OF EACH TRAINING DAY. BASIC ACCEPTABLE CLEANING SOLUTIONS, INSTRUCTIONS, AND GUIDANCE CAN BE FOUND AT: [HTTPS://WWW.CDC.GOV/CORONAVIRUS/2019-NCOV/PREVENT-GETTING-SICK/DISINFECTING-YOURHOME.HTML](https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/disinfecting-yourhome.html). SEE PARA 4.B.3.E. FOR POST COVID-19 EXPOSURE CLEANING PROCEDURES.

3.D.8.C.6. (U) ACCESS TO HTC WILL BE LIMITED TO MARINES AND AUTHORIZED GOVERNMENT EMPLOYEES ONLY. THE ISSUANCE OF WAIVERS TO THIS RESTRICTION OF ACCESS CAN BE AUTHORIZED FOR APPROVAL AT THE LOCAL I&I OR O-5 COMMAND LEVEL, AS APPLICABLE. CG'S CAN PROVIDE MORE/LESS RESTRICTION OR DELEGATE AS NECESSARY.

3.D.8.C.7. (U) FOR AT PERIODS, COMMANDERS WILL COORDINATE WITH BASE/INSTALLATION PERSONNEL WHERE TRAINING IS TO BE CONDUCTED TO ENSURE COMPLIANCE WITH LOCAL REGULATIONS REGARDING COVID-19, TO INCLUDE APPROPRIATE HPCON STATUS. COMMANDERS SHOULD PLAN FOR A "CLEAN CORRIDOR" (PRACTICING SOCIAL DISTANCING OR FHP MEASURES THROUGHOUT MOVEMENT AND TRAVEL FROM HTC, TO TRAINING VENUE, CONDUCT TRAINING, AND THEN RETURN TO HTC).

3.D.8.C.8. (U) CONFIRMATION BRIEFS FOR OFF-SITE TRAINING EVENTS MUST INVOLVE A PLAN FOR BILLETING AND RETURN TRAVEL IN THE EVENT THE SERVICE MEMBER IS UNABLE TO CONDUCT GROUP TRAVEL BACK TO THE HTC OR RETURN TO PRIMARY RESIDENCE FROM THE TRAINING AREA DUE TO COVID ISOLATION REQUIREMENTS.

3.D.8.C.9. (U) AT EVENTS THAT ARE SHIFTED TO THE RIGHT VIA T3 AND/OR CANCELLED NEED TO BE COMMUNICATED TO MSC BUDGET OFFICERS SO THAT FUNDING IS AVAILABLE WHEN NEEDED OR CAN BE RECOUPED AND MOVED FOR A DIFFERENT REQUIREMENT BEFORE END OF YEAR CLOSEOUT.

3.D.9. (U) MARFORRES ROM GUIDANCE.

3.D.9.A. (U) ROM WILL BE CONDUCTED, IF REQUIRED, IAW REFS (H) AND (K), FEDERAL, DOD, INSTALLATION, STATE, AND LOCAL GUIDANCE. MFR CONTROLS ONLY 27 OF 159 HTC SITES. COMMANDERS WILL COMPLY WITH INSTALLATION POLICY WHERE MFR UNITS ARE TENANTS, ON EITHER MARINE CORPS OR OTHER SERVICE INSTALLATIONS. REF (N) PROVIDES ADDITIONAL RESTRICTIONS FOR THOSE HTCS ON USN INSTALLATIONS.

3.D.9.A.1. (U) STATE AND LOCAL TRAVEL AND QUARANTINE RESTRICTIONS. IAW ATT (13), STATE TRAVEL AND QUARANTINE RESTRICTIONS DO NOT APPLY TO FEDERAL EMPLOYEES IN PERFORMANCE OF OFFICIAL DUTIES, TO INCLUDE TRAVEL TO/FROM THOSE DUTIES.

3.D.9.A.1.A. (U) IF STATE MANDATED TRAVEL RESTRICTIONS OR QUARANTINE IS REQUIRED IN A STATE WHERE CONDUCTING OFFICIAL DUTIES, TO THE EXTENT POSSIBLE MARFORRES PERSONNEL WILL COMPLY WITH STATE COVID-19 HEALTH POLICIES WHILE NOT IN PERFORMANCE OF OFFICIAL DUTIES UNTIL EITHER DEPARTING THAT STATE OR HAVING MET THE REQUIREMENTS OF THE TRAVEL RESTRICTION (14 DAYS IN STATE, NEGATIVE COVID-19 TEST, ETC). TRAVELERS ARE REQUIRED TO BE FAMILIAR WITH CURRENT STATE POLICIES, PARTICULARLY REGARDING ESSENTIAL PERSONNEL. THIS INCLUDES PERSONNEL RETURNING FROM OFFICIAL DUTY TO STATES WITH TRAVEL RESTRICTIONS.

3.D.9.A.2. (U) COMMANDERS SHOULD NOT PLAN FOR ON-SITE DRILLS IN INSTANCES IN WHICH MARINES WOULD BE FORCED TO ROM DUE TO STATE/LOCAL TRAVEL RESTRICTIONS, KNOWN HEALTH RISKS, KNOWN CIVILIAN EMPLOYMENT RETURN-TO-WORK REQUIREMENTS, ETC., UNLESS ABSOLUTELY NECESSARY AND ALL OTHER RISK MITIGATION OPTIONS OF PARA 3.D.3.C HAVE BEEN EXHAUSTED. EXCEPTIONS OCCUR AND UNKNOWN MAY ARISE, BUT DUE DILIGENCE IS REQUIRED PRIOR TO EXECUTION.

3.D.9.A.2.A (U) INSTANCES OF PRE/POST IDT/AT ROM REQUIREMENTS MUST BE REPORTED UP TO MSC AND MARFORRES G-3/5 PRIOR TO BEGINNING THE ROM PERIOD.

3.D.9.A.3. (U) RESERVE IDT AND AT PERIODS CONDUCTED WITHIN CONUS, ALASKA, HAWAII, AND PUERTO RICO DO NOT CONSTITUTE A DEPLOYMENT FOR PURPOSES OF CONDUCTING (14) DAY ROM.

3.D.9.A.4. (U) INSTALLATION ROM RESTRICTIONS. ROM MAY BE REQUIRED PRIOR TO PARTICIPATION ONBOARD CERTAIN INSTALLATIONS. APPROVAL TO CONDUCT ROM ON ADOS-RC PRIOR TO DRILL/AT WILL BE MADE ON A CASE-BY-CASE BASIS BY THE MFR G-3/5. IF TRAVEL TO A RESTRICTED LOCATION IS AUTHORIZED BY THE MFR G-3/5, THE MFR G-3/5 WILL NOTIFY THE COMPTROLLER OF THE APPROVAL IOT SUBSTANTIATE ORDERS FUNDING.

3.D.9.A.4.A. (U) FORWARD REQUESTS FOR PRE-DRILL ROM ADOS-RC TO MFR G-3/5 VIA CHAIN OF COMMAND. THE INTENT IS TO MAINTAIN CRITICAL SKILLS AND QUALIFICATIONS THAT, IF EXPIRED, WOULD CAUSE UNDUE BURDEN TO THE UNIT'S TRAINING AND READINESS. EXAMPLE WOULD BE ICO MATSG-42 MARINE CORPS RESERVE INSTRUCTOR PILOTS (MCRIP) AND MARINES WHOSE PLACE OF DUTY IS ABOARD A USN INSTALLATION WHICH REQUIRES PERSONNEL TO ROM FOR (14) DAYS WITHIN THE DEFINED "LOCAL AREA", WHILE COMPLYING WITH USFF HPCON C MINUS(-) POLICIES, PRIOR TO BEING AUTHORIZED ABOARD THE INSTALLATION OR INTERACTING WITH ANY PERSONNEL ASSIGNED TO THE INSTALLATION.

3.D.9.A.4.B. (U) IN THESE CIRCUMSTANCES, REQUESTS WILL NOT BE ENTERTAINED IF REQUIRED ROM EXCEEDS THE NUMBER OF DAYS OF TRAINING. EXAMPLE ABOVE FOR MATSG-42 WOULD BE (14) DAYS OF ROM FOLLOWED BY NO LESS THAN (14) DAYS OF DRILL AND/OR AT (OR COMBINATION THEREOF) PRIOR TO DEPARTING THE DESIGNATED BOUNDARIES.

3.D.9.A.5. (U) RESERVE MARINES IN SUPPORT OF ANOTHER DEPARTMENT OR AGENCY WILL COMPLETE ANY REQUIRED HEALTH AND ROM MEASURES, INCLUDING HOME-BASED QUARANTINE OR SELF-MONITORING, PRIOR TO THE END OF THE PERIOD OF SUPPORT TO THAT OTHER DEPARTMENT OR AGENCY.

3.D.9.A.6. (U) ROM LOCATIONS FOR UNITS AND INDIVIDUALS WILL BE COORDINATED WITH THE LOSING AND GAINING ORGANIZATIONS.

3.D.9.A.7. (U) WHEN REQUIRED, RESERVE MARINES WILL PERFORM ROM WHILE STILL ON ORDERS, PRIOR TO THE MARINE'S DEMOBILIZATION.

3.D.9.B. (U) GFM. IAW REF (AI), (14) DAY PRE-DEPLOYMENT ROM IS REQUIRED. ADDITIONAL ROM MAY BE REQUIRED UPON ARRIVAL IN COUNTRY, AS DIRECTED. THE INTENT IS TO AFFORD DEPLOYING PERSONNEL THE GREATEST OPPORTUNITY TO COMMENCE OPERATIONS IMMEDIATELY UPON ARRIVAL. THIS APPLIES TO ALL MILITARY PERSONNEL AND CIVILIAN EMPLOYEES SCHEDULED FOR DEPLOYMENT OUTSIDE THE UNITED STATES.

3.D.9.C. (U) REF (O), DOD FHP 12 (WHICH RESCINDED FHP 4), PROVIDES GUIDANCE FOR STEPS TO BE TAKEN DURING ROM. THIS REFERENCE CAN BE LOCATED ON THE FOLLOWING DOD WEBPAGE: [HTTPS://WWW.DEFENSE.GOV/EXPLORE/SPOTLIGHT/CORONAVIRUS/LATEST-DOD-GUIDANCE/](https://www.defense.gov/explore/spotlight/coronavirus/latest-dod-guidance/).

3.D.10. (U) COVID-19 REPORTING.

3.D.10.A. (U) INITIAL REPORTING REQUIREMENTS. POSITIVE COVID-19 TEST RESULTS FOR SERVICE MEMBERS, THEIR DEPENDENTS, CIVILIAN EMPLOYEES, AND CONTRACTORS MUST BE REPORTED VIA VOICE NOTIFICATION TO MARFORRES COC WITHIN (30) MINUTES OF THE COMMAND BEING INFORMED.

3.D.10.A.1. (U) UPON VOICE NOTIFICATION COMPLETION, THE COMMAND HAS (6) HOURS TO POPULATE THE COVID-19 POSITIVE RESULT TO INCLUDE HOSPITALIZATION, RECOVERY, OR DEATH (IAW REF(AO)) INTO THE NON-SECURE INTERNET PROTOCOL (NIPR) MANPOWER RESERVE AFFAIRS (MRA) COVID-19 MANPOWER TRACKING APPLICATION.

3.D.10.A.1.A. (U) ONCE THE COVID-19 POSITIVE REPORT IS POPULATED INTO THE COVID-19 TRACKER APPLICATION, THE COMMAND WILL DOWNLOAD THE PDF FORMAT OF THE REPORT AND EMAIL DIRECTLY TO HQMC: HQMC.MCC1@USMC.MIL, HQMC.MCC2@USMC.MIL, HQMC.MCC3@USMC.MIL, AND COURTESY COPY MARFORRES COC AT MARFORRESCDO@USMC.MIL. THIS EMAIL REPORT WILL SERVE AS THE INITIAL REPORT. PDF FORMAT AND EMAIL IS IN LIEU OF OPREP-3 SIR REPORTING REQUIREMENTS. TRADITIONAL WORD DOCUMENT OPREP-3 SIR FORMAT PREVIOUSLY SENT TO THE MCOC IS NO LONGER REQUIRED FOR COVID-19 POSITIVE CASES.

3.D.10.A.2. (U) ALL SECTIONS WILL BE FILLED OUT TO COMPLETION. IF INFORMATION IS NOT APPLICABLE, INSERT "N/A." DO NOT LEAVE OUT A SECTION.

3.D.10.A.3. (U) UNITS ARE MANDATED TO PROVIDE TRACE/CLEAN INFORMATION WITHIN THE COMMENTS SECTION OF MRA COVID-19 TRACKING APPLICATION. TRACE/CLEAN INFORMATION REQUIREMENTS INCLUDE ANY IDENTIFIED "CLOSE CONTACT" PERSONNEL AND ANY MILITARY FACILITY ACCESSED BY THE CONFIRMED POSITIVE PERSON. AS DEFINED BY THE CDC, FOR COVID-19, A "CLOSE CONTACT" IS DEFINED AS ANY INDIVIDUAL WHO WAS WITHIN (6) FEET OF AN INFECTED PERSON FOR AT LEAST (15) MINUTES STARTING FROM (2) DAYS BEFORE ILLNESS ONSET (OR, FOR ASYMPTOMATIC PATIENTS, (2) DAYS PRIOR TO POSITIVE SPECIMEN

COLLECTION) UNTIL THE TIME THE PATIENT IS ISOLATED. CLOSE CONTACT SITUATIONS WILL VARY AND WILL NEED DUE DILIGENCE IN DETERMINING THE TYPE AND DURATION OF CONTACT.
3.D.10.A.3.A. (U) UNITS WILL CONDUCT TRACE ACTIONS TO IDENTIFY ANY "CLOSE CONTACT" CASES THAT INVOLVE MARFORRES MARINES, SAILORS, CIVILIANS OR CONTRACTORS. UNITS WILL DESCRIBE QUARANTINE STATUS OF THOSE "CLOSE CONTACT" PERSONNEL AT THE TIME OF THE REPORT. DO NOT PLACE PII ONTO MRA APPLICATION TRACKER. UNITS WILL PROVIDE THEIR DETAILED TRACE/CLEAN DATA ON THE MARFORRES COVID-19 SHAREPORTAL DESCRIBED IN PARA 3.D.10.C.

3.D.10.A.3.B. (U) UNITS WILL CONDUCT TRACE ACTIONS TO IDENTIFY ALL MILITARY FACILITIES/OFFICE SPACES/MILITARY LODGING ACCESSED BY THE CONFIRMED CASE PATIENT AND PROVIDE THE DATES THOSE AREAS WERE ACCESSED. UNITS WILL PROVIDE A PLAN OF ACTION WITH REGARDS TO CLEANING THE ACCESSED SPACES.

3.D.10.A.4. (U) UNITS WILL ASSESS OPERATIONAL IMPACTS AND REPORT DEGRADATION IN CAPABILITY THROUGH THEIR CHAIN OF COMMAND.

3.D.10.B. (U) SUPPLEMENTAL REPORTING REQUIREMENTS. UNITS SHALL SUBMIT A SUPPLEMENTAL REPORT FOR ALL STATUS CHANGES; TO INCLUDE A CONFIRMED COVID CASE ADMITTANCE TO A MEDICAL TREATMENT FACILITY (MTF), DISCHARGE FROM A MTF, ADMITTANCE INTO AN INTENSIVE CARE UNIT(ICU), DISCHARGE FROM THE ICU, PLACEMENT INTO A VENTILATOR, REMOVAL FROM VENTILATOR, RECOVERY, AND DEATH. SUPPLEMENTAL REPORT IS ALSO REQUIRED FOR SIGNIFICANT OPERATIONAL IMPACTS NOT REPORTED DURING THE INITIAL REPORT.

3.D.10.B.1. (U) RECOVERY GUIDANCE. IAW PARA 3.D. OF REF (H), THE DECISION TO DISCONTINUE HOME ISOLATION SHOULD BE MADE IN THE CONTEXT OF LOCAL CIRCUMSTANCES. OPTIONS INCLUDE BOTH: A TIME-SINCE-ILLNESS-ONSET AND TIME-SINCE-RECOVERY (NON-TEST-BASED) STRATEGY, OR A TEST-BASED STRATEGY AS OUTLINED IN 3.D.12.C.

3.D.10.C. (U) DATA PROVIDED WITHIN THE MFR TRACE/CLEAN APPLICATION WILL SERVE AS SOURCE DOCUMENTATION THAT WILL ALLOW UNITS TO GENERATE ORDERS FOR PERSONNEL FOUND TO BE WITHIN THE LINE OF DUTY, INITIATE FACILITIES CLEANING REQUIREMENTS, CONTRACT CLEANING, THE PROCURE CLEANING MATERIALS UTILIZING SIC "NB0" AND CAPTURE COVID-19 RELATED EXPENSES. UNITS MUST LIST ALL "CLOSE CONTACT" EDIPI'S AND IDENTIFY LINE OF DUTY DETERMINATION WITHIN THE APPROPRIATE BLOCK TO APPROVE ADDITIONAL ADOS ORDERS. MFR TRACE/CLEAN TRACKING LOCATION: [HTTPS://MFRSHAREPOINT.USMC.MIL/G3-5/MAIN/COVID-19_CAT/LISTS/TTCSECURE/ALLITEMS.ASPX](https://mfrsharepoint.usmc.mil/g3-5/main/covid-19_cat/lists/ttcsecure/allitems.aspx)

3.D.10.C.1. (U) IN ORDER TO BE ELIGIBLE FOR ADOS ORDERS DUE TO "CLOSE CONTACT", PERSONNEL MUST BE FOUND TO BE IN THE LINE OF DUTY. UNIT COMMANDERS AND SITE SUPPORT STAFF AT THE O-5 LEVEL AND ABOVE WILL MAKE THE LINE OF DUTY DETERMINATION. AN INFORMAL PRELIMINARY INQUIRY IS APPROPRIATE FOR ALL "CLOSE CONTACT" LINE OF DUTY DETERMINATIONS.

3.D.10.C.2. (U) EACH CASE REGISTERED WITHIN THE MFR COVID-19 TRACE/CLEAN APPLICATION TRACKER MUST ORIGINATE FROM AN INITIAL COVID REPORT. THE EDIPI ASSOCIATED WITH THE INITIAL COVID REPORT WILL SERVE AS THE CASE ID FOR ENTRY. ALL "CLOSE CONTACT" PERSONNEL AND CLEANING REQUIREMENTS FROM A SINGLE CASE WILL BE REGISTERED WITHIN A SINGLE CASE ID. FOR EXAMPLE, IF A CONFIRMED CASE WAS FOUND TO BE IN "CLOSE CONTACT" WITH (4) SERVICE MEMBERS, THOSE (4) SERVICE MEMBERS WILL BE REGISTERED UNDER THE CASE ID OF THE CONFIRMED CASE INDIVIDUAL.

3.D.10.D. (U) ATT (1, 2, 4, 5, AND 11) PROVIDE ADDITIONAL REPORTING INFORMATION.

3.D.11. (U) HPCON REPORTING.

3.D.11.A. (U) REPORT CHANGES TO HPCON LEVEL IAW HPCON DIRECTIVES PER PAGE 37 OF REF (T) AND ATT (3) VIA MARFORRES PROTECTION DIVISION PORTAL (PROTECTION REPORT), PARA 5.A.1.F. BELOW. MARFORRES HPCON STATUS DEFINITIONS ARE PROVIDED IN ATT (3).

3.D.11.B. (U) SITE COMMANDERS HAVE THE AUTHORITY TO RAISE OR LOWER RESPECTIVE SITE HPCON LEVEL IAW REFS (H) AND (J). TENANT LOCATIONS SHALL ALIGN WITH THEIR RESPECTIVE HOST.

3.D.11.C. (U) REPORT SITE CLOSURES VIA MARFORRES PROTECTIONS DIVISION PORTAL (EMERGENCY MGMT REPORT), PARA 5.A.1.G. BELOW. CONTINUE TO REPORT CHANGES TO HPCON LEVELS VIA MARFORRES PROTECTION DIVISION PORTAL (PROTECTION REPORT).

3.D.12. (U) INDIVIDUAL FHP ACTIONS.

3.D.12.A. (U) SERVICE MEMBERS, CIVILIANS, OR DOD CONTRACTORS AND/OR THEIR FAMILY MEMBERS WHO EXHIBIT SYMPTOMS OF COVID-19 SHOULD SEEK IMMEDIATE MEDICAL ASSISTANCE, NOTIFY THEIR CHAIN OF COMMAND, AND SHOULD NOT REPORT TO THEIR APPOINTED PLACE OF DUTY UNTIL INSTRUCTED BY CHAIN OF COMMAND.

3.D.12.B. (U) COVID-19 POSITIVE ACTIONS. ANY PERSONNEL CONFIRMED AS POSITIVE FOR COVID-19 OR INSTRUCTED TO SELF QUARANTINE DUE TO EXPOSURE TO COVID-19 WILL NOTIFY THEIR CHAIN OF COMMAND.

3.D.12.C. (U) SYMPTOMATIC. SYMPTOMATIC INDIVIDUALS WHO HAVE TESTED POSITIVE FOR COVID-19 AND WERE DIRECTED TO SELF-CARE AT HOME MAY DISCONTINUE HOME ISOLATION UNDER THE FOLLOWING CONDITIONS (RETURN-TO-WORK GUIDANCE):

3.D.12.C.1. (U) AT LEAST (72) HRS HAVE PASSED SINCE RECOVERY. RECOVERY IS DEFINED AS THE RESOLUTION OF A FEVER WITHOUT THE USE OF FEVER-REDUCING MEDICATIONS (I.E. TYLENOL, MOTRIN, ETC.); AND

3.D.12.C.2. (U) IMPROVEMENT IN RESPIRATORY SYMPTOMS (E.G. COUGH, SHORTNESS OF BREATH); AND

3.D.12.C.3. (U) TEST-BASED OR SYMPTOM-BASED.

3.D.12.C.3.A. (U) TEST-BASED: NEGATIVE RESULTS OF AN FDA EUA MOLECULAR ANALYSIS FOR COVID-19 FROM AT LEAST (2) CONSECUTIVE NASOPHARYNGEAL SWAB SPECIMENS COLLECTED GREATER THAN (24) HRS APART (BOTH MUST BE NEGATIVE SPECIMENS); SEE PARA 5.A.1.C. FOR SPECIMEN COLLECTION GUIDANCE; OR

3.D.12.C.3.B. (U) SYMPTOM-BASED: AT LEAST 14 DAYS HAVE PASSED SINCE SYMPTOMS FIRST APPEARED OR FROM DATE OF POSITIVE TEST IF NO LONGER SYMPTOMATIC.

3.D.12.D. (U) ASYMPTOMATIC. INDIVIDUALS WITH LABORATORY-CONFIRMED COVID-19 BUT SHOW NO SYMPTOMS (COVID-19 POSITIVE, YET ASYMPTOMATIC) MAY DISCONTINUE HOME ISOLATION WHEN AT LEAST (14) DAYS HAVE PASSED SINCE THE DATE OF THEIR FIRST POSITIVE COVID-19 DIAGNOSTIC TEST AND HAVE HAD NO SUBSEQUENT SYMPTOMS. IF ANY SYMPTOMS ARE EXPERIENCED, NO MATTER THE DURATION, THAT INDIVIDUAL IS SYMPTOMATIC AND WILL REFER TO PARA 3.D.12.C.

3.D.12.D.1. (U) IN CASES WHERE PERSONNEL HAVE BEEN IN CLOSE CONTACT WITH A COVID-19 POSITIVE PERSON, OR TRAVEL TO HIGH RISK LOCATION (PER LOCATION POLICY) THEY SHOULD QUARANTINE. MEMBERS CAN NOT TEST OUT BUT CAN RETURN TO WORK AFTER: THEY REMAIN ASYMPTOMATIC AND 14 DAYS SINCE THE DAY OF DEPARTURE FROM HIGH RISK LOCATION OR THE LAST DATE OF HIGH RISK EXPOSURE TO THE INDIVIDUAL WITH COVID-19. PERSONNEL ARE DIRECTED TO SEEK MEDICAL EVALUATION IF SYMPTOMS DEVELOP.

3.D.12.E. (U) ATT (12) PROVIDES BUMED RETURN TO WORK GUIDELINES AND FLOWCHART.

3.D.13. (U) TEAM TRACE/TEAM CLEAN PROTOCOL.

3.D.13.A. (U) MAINTAIN TEAM TRACE AND TEAM CLEAN ELEMENTS ABOARD ALL MARFORRES AND TENANT COMMAND INSTALLATIONS IN CASE OF POTENTIAL PI&ID EXPOSURE.

3.D.13.B. (U) MARFORRES PRINCIPAL/SPECIAL STAFF SECTIONS AND MSC HQ ELEMENTS SHALL BPT SUPPORT MARCORSPTFAC REQUIREMENTS IDENTIFIED BY MARFORRES HQBN.

3.D.13.C. (U) TEAM TRACE/TEAM CLEAN GUIDANCE. SEE ATT (6) AND GUIDANCE PROVIDED WITHIN THIS FRAGO.

3.D.14. (U) MCCLL AFTER-ACTION REPORTING. BPT UPDATE AS REQUIRED.

4. (U) ADMINISTRATION AND LOGISTICS.

4.A. (U) ADMIN.

4.A.1. (U) ROM PAGE 11 ENTRIES. NOT REQUIRED.

4.A.2. (U) FUNERAL HONORS.

4.A.2.A. (U) RENDERING MILITARY FUNERAL HONORS IS A DUTY THAT REFLECTS THE WELL-DESERVED RESPECT OF A GRATEFUL NATION FOR THE SERVICE AND SACRIFICE OF OUR COMRADES IN ARMS. ACCORDINGLY, COMMANDERS/I&I WILL PROVIDE AT MINIMUM THE BASIC MILITARY FUNERAL HONORS REQUIRED BY REF (V). COMMANDING OFFICERS ARE ENCOURAGED TO PROVIDE ADDITIONAL ELEMENTS OF MILITARY FUNERAL HONORS (BUGLER FOR TAPS, PALLBEARERS, ETC.) WITHIN THEIR RESOURCES AND AS CONDITIONS ALLOW.

4.A.2.B. (U) IF A COMMANDER/I&I BELIEVES THAT CURRENT LOCAL CONDITIONS CAUSED BY THE PANDEMIC OR MISSION REQUIREMENTS MAKE IT IMPRACTICABLE TO MEET THE MINIMUM MILITARY FUNERAL HONORS REQUIREMENTS, THEY WILL SUBMIT A REQUEST TO COMMANDER MARFORRES VIA THEIR CHAIN OF COMMAND WITH SPECIFIC RATIONAL IN WRITING.

4.A.3. (U) HARDSHIP DUTY PAY - ROM (HDP-ROM).

4.A.3.A. (U) MEMBERS IN A DUTY STATUS MAY BE DIRECTED TO ROM AT (1) A LOCATION OTHER THAN PRIMARY RESIDENCE, (2) QUARTERS PROVIDED BY THE US GOVT AT NO COST, OR (3) QUARTERS SECURED WHILE IN A TAD STATUS WHERE PER DIEM IS PAYABLE.

4.A.3.B. (U) IN THE EVENT ROM IS REQUIRED AT A COMMERCIAL LODGING FACILITY LOCATED IVO THE PRIMARY DUTY STATION (OR IN THE CASE OF AN RC MARINE EXECUTING ADOS-RC FOR THE PURPOSE OF ROM/QUARANTINE AT THEIR PRIMACY RESIDENCE; HDP-ROM MAY BE AUTHORIZED IN THE VICINITY OF A PRIMACY RESIDENCE THAT IS NOT IN THE VICINITY OF THE HTC), HDP-ROM MAY BE PROVIDED AT A RATE OF \$100 PER DAY, NOT TO EXCEED \$1,500 PER MONTH. THIS IS A PER-DAY FLAT-RATE PAYMENT THAT IS NOT CONSIDERED ASSOCIATED WITH TRAVEL AND/OR PER DIEM AND IS TAXABLE.

4.A.3.C. (U) ADDITIONAL GUIDANCE PERTAINING TO THE POLICIES AND PROCEDURES FOR THE PAYMENT OF HDP-ROM ARE PROVIDED IN REF (X).

4.A.4. (U) RELIGIOUS SERVICES.

4.A.4.A. (U) CNRFC CHAPLAIN HOTLINE NUMBER: (757) 322-5650; MANNED 24/7 AND CAN BE USED BY ANY AUTHORIZED DOD PERSONNEL.

4.A.4.B. (U) AREA DUTY CHAPLAIN PHONE NUMBER: (504) 202-3456; MANNED 24/7 BY CHAPLAINS IN THE NOLA AREA.

4.A.5. (U) CY/FY TRAINING REQUIREMENTS. SEE REF (Y) AND REF (Z) FOR UPDATES TO SERVICE GUIDANCE ICO CY 2020 CANCELLATIONS/SUSPENSIONS AND RELATED REPORTING. CHANGES TO THESE POLICIES ARE SERVICE WIDE AND ARE TYPICALLY RELEASED VIA MARADMIN.

4.A.6. (U) RESERVE AFFAIRS BOARD INTERIM GUIDANCE. SEE REF (AA) AND REF (AB) ICO RESERVE AFFAIRS BOARDS RELATIVE TO TRAVEL AND ADMINISTRATIVE ACTIONS IN PREPARATION FOR UPCOMING FORMAL SCHOOLS AND SERVICE BOARDS.

4.B. (U) LOGISTICS.

4.B.1. (U) T3 SUBMISSIONS. REQUIREMENTS MUST BE REGISTERED WITHIN T3 AGAINST THE DESIGNATED MARFORRES T3 COVID-19 EVENT NUMBER: F02-3590.

4.B.1.A. (U) IF, DUE TO INSTALLATION RESTRICTIONS, AT DATES ARE REQUIRED TO CHANGE, UNITS MUST UPDATE THEIR T3 SUBMISSION TO REFLECT THE DATE CHANGES. SPECIFIC GUIDANCE WILL BE PROVIDED VIA SEPCOR.

4.B.2. (U) COMPTROLLER SIC IDENTIFIERS.

4.B.2.A. (U) IDT TRAVEL REIMBURSEMENT. IN SITUATIONS WHERE MARINES ARE ENTITLED TO RECEIVE CRITICAL BILLET TRAVEL (AIRFARE) REIMBURSEMENT IAW REF (AN), HAS DRILLS CANCELLED AND THE CAUSE OF THIS CANCELLED TRAVEL IS DUE TO COVID RELATED CIRCUMSTANCES, UNIT COMMANDERS SHOULD PROVIDE AN OFFICIAL COMMAND LETTER FOR INDIVIDUAL MARINES TO PRESENT TO AIRLINES, EXPLAINING THE SITUATION IOT ASSIST THE MARINE IN RESCHEDULING TRAVEL ARRANGEMENTS. IN THE EVENT THE AIRLINE REFUSES TO REFUND OR PROVIDE AN IN-KIND TRAVEL VOUCHER REIMBURSEMENT, THEY MAY SEEK REIMBURSEMENT FROM MARFORRES, VIA A LOCAL VOUCHER, IN DTS.

4.B.2.B. (U) ALTHOUGH MARFORRES DOES NOT ANTICIPATE REIMBURSEMENT FOR COVID RELATED EXPENDITURES, ALL MUST BE CAPTURED TO REFLECT THE FULL EXTENT OF THE COST OF COVID-19.

4.B.2.B.1. (U) THESE EXPENDITURES INCLUDE: TRAVEL, FORCE PROTECTION, ROM/QUARANTINE, DEPENDENT TRAVEL, PPE, CONSUMABLES AND MATERIALS.

4.B.2.A.2. (U) THESE MAY ALSO INCLUDE INDIRECT EXPENSES INCURRED DUE TO EVENT OR TRAVEL CANCELLATION (HOTEL OR FOOD VENDOR CANCELLATION FEES FROM CANCELLED DRILL WEEKENDS OR AT EVENTS).

4.B.3. (U) FACILITIES.

4.B.3.A. (U) SUPPORT. MARFORRES CONTINUES TO PROVIDE FACILITIES MAINTENANCE SUPPORT THROUGHOUT THE COVID-19 OUTBREAK; IF A CASE IS CONFIRMED WITHIN YOUR FACILITY, AND YOUR FACILITY REQUIRES CLEANING, REQUEST SUPPORT VIA THE APPROPRIATE REGIONAL FACILITIES COORDINATOR (RFC) BY PHONE OR EMAIL. UPON THE RE-OPENING OF A FACILITY (HTC/I&I), THE SITE FACILITY MANAGER WILL INFORM THEIR RESPECTIVE RFC OF THE RE-OPENING; RFC WILL CONTACT THE APPROPRIATE BASE AGENCIES TO RESUME ANY APPLICABLE FACILITY SERVICE CONTRACTS AND/OR CONSTRUCTION ACTIVITIES.

4.B.3.B. (U) INSPECTIONS. I&I'S SHALL CONDUCT PERIODIC PHYSICAL INSPECTIONS TO IDENTIFY EMERGING MAINTENANCE NEEDS, SUCH AS WATER/GAS LEAKS, BOILER FAILURES, ETC.; CONTACT THE APPROPRIATE RFC ICO FACILITIES CONCERNS.

4.B.3.C. (U) ENVIRONMENTAL. RESERVE TRAINING CENTERS (RTCS) ARE ENCOURAGED TO EXECUTE PHASED RE-OPENING PLAN FOR SITES AND SERVICES IAW GUIDELINES OUTLINED IN REF (AC), AVAILABLE AT [HTTPS://WWW.WHITEHOUSE.GOV/OPENINGAMERICA/](https://www.whitehouse.gov/openingamerica/), AS WELL AS LOCAL AND STATE GUIDELINES.

4.B.3.D. (U) PREVENTATIVE MAINTENANCE.

4.B.3.D.1. (U) I&I'S SHALL COORDINATE WITH LOCAL PREVENTIVE MAINTENANCE AND CUSTODIAL STAFF TO ENSURE CONTINUED SERVICES, SUCH AS PEST CONTROL, FACILITIES INSPECTIONS, WASTE REMOVAL, AND CUSTODIAL CLEANING SERVICES IAW LOCAL HPCON MEASURES.

4.B.3.D.2. (U) UNITS CONDUCTING TELEWORK ARE REQUIRED TO MAINTAIN AND SERVICE GME FLEET VEHICLES; VEHICLES WILL BE INSPECTED AND STARTED ON A BIWEEKLY BASIS.

4.B.3.E. (U) UNITS/MSC WITH A CONFIRMED CASE OF COVID-19.

4.B.3.E.1. (U) HAVING OCCUPIED A MARFORRES FACILITY/AREA, UNITS SHALL IMMEDIATELY CONTACT THEIR RESPECTIVE RFC, INITIATE INTERNAL CONTACT TRACE, AND NOTIFY CHAIN OF COMMAND OF TEAM TRACE/TEAM CLEAN PROCEDURES.

4.B.3.E.2. (U) FOLLOW JCDC/BUMED PROCEDURES OUTLINED IN REF (S); CLOSE OFF ALL AREAS EXPOSED TO PI&ID AND AWAIT DIRECTED PERIOD OF TIME BEFORE BEGINNING ANY SELF-HELP CLEANING OR DISINFECTION TO MINIMIZE POTENTIAL FOR EXPOSURE TO RESPIRATORY DROPLETS (MINIMUM (24) HRS, RECOMMENDED (96) HRS); OPEN OUTSIDE DOORS AND WINDOWS TO INCREASE AIR CIRCULATION IN THE AREA FOR AT LEAST (24) HRS, UNLESS THIS POSES A SECURITY CONCERN.

4.B.3.E.3. (U) UNITS/MSC AT MARFORRES-OWNED SITES SHALL COORDINATE WITH THEIR RFC FOR PRIVATE CONTRACTOR CLEANING OR CONDUCT UNIT SELF-HELP CLEANING.

4.B.3.E.3.A. (U) CONTRACT CLEANING IS THE PREFERRED METHOD OF CLEANING FOLLOWING EXPOSURE. IF CONTRACT CLEANING IS NOT AVAILABLE WITHIN (96) HOURS, UNITS/MSCS ARE AUTHORIZED TO CONDUCT SELF-HELP CLEANING AND DISINFECTION IAW PARA 4.B.3.E.2.

4.B.3.E.3.B. (U) EVEN AFTER SELF-HELP CLEANING HAS BEEN CONDUCTED, CONTRACT CLEANING WILL STILL BE CONDUCTED IF AND WHEN AVAILABLE.

4.B.3.E.4. (U) TENANT COMMANDS ABOARD JOINT BASES/INSTALLATIONS WILL INFORM THEIR HOST OF COVID-19 CONFIRMED CASES ONSITE AND FOLLOW HOST POLICY FOR TEAM CLEAN PROCEDURES. IN THE EVENT THE HOST CANNOT SUPPORT, INFORM RFC OF COVID-19 CONFIRMED CASES ONSITE AND INPUT A WORK REQUEST FOR CLEANING OR CONDUCT UNIT SELF-HELP CLEANING PROCEDURES.

4.B.4. (U) FACE MASKS. PER REF (AD), ALL INDIVIDUALS ON MARINE CORPS PROPERTY, INSTALLATIONS, AND FACILITIES ARE REQUIRED TO WEAR CLOTH FACE COVERINGS WHEN THEY CANNOT MAINTAIN SIX FEET OF SOCIAL DISTANCE IN PUBLIC AREAS OR DUTY LOCATIONS. PERSONNEL SHALL COMPLY WITH DOD, FEDERAL, STATE, AND LOCAL AND/OR INSTALLATION FACE MASK REQUIREMENTS. REFER TO YOUR RESPECTIVE SUPPLY CHAIN SECTION FOR MORE INFORMATION ON ACQUIRING MASKS FOR THE WORKSPACE.

4.B.4.A. (U) IAW REF (AD), UNITS WITH DEPARTMENT OF DEFENSE ACTIVITY ADDRESS CODES (DODAACs) AND REQUISITION AUTHORITY SHOULD REGISTER DEMANDS USING THE NATIONAL STOCK NUMBERS (NSN) FOR THE WASHABLE FACE MASKS FOR NON-MEDICAL PERSONNEL; NSN HAVE BEEN PROVIDED TO THE MSC G-4'S.

4.B.4.B. (U) UNITS WITH DODAACs AT THE USING UNIT LEVEL (I.E. CONSUMER-LEVEL ACCOUNTS) ARE AUTHORIZED TO ORDER FACE MASKS FROM THE DEFENSE LOGISTICS AGENCY (DLA) VIA GCSS-MC.

4.B.4.C. (U) WHEN ORDERING FACE MASKS, UNITS WILL USE PROJECT CODE 3AZ.

4.B.5. (U) FSMAO INSPECTIONS.

4.B.5.A. (U) REF (AE) OUTLINES SIGNIFICANT CHANGES TO THE FSMAO PROGRAM FOR THE REMAINDER OF FY20 IN RESPONSE TO COVID-19.

4.B.5.B. (U) ALL FSMAO ON-SITE UNIT ANALYSES ARE SUSPENDED THROUGH THE END OF FY20.

4.B.5.C. (U) REMOTE FSMAO ASSISTANCE VISITS HAVE COMMENCED TO EVALUATE UNIT COMPLIANCE.

4.B.5.D. (U) UNITS SCHEDULED FOR FSMAO INSPECTIONS IN THE 4TH QUARTER OF FY20 ARE ENCOURAGED TO SEEK ADDITIONAL GUIDANCE THROUGH THEIR CHAIN OF COMMAND, AS NEEDED.

4.B.6. (U) MATERIEL READINESS TRAINING CELL (MRTC).

4.B.6.A. (U) MRTC TRAINING AVAILABILITY REMAINS LIMITED UNTIL FURTHER NOTICE.

4.B.6.B. (U) FUTURE SCHEDULED ON-SITE MRTC TRAINING AT MARCORSPTFAC NEW ORLEANS WILL BE RELEASED VIA SEPCOR.

4.B.6.C. (U) OFF-SITE MRTC TRAINING IS AVAILABLE ON A CASE-BY-CASE BASIS AND MUST BE REQUESTED THROUGH THE MSC G-4 TO MARFORRES G-4.

4.B.6.C.1. (U) MARFORRES G-4 WILL COORDINATE WITH REQUESTING MSC FOR ANY OFF-SITE MRTC TRAINING REQUESTS.

4.B.6.D. (U) ALL APPROVED MRTC VENUES ARE REQUIRED TO COMPLY WITH PARA 3.D.7. AND 3.D.8.

4.B.7. (U) EXCEPTIONS TO CONUS/OCONUS TRAVEL RESTRICTIONS.

4.B.7.A. (U) MARFORRES PERSONNEL WILL UTILIZE REF (H), (J), (M), AND (AH) IN ORDER TO REVIEW LOCATION/COUNTRY/HOST NATION STATUS AS WELL AS INSTALLATION "GREEN/RED" STATUS. IF EXCEPTIONS ARE REQUIRED, IT MUST BE ROUTED TO THE MSC CG/FIRST GO/SES IN CHAIN OF COMMAND.

4.B.7.B. (U) AIR MOBILITY COMMAND - PATRIOT EXPRESS (AMC-PE) IS THE PRIMARY MODE OF TRAVEL TO/FROM JAPAN AT THIS TIME FOR ALL SERVICE MEMBERS, DEPENDENTS, AND DOD CIVILIANS.

4.B.8. (U) PCS GUIDANCE.

4.B.8.A. (U) IAW REF (AH), MARINES IN RECEIPT OF ORDERS HAVE BEEN DIRECTED TO SCHEDULE THEIR HOUSEHOLD GOODS (HHG) OR PERSONALLY PROCURED MOVE WITHOUT DELAY TO REGISTER DEMAND WITH THE TRANSPORTATION INDUSTRY.

4.B.8.B. (U) MARINES IN RECEIPT OF ORDERS REQUIRING MEMBER OR DEPENDENTS PASSPORTS HAVE BEEN DIRECTED TO MAKE APPLICATION FOR PASSPORT AND/OR VISA WITHOUT DELAY FOLLOWING RECEIPT OF ORDERS. DUE TO POSSIBLE DELAYS IN PASSPORT AND/OR VISA PROCESSING, MARINES SHOULD APPLY IMMEDIATELY EVEN IF DEPENDENTS ARE NOT SCHEDULED TO TRAVEL UNTIL THE FALL, OR 2021.

4.B.8.C. (U) UNTIL FURTHER NOTICE, ALL MARINES, SAILORS, AND CIVILIANS EXECUTING ASSIGNMENTS TO JAPAN FROM CONUS ARE NOW REQUIRED TO UTILIZE GOVERNMENT TRAVEL VIA AMC-PE AS THE PRIMARY INTERNATIONAL TRAVEL MODE.

4.B.8.D. (U) FOR INDIVIDUALS ASSIGNED TO MARCORSPTFAC NEW ORLEANS, THE SERVICING OFFICE FOR HHG MOVES IS THE PERSONAL PROPERTY OFFICE (PPO) AT NAS JRB BELLE CHASSE. PHONE NUMBER: 504-678-9824. EMAIL: HHG_NEWORLEANS@NAVY.MIL.

4.B.9. (U) CLASS I OPERATIONAL RATIONS. SUBMISSION TIMELINES ARE WAIVED FOR THE REMAINDER OF THE CALENDAR YEAR. ADHERENCE TO PROCEDURES AND ACCOUNTABILITY REMAIN IN EFFECT IAW REF (AG) - FORCE ORDER 10110.1B.

4.B.10. (U) CLASS V(W) GROUND AMMUNITION. CLASS V(W) GROUND AMMUNITION. MARFORRES UNITS REQUESTING GROUND AMMUNITION THAT IS UN-FORECASTED AT ANY SUPPORTING AMMUNITION SUPPLY POINT (ASP) WILL FOLLOW THE UN-FORECASTED AMMUNITION REQUEST (UAR) SUBMISSION PROCEDURES IAW MARFORRES FORCE ORDER 8011.1A. SUBMISSION OF A UAR DOES NOT GUARANTEE AVAILABILITY OF CLASS V(W) GROUND AMMUNITION ASSETS AT THE REQUESTED ASP. FEASIBILITY OF SUPPORT WILL BE DETERMINED AT THE SERVICE LEVEL.

4.B.11. (U) COMMERCIAL BILLETING OF DRILLING RESERVISTS. PROVISIONS OF CHAPTER 1, PARA 2.C. OF REF (W), REQUIRING DOUBLE OCCUPANCY BILLETING, ARE WAIVED, UNTIL DIRECTED OTHERWISE. ALL SMCR DRILLING RESERVISTS AUTHORIZED BILLETING WILL BE PROVIDED SINGLE OCCUPANCY BILLETING TO ALLOW FOR SOCIAL DISTANCING.

5. (U) COMMAND AND SIGNAL.

5.A. (U) SIGNAL.

5.A.1. (U) COVID-19 WEB BASED RESOURCES.

5.A.1.A. (U) HQMC COVID-19 WEBSITE. [HTTPS://WWW.MARINES.MIL/CORONAVIRUS/](https://www.marines.mil/coronavirus/)

5.A.1.B. (U) WHO WEBSITE INCLUDING THE LATEST COVID-19 DATA:

[HTTPS://GISANDDATA.MAP.ARCGIS.COM/APPS/OPSDASHBOARD/INDEX.HTML#/BDA7594740FD40299423467B48E9ECF6.](https://gisanddata.map.arcgis.com/apps/opsdashboard/index.html#/BDA7594740FD40299423467B48E9ECF6)

5.A.1.C. (U) U.S. STATE DEPARTMENT GUIDANCE.

[HTTPS://TRAVEL.STATE.GOV/CONTENT/TRAVEL/EN/TRAVELADVISORIES/EA/COVID-19-INFORMATION.HTML](https://travel.state.gov/content/travel/en/traveladvisories/ea/covid-19-information.html)

5.A.1.D. (U) CDC GUIDANCE: [HTTPS://WWW.CDC.GOV/CORONAVIRUS/2019-NCOV/INDEX.HTML](https://www.cdc.gov/coronavirus/2019-ncov/index.html)

5.A.1.E. (U) CDRUSNORTHCOM IS THE DOD SUPPORTED COMMANDER FOR PANDEMIC PREPAREDNESS AND RESPONSE PLANNING WITHIN NORTHCOM.

[HTTPS://WWW.NORTHCOM.MIL/CORONAVIRUS/](https://www.northcom.mil/coronavirus/)

5.A.1.F. (U) SEE INDIVIDUAL AOR SHARE SITES FOR SPECIFIC AOR THEATER INFORMATION AND GUIDANCE BY GCC'S.

5.A.1.G. (U) MARFORRES PROTECTION DIVISION HPCON REPORTING:
[HTTPS://MFRSHAREPOINT.USMC.MIL/G3-5/PROTECTIONDIVISION/LISTS/PDDC/SUMMARY.ASPX](https://mfrsharepoint.usmc.mil/g3-5/protectiondivision/lists/pddc/summary.aspx)

5.A.1.H. (U) MARFORRES PROTECTION DIVISION EMERGENCY MANAGEMENT REPORT:
[HTTPS://MFRSHAREPOINT.USMC.MIL/G3-](https://mfrsharepoint.usmc.mil/g3-5/protectiondivision/em/sitepages/community%20home.aspx)

[5/PROTECTIONDIVISION/EM/SITEPAGES/COMMUNITY%20HOME.ASPX](https://mfrsharepoint.usmc.mil/g3-5/protectiondivision/em/sitepages/community%20home.aspx)
5.A.1.I. (U) MARFORRES G-3/5 CAT OMB: COVID19CAT@USMC.MIL

5.A.1.J. (U) DOD SUPPLEMENTAL PERSONNEL GUIDANCE:
[HTTPS://WWW.DEFENSE.GOV/EXPLORE/SPOTLIGHT/CORONAVIRUS/](https://www.defense.gov/explore/spotlight/coronavirus/)

5.A.1.K. (U) DOD PHASED TRAVEL RESTRICTIONS:
5.A.1.K.1. (U) SECDEF MEMO 22 MAY 20.
[HTTPS://MEDIA.DEFENSE.GOV/2020/MAY/26/2002305766/-1/-1/1/TRANSITION-TO-CONDITIONS-BASED-PHASED-APPROACH-TO-%20COVID-19-PERSONNEL-MOVEMENT-AND-TRAVEL-RESTRICTIONS.PDF](https://media.defense.gov/2020/may/26/2002305766/-1/-1/1/transition-to-conditions-based-phased-approach-to-%20covid-19-personnel-movement-and-travel-restrictions.pdf)

5.A.1.K.2 (U) COVID-19 TRAVEL RESTRICTIONS INSTALLATION STATUS UPDATE,
[HTTPS://WWW.DEFENSE.GOV/EXPLORE/SPOTLIGHT/CORONAVIRUS/](https://www.defense.gov/explore/spotlight/coronavirus/) > "TRAVEL RESTRICTIONS INSTALLATION STATUS UPDATE" TAB.

5.A.1.K.3. (U) GREEN/RED INSTALLATIONS.
[HTTPS://MEDIA.DEFENSE.GOV/2020/JUL/29/2002467210/-1/-1/1/COVID_19_TRAVEL_RESTRICTIONS_INSTALLATION_STATUS_UPDATE_JULY_29_2020.PDF](https://media.defense.gov/2020/jul/29/2002467210/-1/-1/1/covid_19_travel_restrictions_installation_status_update_july_29_2020.pdf)

5.B. (U) COMMAND.

5.B.1. (U) DC M&RA PROVIDES POLICY GUIDANCE. COMMARFORRES WILL CONTINUE ADDRESS COVID-19 RELATED RC ISSUES TO RAP@USMC.MIL AND/OR (703) 784-9138 FOR FURTHER DISSEMINATION TO THE DRILLING RESERVE FORCE.

5.B.2. (U) THIS MESSAGE APPLIES TO ALL MARFORRES UNITS AND PERSONNEL.

5.B.3. (U) SUBSEQUENT FRAGOS WILL BE RELEASED AS REQUIRED.

5.B.4. (U) THIS MESSAGE IS AUTHORIZED FOR RELEASE BY COL J. J. ANSEL, MARFORRES AC/S G-3/5.