

MARADMINS : 252/24

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MARADMIN 252/24

MSGID/GENADMIN/CMC WASHINGTON DC MRA RA//

SUBJ/CONVENING OF THE FISCAL YEAR 2025 (FY25) RESERVE COMMAND
SCREENING BOARD (RCSB) AND RESERVE SENIOR LEADER BOARD (RSLB)//

REF/A/DOC/CMC/YMD: 20170814//

REF/B/MSG/CMC WASHINGTON DC MRA MM/252010Z AUG 20//

REF/C/MSG/CMC WASHINGTON DC AVN/202000Z JUN 05//

REF/D/DOC/CMC/YMD: 20200327//

REF/E/MSG/CMC WASHINGTON DC MRA RA/141704Z APR 22//

REF/F/DOC/CMC/YMD: 20000714//

REF/G/DOC/CMC/YMD: 20230609//

REF/H/DOC/CMC/YMD: 20210510//

REF/I/MSG/CMC WASHINGTON DC MRA RA/281829Z DEC 21//

REF/J/MSG/CMC WASHINGTON DC MRA MM/052215Z FEB 18//

REF/K/DOC/CMC/YMD: 20190215//

NARR/REFERENCE (A) IS MCO 1300R.65D, RESERVE COMMAND SCREENING PROGRAM (RCSP). REFERENCE (B) IS MARADMIN 491/20, REMOVAL OF PHOTOGRAPHS FROM CONSIDERATION BY PROMOTION BOARDS AND SELECTION PROCESSES PERTAINING TO ASSIGNMENT, TRAINING, EDUCATION, AND COMMAND. REFERENCE (C) IS MARADMIN 270/05, AVIATION COMMANDERS PREPARATION PROGRAM. REFERENCE (D) IS MCO 1800.11A, POLICY AND PROCEDURES FOR RESERVE COMPONENT (RC) MEMBER SERVICE BEYOND 16 YEARS OF ACTIVE DUTY SERVICE. REFERENCE (E) IS MARADMIN 193/22, INACTIVE DUTY TRAINING (IDT) TRAVEL REIMBURSEMENT UPDATE. REFERENCE (F) IS MCO P1070.12K W/CH 1, MARINE CORPS INDIVIDUAL RECORDS ADMINISTRATION MANUAL (IRAM). REFERENCE (G) IS NAVMC 1200.1J, MILITARY OCCUPATIONAL SPECIALTIES MANUAL

(MOS MANUAL). REFERENCE (H) IS MCO 1300.8 CH 1, MARINE CORPS PERSONNEL ASSIGNMENT POLICY. REFERENCE (I) IS MARADMIN 735/21, CHANGE TO ANNUAL FITNESS REPORT SCHEDULE FOR RESERVE COMPONENT FIELD GRADE OFFICERS. REFERENCE (J) IS MARADMIN 077/18, USMC OFFICER/ENLISTED PROMOTION BOARDS UPDATE MATERIAL SUBMISSION GUIDANCE. REFERENCE (K) IS MCO 1900.16 CH 2, SEPARATION AND RETIREMENT MANUAL.//

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GENTEXT/REMARKS/1. The FY25 RCSB and RSLB will convene 19 August 2024 for Reserve Component (RC) lieutenant colonels (LtCol) and 26 August 2024 for RC colonels (Col). The board will select RC officers for designated commands/Reserve Senior Leader (RSL) billets projected to be vacated between 1 October 2024 and 30 September 2025. RSL billets are not designated command billets, but they entail significant responsibility. Therefore, applicants applying for RSL billets are governed by the same competitive criteria.

2. Purpose. Per reference (a), the Reserve Command Screening Program (RCSP) ensures Marines receive the best possible leadership and provides eligible officers with a fair and equitable opportunity to command and maintain a competent and well-trained fighting force.

3. Board Process. The boards will select as primaries a number of officers equal to the number of commands available. Additionally, the boards will select a sufficient number of officers as alternates to meet command requirements when primaries decline or otherwise cannot take command. The boards will develop proposed command slates for the primary selectees and will forward those slates, along with

the alternates list, to the Commandant of the Marine Corps (CMC) for approval. Once the proposed slate and list are approved, board results listing the primary selectees will be announced via Marine Administrative (MARADMIN) message. The alternates list will remain valid until the convening of the next command screening board. Both primary and alternate lists will be posted on the RAM-3 website at https://www.manpower.usmc.mil/wordpress/?reserve_marine=test-reserve-marine-page/test-reserve-marine-child-page/personnel-managment-ram/programs-and-boards-ram-3/reserve-officer-command-screening-program.

4. Board composition. The RCSBs will consist of officers whose military occupational specialties represent all elements of the Marine Air-Ground Task Force and supporting establishment.

5. Application Procedures. All officers must complete the following:

a. Submit the web-based, online application as outlined in paragraph 14. No other application methods will be accepted.

In accordance with (IAW) reference (g), applicants must possess the primary military occupational specialty (PMOS) required by the billet(s), as listed in par 9 and 10. Applicants who do not possess the requisite PMOS for the desired Command, and do not have an approved exception, will not be considered by the board.

b. Aviators must submit an Aviation Qualification Summary (AQS) (located on the online application) with current up-chit when applying for a command requiring Duty Involving Flight-Operational (DIFOP). Applications for commands requiring DIFOP will not be considered if an AQS and up-chit are not submitted. Commanders will continue to receive DIFOP pay once

selected. Senior Reserve Advisor billets do not require an up-chit.

6. Eligibility

a. The boards will select officers who are best and fully qualified for command from a list of eligible colonels, colonel (selects), lieutenant colonels, and lieutenant colonel (selects).

b. Active Reserve (AR) Program Officer Eligibility for Command Slated Billets. All AR colonel, colonel (selects), lieutenant Colonel, and lieutenant colonel (selects) are eligible, except as outlined in par 7. AR officers applying for RCSB billets will do so IAW par 14.

7. Ineligibility. Officers who meet any of the following criteria are ineligible for the FY25 RCSB and RSLB. Ineligible applications will not be considered by the board.

a. Officers with an established separation or retirement date.

b. Officers, to include those who are retired recalled, with a mandatory removal/retirement date within two years of the projected assumption of command date.

c. Lieutenant colonels who have previously held an RCSP billet for at least 12 months, are currently holding an RCSP billet, or who were slated on a previous RCSP board and are awaiting assignment to their selected command billet.

d. Colonels who were slated on a previous RCSP board and currently awaiting assignment to their selected RCSP billet. Officers who have previously held command in one of the designated colonel or lieutenant colonel command screened billets for a period of at least 12 months, are currently in command, or are slated and awaiting command as a result of a previous command screening board.

This does not preclude colonels (select) currently in a

lieutenant Colonel command from eligibility for a colonel command. For example, if a lieutenant colonel who is currently in an O-5 command billet gets selected for promotion, they may apply for consideration of an O-6 command opportunity.

e. Lieutenant colonels who are in-zone or above-zone on the next scheduled promotion selection board.

f. AR officers serving in a joint duty or overseas assignment who have not completed 24 months of the assignment by the projected change of command date for the command to which applying.

g. Officers approved for sanctuary (attained approval by Deputy Commandant for Manpower and Reserve Affairs (DC M&RA), to exceed 18 total years of active duty (AD) service), serving on current orders ending beyond 18 total years of AD service, or whose assignment to an RCSP billet will take them beyond 18 total years of AD service. This restriction does not apply to AR officers.

h. Officers who are unwilling or unable to attend The Commandant's Combined Commandership Course (Cornerstone).

i. Officers who failed to achieve a satisfactory year the previous anniversary year if already retirement eligible.

j. Officers who were selected for command and slated on previous RCSBs, but subsequently declined command.

k. Officers who were selected as alternates for command on previous RCSBs and were fleeted-up for command due to vacancy, but declined following the command offer.

l. Officers in the Special Education Program. If selected, officers in this program shall complete no less than 24 months of their prescribed utilization tour prior to assuming command to ensure an adequate return on investment for sending the officer to the initial education opportunity.

m. Officers who have been relieved for cause from a

designated lieutenant colonel or colonel command screened billet, regardless of length of time in command.

8. Active Duty Orders

a. Inactive Status. Officers slated for an RCSP billet who are subsequently issued active duty orders ending after the projected command/RSL billet start date must return to an inactive duty status prior to assuming an RCSB or RSLB billet.

b. Mobilization. In the event an officer serving in an RCSP billet is mobilized and the duration of mobilization orders carries the officer beyond 18 total years of AD service, the following applies:

(1) Officers approved for sanctuary may remain with the SMCR unit until unit demobilization.

(2) Per reference (h), upon demobilization the officer will be reassigned to a validated requirement commensurate with the needs of the Marine Corps unless foregoing sanctuary protection and voluntarily accepting release from AD to retain command of the SMCR unit or remain in a slated RSL billet.

9. Available Commands. The following command billets will be slated by the RCSB/RSLB and selectees will attend Cornerstone IAW par 13 of this MARADMIN. Billets are read as follows: Line (a): Billet Title, Line (b): Location, Line (c): Eligible MOS criteria, Line (d): Projected Change of Command (PCOC) by month and year:

a. Unrestricted Reserve (UR) Col/Col Select Command Billets:

- (1) (a) CO, 3d CAG, FHG
- (b) Great Lakes, IL
- (c) 8040/8041/8042 w/ 0530 FMOS
- (d) Sep 25
- (2) (a) CO, 4th CAG, FHG
- (b) Hialeah, FL

- (c) 8040/8041/8042 w/ 0530 FMOS
- (d) Jan 25
- (3) (a) CO, MIU, MARFORRES
- (b) Newburgh, NY
- (c) 8040/8041/8042
- (d) Oct 24
- (4) (a) Asst Wing Comdr, 4th MAW
- (b) New Orleans, LA
- (c) 8042
- (d) Oct 24
- (5) (a) SRA, 25th Mar, 4th MarDiv
- (b) Ayer, MA
- (c) 8041
- (d) Jun 25
- (6) (a) SRA, 14th Mar, 4th MarDiv
- (b) Fort Worth, TX
- (c) 8041
- (d) Jun 25
- (7) (a) SRA, MAG-41, 4th MAW
- (b) Fort Worth, TX
- (c) 8042
- (d) May 25
- (8) (a) SRA, CLR-4, 4th MLG
- (b) Kansas City, MO
- (c) 8040
- (d) Sep 25
- b. UR LtCol/LtCol Select Command Billets:
 - (1) (a) CO, Law Enforcement Bn, FHG
 - (b) Albuquerque, NM
 - (c) 5803 or 8006 w/prior PP&O approval
 - (d) Aug 25
 - (2) (a) CO, Intel Spt Bn, FHG

- (b) New Orleans, LA
- (c) 0202
- (d) Jun 25
- (3) (a) CO, 3d ANGLICO, FHG
- (b) Bell, CA
- (c) 0302/0802/1802/1803/7506 w/ 7502 qual
- (d) Jun 25
- (4) (a) CO, 4th ANGLICO, FHG
- (b) West Palm Beach, FL
- (c) 0302/0802/1802/1803/7506 w/ 7502 qual
- (d) Apr 25
- (5) (a) CO, 1st Bn, 23d Mar, 4th MarDiv
- (b) Houston, TX
- (c) 0302/1802
- (d) Oct 24
- (6) (a) CO, 3d Bn, 23d Mar, 4th MarDiv
- (b) Bridgeton, MO
- (c) 0302/1802
- (d) Nov 24
- (7) (a) CO, 3d Bn, 25th Mar, 4th MarDiv
- (b) Brook Park, OH
- (c) 0302/1802
- (d) Sep 25
- (8) (a) CO, 3d Force Recon Co, 4th MarDiv
- (b) Mobile, AL
- (c) 0202/0302 (if 0202 must possess the 0307 AMOS)
- (d) Sep 25
- (9) (a) CO, 2d Bn, 14th Mar, 4th MarDiv
- (b) Grand Prairie, TX
- (c) 0802
- (d) Jun 25
- (10) (a) CO, 3d Bn, 14th Mar, 4th MarDiv

- (b) Bristol, PA
- (c) 0802
- (d) Jun 25
- (11) (a) CO, 4th CEB, 4th MarDiv
- (b) Baltimore, MD
- (c) 1302
- (d) Jun 25
- (12) (a) CO, HMLA-775, 4th MAW
- (b) Camp Pendleton, CA
- (c) 7563/7565
- (d) Jun 25
- (13) (a) CO, HMH-772, 4th MAW
- (b) JB McGuire-Dix, Lakehurst, NJ
- (c) 7566
- (d) Jun 25
- (14) (a) CO, VMM-764, 4th MAW
- (b) Miramar, CA
- (c) 7532
- (d) May 25
- (15) (a) CO, MTACS-48, 4th MAW
- (b) Great Lakes, IL
- (c) 7202
- (d) Apr 25
- (16) (a) CO, MACS-24, 4th MAW
- (b) Dam Neck, VA
- (c) 7202
- (d) May 25
- (17) (a) CO, MWSS-472, 4th MAW
- (b) JB McGuire-Dix, Lakehurst, NJ
- (c) 0402/1302/3002
- (d) Jun 25
- (18) (a) CO, MWSS-473, 4th MAW

- (b) San Diego, CA
- (c) 0402/1302/3002
- (d) Jun 25
- (19) (a) CO, MALS-41, 4th MAW
- (b) Fort Worth, TX
- (c) 6002/6602 or 7506 w/maint background
- (d) Jun 25
- (20) (a) CO, MALS-49, 4th MAW
- (b) Newburgh, NY
- (c) 6002/6602 or 7506 w/maint background
- (d) Jun 25
- (21) (a) CO, CLB-451, 4th MLG
- (b) Charlotte, NC
- (c) 0402/1302/3002
- (d) Jun 25
- (22) (a) CO, CLB-23, 4th MLG
- (b) Fort Lewis, WA
- (c) 0402/1302/3002
- (d) Feb 25
- (23) (a) CO, 6th ESB, 4th MLG
- (b) Portland, OR
- (c) 1302
- (d) Jun 25
- c. AR LtCol/LtCol Select Command Billets:
 - (1) (a) I-I, 3d CAG, FHG
 - (b) Great Lakes, IL
 - (c) 8006
 - (d) Jun 25
 - (2) (a) I-I, 4th CAG, FHG
 - (b) Hialeah, FL
 - (c) 8006
 - (d) Jun 25

- (3) (a) I-I, MCAC B, FHG
 - (b) Concord, CA
 - (c) 8006
 - (d) Jul 25
- (4) (a) CO, VMR Det Belle Chasse, 4th MAW
 - (b) Belle Chasse, LA
 - (c) 7506
 - (d) Jun 25
- (5) (a) Site CMDR, MCAS Miramar, 4th MAW
 - (b) San Diego, CA
 - (c) 7506
 - (d) Aug 25
- (6) (a) I-I, 4th Med Bn, MLG
 - (b) San Diego, CA
 - (c) 0402/1302/3002
 - (d) Jul 25

10. RSL Billets. Officers selected to the following billets are not authorized to attend Cornerstone. The following list of RSL billets will be slated by the RSLB. Available billets are read as follows:

Line (a): Billet Title, Line (b): Location, Line (c): Eligible MOS criteria, Line (d): PCOC by month and year:

a. UR Col/Col select Senior Leader Billets:

- (1) (a) Dep Comdr, MCCYWG
 - (b) Fort Meade, MD
 - (c) 8041/8042/8006
 - (d) Jun 25
- (2) (a) RC, RSP-3, FHG
 - (b) JB McGuire-Dix, Lakehurst, NJ
 - (c) 8040/8041/8042
 - (d) Mar 25
- (3) (a) RC, RSP-4, FHG

- (b) Marietta, GA
- (c) 8040/8041/8042
- (d) Dec 24
- (4) (a) RC, RSP-5, FHG
- (b) Fort Worth, TX
- (c) 8040/8041/8042
- (d) Mar 25
- (5) (a) Dep Dir, Res Lgl Spt, HQMC, JA
- (b) Washington, DC
- (c) 4402
- (d) Nov 25
- (6) (a) Branch Head, CMT, HQMC, RA
- (b) Quantico, VA
- (c) 8040/8041/8042
- (d) Jul 25
- (7) (a) OIC, NECC, MARFORCOM
- (b) Norfolk, VA
- (c) 8040/8041/8042
- (d) Nov 24

b. AR Col/Col Select Senior Leader Billet:

- (1) (a) Dir, MCIRSA, FHG
- (b) New Orleans, LA
- (c) 8040/8041/8042
- (d) Jul 25

11. Change of Command/Assignment. The PCOC/assignment dates listed above are based on a standard command/assignment tour length of 24 months per reference (a).

12. Acceptance, Deferral, and Declination

a. Officers must accept, decline, or request deferral within 10 days of receipt of the notification of selection letter from CMC (RA).

b. Officers requesting deferral must do so via AA form,

endorsed by the first general officer in their chain of command, forwarded to Headquarters Marine Corps (HQMC)(RA).

13. Training

a. Officers selected for an opportunity listed in paragraph 9 will attend Cornerstone prior to, or shortly after, assuming command.

b. Commanders slated for flying squadrons must complete training as prescribed in reference (c).

14. Application Process

a. The deadline for submitting an application is 2359 Eastern Daylight Time (EDT) on 9 August 2024. In accordance with reference (j), all correspondence submitted to the President of the board must be received no later than 10 calendar days prior to the board convening date. Additional details about submitting correspondence to the President of the Board can be found in paragraph 14. The web-based online application is the only method to apply.

Applicants must go to the Reserve Command Screening website at: https://www2.manpower.usmc.mil/application_cac/edu/index.jsp. Click "FY25-RCSB" and complete the application.

Common Access Card (CAC) certification is not required to access the site. However, officers who do not have an M&RA portal account

will receive a 404-access error. Within the error message are instructions on how to register for an M&RA portal account, which is available to all officers. Any officer who cannot access the application should contact the RCSB POC listed in this MARADMIN.

Officers with an M&RA portal account will proceed to the login processes. Upon login, the system will validate basic individual eligibility for application. Officers are advised

to read the instructions in their entirety before completing the application. The web-based application allows for the attachment of documents and offers billet preference options via drop-down boxes.

b. Applicants must ensure their package is uploaded into the appropriate document type and must be in portable document format (PDF). The submitted name of the file must be in the following format: EDIPI_FileDescription.PDF (e.g., 1234567890_LTCOL_LAST.F.M.). Also, only one file can be submitted, and must be 9MB or less in size. Submissions not sent in this format will be deleted.

c. Applicants are highly encouraged to submit a signed Reserve Qualification Summary (RQS) NAVMC 10476. The RQS template can be found on the M&RA RAM-3 webpage at https://www.manpower.usmc.mil/wordpress/?reserve_marine=test-reserve-marine-page/test-reserve-marine-child-page/personnel-managment-ram/programs-and-boards-ram-3/reserve-officer-command-screening-program.

d. Applicants are also highly encouraged to submit a letter to the President of the Board. The primary purpose of the letter is for an officer to explain to the board why they are applying for a specific command/billet and what the officer has accomplished to be the best fit for that command/billet. Letters should also address any discrepancies in the officer's record.

e. Once submitted, officers will receive a confirmation email regarding application status.

15. Update Material

a. Officers may upload update material for consideration by the board. Update material must be submitted via the online application. Material must be submitted by the eligible officer and addressed to the President, FY25 RCSB and

RSLB. Per reference (j), only information that has posted to Marine Corps Total Force System (MCTFS) and OMPF by 2359 EDT on 9 August 2024 will be submitted to the board.

b. The final deadline for all materials is 2359 EDT on 9 August 2024.

c. Late submissions will not be accepted. All material submitted to the board will be destroyed upon completion of the board.

d. Photographs. Per reference (b), official photographs are not authorized for this board. This prohibition includes official photographs located in the Official Military Personnel File (OMPF), as well as photographs submitted in correspondence by individual Marines.

e. Fitness Reports. Marines may confirm receipt of their fitness reports via the MMPB-23 website by accessing:
https://www.manpower.usmc.mil/wordpress/?active_marine=active-marines-home/manpower-management-division/manpower-managment-performance-branch-mmpb/records-performance-mmpb-2/mmpb-23-performance-evaluation-section. Per reference (i), the reserve and active reserve component major, lieutenant colonel, and colonel annual reporting period will end on 30 April.

f. OMPF Material. Officers are responsible for ensuring their OMPF is accurate and updated. All OMPF material will be updated through the Official-Records Management Application (O-RMA) located on the Manpower MMPB-2 page by accessing:

https://www.manpower.usmc.mil/wordpress/?active_marine=active-marines-home/manpower-management-division/manpower-managment-performance-branch-mmpb/records-performance-mmpb-2/mmpb-22-records-management/ompf-records-management-o-rma.

16. Applicants are highly encouraged to consult with a Career Counselor via the Career Management Team, Reserve Affairs

Division.

To request counseling services, please send an e-mail to smb_manpower_cac@usmc.mil or call 703-784-0556. Additional information can be found by accessing their website at https://www.manpower.usmc.mil/wordpress/?reserve_marine=test-reserve-marine-page/test-reserve-marine-child-page/career-management-team-cmt.

17. This MARADMIN is applicable to the Reserve Component.

18. Release authorized by Major General Karl D. Pierson, Director, Reserve Affairs Division.//