



UNITED STATES MARINE CORPS  
FORCE HEADQUARTERS GROUP  
2000 OPELOUSAS AVENUE  
NEW ORLEANS, LOUISIANA 70114-1500

IN REPLY REFER TO:  
GruO 1570.A  
G-3  
27 Sep 18

GROUP ORDER 1570.A

From: Commanding General, Force Headquarters Group  
To: Subordinate Unit Commanders

Subj: STANDARD OPERATING PROCEDURES FOR HIGH RISK TRAINING

Ref: (a) MCO 3120.11A, "MARINE CORPS PARACHUTING POLICY AND PROGRAM ADMINISTRATION"  
(b) MAWTS-1 TACP SOP  
(c) MCWP 3-15.7, "STATIC LINE PARACHUTING TECHNIQUES AND TRAINING"  
(d) MCO 3500.42C, "HRST AND CAST OPERATIONS POLICY AND PROGRAM ADMINISTRATION"  
(e) MCRP 3-11.4A, "HRST OPERATIONS"  
(f) MCO 1500.52D, "MARINE CORPS WATER SURVIVAL TRAINING PROGRAM"  
(g) MCO 3500.27C, "RISK MANAGEMENT"  
(h) MCO 5100.29B, "MARINE CORPS SAFETY PROGRAM"  
(i) MCO 3500.23B, "ANGLICO T&R MANUAL"  
(j) MCO 3500.42C, "TACP T&R MANUAL"  
(k) FORCE ORDER 1500.6, "OFF-SITE TRAINING REQUEST"

Encl: (1) Parachute Operations Confirmation  
(2) Helicopter Rope Suspension Techniques Operations Confirmation

1. Situation

a. Background. Force Headquarters Group (FHG) conducts High Risk Training (HRT) in an environment, which includes (1) shared responsibility for safety across units that participate in HRT events, and (2) rotating unit and FHG leadership with differing levels of HRT experience and associated ability to assess risk factors. To promote a culture of safety across the FHG that accounts for these elements, a standard process for the FHG Command Element to review planning products prior to execution is required. **Decisions to conduct HRT events remain with battalion or group-level commanders. The purpose of this order is to ensure the FHG Command Element is fully informed and assured activities will be conducted in accordance applicable orders and directives.**

b. Information. Parachute, Helicopter Rope Suspension Techniques (HRST), and live fire and maneuver activities are considered High Risk Training (HRT) within the Force Headquarters Group (FHG). This SOP establishes the informational requirements and review process that must be met prior to conducting HRT events.

c. Cancellation. GruO 1570 dated 5 Oct 2014

2. Mission. To ensure HRT operations within the FHG are planned and executed in compliance with service guidance governing high risk operations, references (a) through (h).

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3. Execution

a. Commander's Intent. My intent is to enable the consistently safe conduct of HRT. A thorough and consistent process is the most important factor in maintaining HHQ's confidence in our ability to do so, which results in continued resourcing of these capabilities. We will accomplish this through appropriate communication, which includes the assessment of risk versus training priority, in accordance with references (a) through (j) and by assuring HRT events support a specific Training and Readiness (T&R) standard or an assigned Mission Essential Task. Throughout, we must not forget that orders and processes are nothing without professional execution and supervision of the events.

b. Concept of Operations. Units planning to conduct HRT will submit the appropriate Confirmation Worksheet, per enclosures (1) and (2), a Concept of Operations slide, and the respective Risk Assessment Worksheet to the FHG G3 Training Safety Officer no later than the 15<sup>th</sup> calendar day of the month preceding the planned event. After assessment by the Training Safety Officer, the products will be reviewed by at least two of the following for O-6 review: Deputy Commander, Chief of Staff, or AC/S G3. Once the review is complete, the FHG G3 will notify the unit that the review is complete and identify any Requests For further Information (RFIs) resulting from the O6 review. High Risk Training operations conducted without an O-6 review (to include addressing RFIs) will be considered unauthorized.

c. Tasks

(1) AC/S G-3

(a) Review and retain copies of SOPs for units that conduct HRT.

(b) Receive, review, and conduct O-6 staffing of Operations Confirmation, Concept of Operations, and Risk Assessment Worksheet products submitted by subordinate units.

(c) Notify units when O-6 assessments are complete, to include adequate resolution of RFIs.

(2) Commanding Officers and Inspector-Instructors

(a) **You are accountable for balancing residual risk with the training value associated with any HRT event.** This applies to HRT conducted by your unit as well as your decision to allow members of your unit to participate in HRT being conducted by another unit.

(b) Maintain an SOP that complies with the references and provide the most current version to the FHG G3.

(c) Ensure high risk training operations are conducted in accordance with your SOP, and the references.

(d) Certify each parachute and HRST operation, utilizing the applicable enclosure.

(e) Prior to conducting HRT, submit documents to the FHG G3 for O-6 review, in accordance with paragraph 3b and 4.d(1) of this order.

(f) Ensure all jumpers have *Assignment to Parachute Duty* orders when in an 8023 BIC, or permissive jump orders when they are not, per

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reference (a). Permissive jump orders are required for all personnel jumping with another command.

d. Coordinating Instructions

(1) Products submitted for O-6 review inside the window specified in paragraph 4b will be considered, but these should be the exception, not the norm. History has proven that rushed planning on the front end often translates to hasty implementation of safety and control measures through the execution phase, which is an avoidable risk in our training environment.

(2) An Offsite Training Request (OSTR) must be submitted for parachute and HRST operations involving drop zones, landing zones, or insertion points that are not available to be scheduled in the DoD Range Facility Management Support System (RFMSS), in accordance with reference (k). Note: OSTRs are routed extensively through higher headquarters and must be submitted at least 120 days prior to the event, per reference (k).

(3) Operations requiring a *seats out* waiver must be submitted no less than 30 days in prior to the event, or with the other documents required for O-6 review, whichever comes first.

(4) For high risk training operations involving multiple FHG units or other DOD units and agencies, Commanders and I-Is must coordinate with the other unit(s) to ensure the training complies with all safety standards established by the references. FHG leaders should not influence aspects of high risk training operations that lie outside the scope of their authority, expertise, or cognizance, but must make informed judgments as to whether and to what extent their personnel will participate in other units' high risk training operations.

(5) FHG units will not plan or conduct Military Free Fall (MFF) parachute operations, HAHO or HALO, because it is not a T&R standard for FHG units. However, appropriately credentialed and designated jumpers and jumpmasters may participate in these operations with other units to maintain proficiency, subject to the guidance in the paragraph immediately above.


(6) Low level static line intentional water jumps (ANGLICO T&R code PARA-2020) are considered Core Plus due to lower probability of execution and significantly enhanced requirements to conduct the training. When considering this training, units should work with the FHG Headquarters during the conceptual phase of planning to collaborate on setting proper conditions, per reference (i), and associated references.

4. Administration and Logistics. The Commanding Officer or Inspector Instructor must sign the confirmation worksheets prior to submission. This will not be delegated.

5. Command and Signal.

a. This order is applicable to FHG units that conduct high risk training.

b. This order is effective the date signed. Any recommendation for changes or update to this order should be addressed to the FHG AC/S G-3/5.

  
M. A. HASHIMOTO

3<sup>rd</sup> / 4<sup>th</sup> / 6<sup>th</sup> ANGLICO Parachute Operations Confirmation

Date/ Time of Operation:

Drop Zone Location:

Unit Conducting Operations:

The command-appointed PARACHUTE Safety OFFICER is: \_\_\_\_\_

The PRIMARY JUMPMASTER for this operation is: \_\_\_\_\_

A MANIFEST CALL and JUMP BRIEF for this operation will be conducted on: (Hours: Date/ Month/ Day): \_\_\_\_\_

By initialing below I certify the following:

\_\_\_\_\_ I have reviewed the LOI for this operation and confirm that it complies with the MCO 3120.11A and all constituent guidance.

\_\_\_\_\_ The drop zone identified above has been established and surveyed as required by MCWP 3-15.7.

\_\_\_\_\_ An AIRBORNE OIC/ SNCOIC, PRIMARY JUMPMASTER, ASSISTANT JUMP MASTER, SAFETY, DROPZONE SAFETY OFFICER, DROPZONE CORPSMAN, MALFUNCTION OFFICER, SAFETY VEHICLE DRIVER and DROPZONE COMMUNICATOR have been assigned to this operation.

\_\_\_\_\_ Road guards have/ have not been assigned because this operation does not / does not require them.

\_\_\_\_\_ This Operation does/ does not include a night jump. If so, all jumpers participating in the night evaluation are qualified for night jumps.

\_\_\_\_\_ A SAFETY BOAT and SAFETY SWIMMER will be/ will not be in place and buoyancy devices will be/ will not be worn because this operation is/is not considered "near water" (4ft / 40ft/ 1000m).

\_\_\_\_\_ All jumpers have Assignment to Parachute Duty orders when in an 8023 BIC, or permissive jump orders when they are not. Permissive Jump Orders are complete for all personnel jumping with another command.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Commanding Officer  
Inspector-Instructor

3<sup>rd</sup> / 4<sup>th</sup> / 6<sup>th</sup> ANGLICO HRST Operations Confirmation

Date/ Time of Operation:

Training Area Location:

Unit Conducting Operations:

The command-appointed Safety Insert Officer is: \_\_\_\_\_

The HRST MASTER for this operation is: \_\_\_\_\_

A MANIFEST CALL and Safety Brief for this operation will be conducted on: (Hours: Date/ Month/ Day): \_\_\_\_\_

By initialing below I certify the following:

\_\_\_\_\_ I have reviewed the LOI for this operation and confirm that it complies with the MCO 3500.42C and all constituent guidance.

\_\_\_\_\_ The Operational Risk Management Worksheet has been completed in accordance with MCO 3500.27C.

\_\_\_\_\_ The Training Area identified above has been established and surveyed, as required.

\_\_\_\_\_ A Safety Insert Officer (SIO)/ SNCOIC, Primary HRST Master, Assistant HRST Master, Safety Corpsman and Safety Vehicle with Driver have been assigned to this operation.

\_\_\_\_\_ Road guards have/ have not been assigned because this operation does not / does not require them.

\_\_\_\_\_ All personnel conducting HRST from a helicopter/tiltrotor aircraft have successfully completed static tower training within the previous 60 days for rappelling operations, and 120 days for fast rope operations.

\_\_\_\_\_ This operation does/ does not include a night/low light rappel. If so, all personnel participating in the night evaluation have conducted a night training rappel on the tower.

\_\_\_\_\_ This HRST operation will be conducted and supervised by a certified and current HRST Master and SIO.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Commanding Officer  
Inspector-Instructor